



**CITY COUNCIL
MEETING MINUTES
DECEMBER 11, 2023 AT 5:30 PM
HJEMKOMST CENTER AUDITORIUM**

1. Call to Order and Roll Call

Roll call of the members was made as follows:

Present: Council Member: Ryan Nelson
Council Member: Matthew
Gilbertson Council Member: Heather
Nesemeier Council Member: Laura
Caroon Council Member: Deb White
Council Member: Larry Seljevold
Council Member: Sebastian McDougall
Council Member: Chuck Hendrickson
Mayor: Shelly Carlson

Absent:

2. Pledge of Allegiance

3. Agenda Amendments

4. Consent Agenda

Motion to Approve made by Sebastian McDougall and seconded by Laura Caroon

Motion Passed

For: 8; Nelson, Gilbertson, Nesemeier, Caroon, White, Seljevold, McDougall, Hendrickson

Against: 0;

Abstain/Recuse: 0;

Absent: 0;

5. Recognitions - Presentations

A. Recognitions: Moorhead Human Rights Awards

Moorhead Human Rights Commission members Jen Troska and Rachel Stone presented Moorhead's 2023 Human Rights Awards to the following recipients:

- Zak Amin: Program Manager with the Kurdish American Development Association and teacher at Moorhead Area Public Schools
- Brandon Baity: Interim Executive Director of the Indigenous Association
- Marisa Bengston-Loerzel: Regional Community Coordinator, West Central Region for The Arc Minnesota
- Em Christie: Local artist and advocate

B. Presentation: Fargo Moorhead Convention and Visitors Bureau – Matson Field Grandstand

Mayor Carlson introduced Jeff Miller with the Matson Field Grandstand fundraising team. Mr. Miller updated the City Council on the fundraising campaign for the Matson Grandstand and introduced Fargo Moorhead Convention and Visitors Bureau (FMCVB) President & CEO Charley

Johnson, Chair of the Board of Directors Doug Peters, and Director of Sports Stephonie Broughton. The FMCVB team shared its commitment and excitement for the Matson Grandstand project and presented a check for \$500,000.

- C. 6:00 p.m. – Truth-in-taxation Public Comment Opportunity after Presentation of Proposed 2024 Budget and Tax Levy

Finance Director Jenica Flanagan presented Moorhead's 2024 Budget, Tax Levy and Capital Improvement Plan.

6. Approve Minutes

- A. November 27, 2023 Meeting Minutes

Motion to Approve November 27, 2023 Meeting Minutes made by Deb White and seconded by Matthew Gilbertson

Motion Passed

For: 8; Nelson, Gilbertson, Nesemeier, Caroon, White, Seljevold, McDougall, Hendrickson

Against: 0;

Abstain/Recuse: 0;

Absent: 0;

7. Citizens Addressing the Council (Time Reserved: 15 Minutes)

8. *Mayor and Council Appointments

- A. *Resolution for Appointments to Boards and Committees

9. Public Hearings (5:45 pm)

- A. Public Hearing Regarding the Request Hometown Investments LLC, leasing to Leister Custom Machining LLC, for a Property Tax Exemption for a Project located at 4408 34 Ave S (58.424.0050) and 4510 34 Ave S (58.424.0040).

Downtown Moorhead Inc President & CEO Derrick LaPoint shared the request for a property tax exemption for Hometown Investments LLC located at 4408 & 4510 34 Ave S in Moorhead. Construction of the project is expected to begin March 2024.

Motion to Open Public Hearing Public Hearing Regarding the Request Hometown Investments LLC, leasing to Leister Custom Machining LLC, for a Property Tax Exemption for a Project located at 4408 34 Ave S (58.424.0050) and 4510 34 Ave S (58.424.0040). made by Matthew Gilbertson and seconded by Heather Nesemeier

Motion Passed

For: 8; Nelson, Gilbertson, Nesemeier, Caroon, White, Seljevold, McDougall, Hendrickson

Against: 0;

Abstain/Recuse: 0;

Absent: 0;

Motion to Close Public Hearing Public Hearing Regarding the Request Hometown Investments LLC, leasing to Leister Custom Machining LLC, for a Property Tax Exemption for a Project located at 4408 34 Ave S (58.424.0050) and 4510 34 Ave S (58.424.0040). made by Ryan Nelson and seconded by Larry Seljevold

