



**CITY COUNCIL
MEETING MINUTES
OCTOBER 15, 2024 AT 5:30 PM
HJEMKOMST CENTER AUDITORIUM**

1. Call to Order and Roll Call

Roll call of the members was made as follows:

Present: Council Member: Ryan Nelson

Council Member: Matthew Gilbertson

Council Member: Heather Nesemeier

Council Member: Deb White

Council Member: Larry Seljevold

Council Member: Sebastian McDougall

Council Member: Chuck Hendrickson

Mayor: Shelly Carlson

Absent: Council Member: Laura Caroon

2. Pledge of Allegiance

3. Agenda Amendments

4. Consent Agenda

Motion to Approve Consent Agenda made by Heather Nesemeier and seconded by Larry Seljevold

Motion Passed

For: 7; Nelson, Gilbertson, Nesemeier, White, Seljevold, McDougall, Hendrickson

Against: 0;

Abstain/Recuse: 0;

Absent: 1; Caroon

5. Recognitions - Presentations

A. Proclamation: Domestic Violence Awareness Month

Mayor Shelly Carlson presented the proclamation for Domestic Violence Awareness Month.

B. Presentation: United Way of Cass Clay

Senior Corporate Relations Manager, United Way of Cass and Clay Valerie Meis shared information on the upcoming United Way Campaign. City Manager Mahli shared how the different departments are contributing to the United Way Fundraising.

6. Approve Minutes

A. September 23, 2024 Meeting Minutes

Motion to Approve September 23, 2024 Meeting Minutes made by Sebastian McDougall and seconded by Ryan Nelson

Motion Passed

For: 7; Nelson, Gilbertson, Nesemeier, White, Seljevoll, McDougall, Hendrickson
Against: 0;
Abstain/Recuse: 0;
Absent: 1; Caroon

7. Citizens Addressing the Council (Time Reserved: 15 Minutes)

8. *Mayor and Council Appointments

A. *Resolution for Appointments to Boards and Committees

9. Public Hearings (5:45 pm)

A. Public Hearing Regarding the Request of Jon Norberg on behalf of Norcaster LLC for a Property Tax Exemption for a Project located at 2605 8 St. S. (58.100.0660)

Motion to Open Public Hearing Regarding the Request of Jon Norberg on behalf of Norcaster LLC for a Property Tax Exemption for a Project located at 2605 8 St. S. (58.100.0660) made by Ryan Nelson and seconded by Heather Nesemeier

Motion Passed

For: 7; Nelson, Gilbertson, Nesemeier, White, Seljevoll, McDougall, Hendrickson
Against: 0;
Abstain/Recuse: 0;
Absent: 1; Caroon

Downtown Moorhead Inc. President/CEO Derrick LaPoint presented the request a property tax exemption for the project located at 2605 8th St. S. The event and restaurant space will be covered in the tax exemption. Pickle ball courts will be one portion of the space with the event space as an additional space. Jon Norberg and Kelly Lancaster were present to answer questions.

Motion to Close Public Hearing Regarding the Request of Jon Norberg on behalf of Norcaster LLC for a Property Tax Exemption for a Project located at 2605 8 St. S. (58.100.0660) made by Ryan Nelson and seconded by Chuck Hendrickson

Motion Passed

For: 7; Nelson, Gilbertson, Nesemeier, White, Seljevoll, McDougall, Hendrickson
Against: 0;
Abstain/Recuse: 0;
Absent: 1; Caroon

B. Resolution to Approve a Property Tax Exemption for Norcaster LLC to construct a Project located at 2605 8 St. S. (58.100.0660)

Motion to Approve Resolution to Approve a Property Tax Exemption for Norcaster LLC to construct a Project located at 2605 8 St. S. (58.100.0660) made by Heather Nesemeier and seconded by Deb White

Motion Passed

For: 7; Nelson, Gilbertson, Nesemeier, White, Seljevoll, McDougall, Hendrickson
Against: 0;
Abstain/Recuse: 0;
Absent: 1; Caroon

- C. Public Hearing to Consider Adoption of Special Assessments for Public Improvements for Various Construction Projects

Motion to Open Public Hearing to Consider Adoption of Special Assessments for Public Improvements for Various Construction Projects made by Larry Seljevold and seconded by Sebastian McDougall

Motion Passed

For: 7; Nelson, Gilbertson, Nesemeier, White, Seljevold, McDougall, Hendrickson

Against: 0;

Abstain/Recuse: 0;

Absent: 1; Caroon

City Engineer Tom Trowbridge shared the plan for special assessments for public improvements for various construction projects. All projects are expected to be completed within the next few weeks and include street rehab, water main replacement and gas mains. Two Moorhead residents addressed the council and was seeking a status check on the project along with a question regarding work completed in the area.

Motion to Close Public Hearing to Consider Adoption of Special Assessments for Public Improvements for Various Construction Projects made by Deb White and seconded by Heather Nesemeier

Motion Passed

For: 7; Nelson, Gilbertson, Nesemeier, White, Seljevold, McDougall, Hendrickson

Against: 0;

Abstain/Recuse: 0;

Absent: 1; Caroon

- D. Resolution to Adopt Special Assessments for Public Improvements for Various Construction Projects

Motion to Approve Resolution to Adopt Special Assessments for Public Improvements for Various Construction Projects made by Larry Seljevold and seconded by Ryan Nelson

Motion Passed

For: 7; Nelson, Gilbertson, Nesemeier, White, Seljevold, McDougall, Hendrickson

Against: 0;

Abstain/Recuse: 0;

Absent: 1; Caroon

- E. Close Public Hearing on the Amendment to the Community Development Block Grant (CDBG) and take associated actions on the 2024 Annual Plan and modification to the CDBG program year

Motion to Close Public Hearing Close Public Hearing on the Amendment to the Community Development Block Grant (CDBG) and take associated actions on the 2024 Annual Plan and modification to the CDBG program year made by Heather Nesemeier and seconded by Deb White

Motion Passed

For: 7; Nelson, Gilbertson, Nesemeier, White, Seljevold, McDougall, Hendrickson

Against: 0;

Abstain/Recuse: 0;

Absent: 1; Caroon

- F. Resolution to Authorize Amendment for Community Development Block Grant 2024 Action Plan

Motion to Approve Resolution to Authorize Amendment for Community Development Block Grant 2024 Action Plan made by Deb White and seconded by Heather Nesemeier

Motion Passed

For: 7; Nelson, Gilbertson, Nesemeier, White, Seljevold, McDougall, Hendrickson

Against: 0;

Abstain/Recuse: 0;

Absent: 1; Caroon

- G. Resolution to Authorize Community Development Block Grant Program Year Timing Change

Motion to Approve Resolution to Authorize Amendment for Community Development Block Grant 2024 Action Plan made by Deb White and seconded by Heather Nesemeier

Motion Passed

For: 7; Nelson, Gilbertson, Nesemeier, White, Seljevold, McDougall, Hendrickson

Against: 0;

Abstain/Recuse: 0;

Absent: 1; Caroon

10. Fire Department

- A. *Resolution to Enter into Purchase Agreements for Fire Engines and Aerial Apparatus

11. Community Development Department

- A. Second Reading of Ordinance 2024-10: An Ordinance Rezoning 2107 40th Avenue S

Moorhead resident addressed the council regarding the proposed rezoning. City Planner Robin Huston shared the history of the proposed rezone of this property. Council members White, Seljevold and Hendrickson expressed concerns with moving forward. Ms. Huston shared that if action is not taken tonight the application will be automatically approved. Justin Berg, applicant and developer shared the work that they have put into the planning of this proposed development. Jon Lowry, Lowry Engineering addressed concerns with the traffic on 40th St. Discussion took place regarding this growth area in our metro area.