Motion Passed

For: 8; Nelson, Gilbertson, Nesemeier, Caroon, White, Seljevoll, McDougall, Hendrickson
Against: 0;
Abstain/Recuse: 0;
Absent: 0;

- B. Resolution to Approve a Property Tax Exemption for Hometown Investments LLC to construct a commercial-industrial building located at 4408 34 Ave S (58.424.0050) and 4510 34 Ave S (58.424.0040)

Motion to Approve Resolution to Approve a Property Tax Exemption for Hometown Investments LLC to construct a commercial-industrial building located at 4408 34 Ave S (58.424.0050) and 4510 34 Ave S (58.424.0040) made by Heather Nesemeier and seconded by Deb White

Motion Passed

For: 8; Nelson, Gilbertson, Nesemeier, Caroon, White, Seljevoll, McDougall, Hendrickson
Against: 0;
Abstain/Recuse: 0;
Absent: 0;

- C. Public Hearing on the Community Development Block Grant 2024 Annual Action Plan and Amendments to the 2022 and 2023 Annual Action Plans

Community Development Program Administrator Tanya Kuzna presented an overview of Moorehead's 2024 Community Development Block Grant Annual Action Plan and amendments to the 2022 and 2023 Action Plans.

Motion to Open Public Hearing Public Hearing on the Community Development Block Grant 2024 Annual Action Plan and Amendments to the 2022 and 2023 Annual Action Plans made by Heather Nesemeier and seconded by Sebastian McDougall

Motion Passed

For: 8; Nelson, Gilbertson, Nesemeier, Caroon, White, Seljevoll, McDougall, Hendrickson
Against: 0;
Abstain/Recuse: 0;
Absent: 0;

Motion to Close Public Hearing Public Hearing on the Community Development Block Grant 2024 Annual Action Plan and Amendments to the 2022 and 2023 Annual Action Plans made by Matthew Gilbertson and seconded by Heather Nesemeier

Motion Passed

For: 8; Nelson, Gilbertson, Nesemeier, Caroon, White, Seljevoll, McDougall, Hendrickson
Against: 0;
Abstain/Recuse: 0;
Absent: 0;

10. Economic Development

- A. *Resolution to Approve the Sale of City-owned Land located at 4408 34 Ave S (58.424.0050) and 4510 34 Ave S (58.424.0040) to Hometown Investments LLC
- B. *Resolution to Approve the Sale of City-owned Land located in the Ridgewood Addition (Lot F, Block 3) to Adjacent Property Owners

11. Engineering Department

- A. *Resolution to Order Reports for 2024 Transportation Capital Improvement Program Street Improvements
- B. *Resolution to Authorize the Engineering Director/City Engineer to Execute a Master Services Agreement for Engineering Consultation Services with Stonebrooke Engineering

12. Parks and Recreation Department

- A. *Resolution to Accept Grant Funds from the Fargo Moorhead West Fargo Convention and Visitors Bureau for Matson Field Grandstand Project and Enter into an Agreement for Naming Rights for the Press Box
- B. *Resolution to Accept Grant from Essentia Health for Lifejackets for Use at the Moorhead Municipal Pool
- C. *Resolution to Accept Grant for 2024 Celtic Festival

13. Community Development Department

- A. *Resolution to Approve Minor Subdivision – 2756 22nd Ave S - Parcel 58.508.0080

14. Moorhead Public Service

- A. *Resolution to Approve Contracts for Advanced Metering Infrastructure

15. Administration

- A. Resolution to Designate 2024 Election Polling Locations

City Clerk Christina Rust thanked polling sites and election judges in Moorhead for their committed support during elections. She added there are no changes to polling locations in the 2024 election year.

Motion to Approve Resolution to Designate 2024 Election Polling Locations made by Heather Nesemeier and seconded by Laura Caroon

Motion Passed

For: 8; Nelson, Gilbertson, Nesemeier, Caroon, White, Seljevold, McDougall, Hendrickson

Against: 0

Abstain/Recuse: 0

Absent: 0;

- B. *Resolution to Affirm 2024 City Council Meeting Dates
- C. *Resolution to Authorize Execution of League of Minnesota Cities Insurance Trust (LMCIT) Liability Coverage Waiver Form (Statutory Tort Liability Limits)
- D. Resolution to Approve the City of Moorhead 2024 Tax Levy, Budget and Capital Improvement Plan

Motion to Approve Resolution to Approve the City of Moorhead 2024 Tax Levy, Budget and Capital Improvement Plan made by Laura Caroon and seconded by Ryan Nelson

Motion Passed

For: 7; Nelson, Gilbertson, Nesemeier, Caroon, Seljevold, McDougall, Hendrickson
Against: 1; White
Abstain/Recuse: 0
Absent: 0;

- E. Resolution to Approve the Moorhead Economic Development Authority 2024 Tax Levy and Budget

Motion to Approve Resolution to Approve the Moorhead Economic Development Authority 2024 Tax Levy and Budget made by Laura Caroon and seconded by Deb White

Motion Passed

For: 8; Nelson, Gilbertson, Nesemeier, Caroon, White, Seljevold, McDougall, Hendrickson
Against: 0
Abstain/Recuse: 0
Absent: 0;

- F. *Resolution to Approve Second Reading of Ordinance 2023-11: An Ordinance Adopting the 2024 Fee Schedule

- G. *Resolution to Approve Title & Summary of Ordinance 2023-11

- H. Resolution to Authorize Actions Related to Using Tax-Exempt Financing and Actions to Finance the Moorhead Community Center Public Library

Community Development Director Kristie Leshovsky presented information on the Community Center Library including budget, cost estimates and proposed funding sources to address financing. The City Council discussed the building, design and overall financing of the project.

Motion to Approve Resolution to Authorize Actions Related to Using Tax-Exempt Financing and Actions to Finance the Moorhead Community Center Public Library made by Laura Caroon and seconded by Deb White

Motion Passed

For: 7; Nelson, Nesemeier, Caroon, White, Seljevold, McDougall, Hendrickson
Against: 1; Gilbertson
Abstain/Recuse: 0
Absent: 0;

- I. *Resolution to Approve Lien Agreement Amendment
J. *Resolution to Request Mayor and Moorhead City Council to Approve Bond Sale
K. *Resolution to Accept Grant Funds from the Edward Byrne Memorial Justice Assistance Grant

16. Mayor and Council Reports

Council member Deb White shared a recommendation from the Moorhead Human Rights Commission for City Council members to consider diversity when recommending residents to serve on local boards and commissions.

Council member Heather Nesemeier shared information on recycling holiday lights and drop-off sites in Clay County. Council member Nesemeier invited the public to apply to serve on local boards and committees at www.cityofmoorhead.com.

Council member Laura Caroon spoke about a Girl Scout troop visit to Moorhead's Wastewater Treatment facility and an excellent presentation and tour by Operations Manager Maria Amundson. Council member Caroon thanked everyone that attended and participated in the Holiday Lights Parade.

Council member Chuck Hendrickson spoke about attending the Midwest Energy Summit

Council member Matt Gilbertson shared an update on Moorhead Center Mall businesses and the start of demolition of the Herberger's building in coming weeks.

Mayor Shelly Carlson shared condolences with Officer Munich, his family and the Moorhead Police Department on the death of MPD K-9 Zeke. Mayor Carlson recognized December Hero of the Month MPD Detective Seth Saarinen for his work with the Red River Childrens Advocacy Center. Mayor Carlson spoke of her meeting with MN Department of Employment and Economic Development Commissioner Matt Varilek, City Manager Dan Mahli, and Derrick LaPoint. Mayor Carlson also spoke about a round table discussion at MState Moorhead with MN State Senators Kupec and Fateh. The Mayor thanked the Salvation Army for organizing the Making Homes for the Holiday's Mattress Donation. She also attended the Senior Holiday Hoopla at the Moorhead Senior Center. Mayor Carlson shared that Attorney General Keith Ellison, Senator Rob Kupec, Representative Heather Keeler, Attorney General staff, City Council members and City staff had a good meeting to discuss public safety in Moorhead, civil and criminal matters in the region and across the State of Minnesota.

17. City Manager Reports

City Manager Dan Mahli thanked public safety and street crews that assisted during the recent winter storm.

18. Executive Session

19. New Business

20. Adjourn

Meeting adjourned at 7:00pm

APPROVED BY:



Michelle (Shelly) A. Carlson
Mayor

ATTEST:



Christina Rust
City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.