Motion to Approve Second Reading of Ordinance 2024-10: An Ordinance Rezoning 2107 40th Avenue S made by Heather Nesemeier and seconded by Ryan Nelson

Motion Passed

For: 7; Nelson, Gilbertson, Nesemeier, White, Seljevold, McDougall, Hendrickson

Against: 0

Abstain/Recuse: 0

Absent: 1; Caroon

- B. Resolution to Approve Title and Summary of Ordinance 2024-10

Motion to Approve Resolution to Approve Title and Summary of Ordinance 2024- 10 made by Heather Nesemeier and seconded by Ryan Nelson

Motion Passed

For: 7; Nelson, Gilbertson, Nesemeier, White, Seljevold, McDougall, Hendrickson

Against: 0
Abstain/Recuse: 0
Absent: 1; Caroon

12. Moorhead Public Service

- A. *Resolution to Award Bid for 2024/2025 Tree Trimming
- B. *Resolution to Award Bids for 2025 Electrical Materials

13. Administration

- A. *Resolution to Approve Transfer of Liquor License from Olive Back, LLC dba Mick's Office to RST dba Mick's office
- B. *Resolution for Appointment of Election Judges for the November 5, 2024 General Election
- C. *Resolution to extend Make Moorhead Home Property Tax Rebate Program through 2026

14. Mayor and Council Reports

Council member Nesemeier thanked all of those that participated in the celebrations for Indigenous Peoples Day. Moorhead Community Access Media (MCAM) proposed budget has been approved. Solid Waste Advisory Committee will have a minimal fee increase for Clay County residents. A presentation at Clay County Extension Committee by SNAP-Ed Health & Wellness Coordinator Kamaludiin Mohamed shared information on a Let's Goal Fitness Food Fun & Friends program that they will extend to young men and women next summer.

Council member White thanked all those that participated in the Indigenous Peoples Day primarily Moorhead Indian Education Liaison Delores Gabbard and the Indigenous Association that partnered with the Human Rights Commission. Ms. White attended the Moorhead expungement clinic hosted by the Attorney General's Office. Visit their website helpsealmyrecord.org. There are plans for another visit in the spring 2025. Council members White, Caroon, Nesemeier will participate on a panel at MSUM called "Women in Local Government, Why Your Voice Matters" held on October 23 6:30pm in room 109 of the Center for Business.

Council member McDougall attended the Heritage of India event along with Indigenous Peoples Day events.

Council member Gilbertson shared that the MPS Commission approved a 4% water rate and 2% electric rate increase. League of Women Voters Minnesota will host a city council candidate forum will take place at the library beginning at 6pm.

Council member Nelson attended the last MATBUS Coordinating Board meeting, the last meeting under the old structure. Moving forward it will change to the new format discussed at prior meetings. Mr. Nelson attended the open House for the National Guard Armory Center.

Mayor Carlson Coalition of Greater MN Cities board of directors meeting discussion upcoming legislative session, Metro Flood Diversion Authority Planning Committee held interviews, and three individuals were selected for final interviews. Ms. Carlson shared gratitude to the Executive leadership team and City Manager Dan Mahli for holding a council candidate forum for those seeking election seats. West Central Initiative invited Mayor Carlson to sit on a panel presentation with Marlene Johnson, the first female lieutenant governor. The Honor Guard of North Dakota and

Minnesota was selected as the entity that will help develop the Veteran Cemetery that will serve ND and parts of MN and SD. City Manager Mahli and Mayor Carlson spoke to the Retired Teachers Association to share what is happening in the city.

15. City Manager Reports

City Manager Dan Mahli thanked all the election judges that assist in making the elections in Moorhead fair and accessible.


16. Executive Session

17. New Business

18. Adjourn

Meeting adjourned at 7:16pm.

APPROVED BY:


Michelle (Shelly) A. Carlson
Mayor

ATTEST:


Christina Rust
City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.