



**CITY COUNCIL
MEETING MINUTES
MARCH 24, 2025 AT 5:30 PM
HJEMKOMST CENTER AUDITORIUM**

1. Call to Order and Roll Call

Roll call of the members was made as follows:

Present: Council Member: Ryan Nelson

Council Member: Nicole Mattson

Council Member: Heather Nesemeier

Council Member: Emily Moore

Council Member: Deb White

Council Member: Sebastian McDougall (arrived at 5:36pm)

Council Member: Chuck Hendrickson

Mayor: Shelly Carlson

Absent: Council Member: Lisa Borgen

2. Pledge of Allegiance

3. Agenda Amendments

City Manager Mahli requested a Resolution to Approve recording the Title & Summary for Ordinance 2025-02 as item 13D.

Motion to Approve made by Heather Nesemeier and seconded by Ryan Nelson

Motion Passed

For: 6; Nelson, Mattson, Nesemeier, Moore, White, Hendrickson

Against: 0;

Abstain/Recuse: 0;

Absent: 1; Borgen

4. Consent Agenda

Motion to Approve made by Heather Nesemeier and seconded by Nicole Mattson

Motion Passed

For: 7; Nelson, Mattson, Nesemeier, Moore, White, McDougall, Hendrickson

Against: 0;

Abstain/Recuse: 0;

Absent: 1; Borgen

5. Recognitions - Presentations

Chandler Esslinger, Executive Director of Fargo Moorhead Coalition to End Homelessness, and Taylor Syvertson, Director of Community Impact at the United Way of Cass Clay, shared an update on efforts to reduce and end homelessness in the Fargo Moorhead area.

6. Approve Minutes

A. March 10, 2025 Meeting Minutes

Motion to Approve March 10, 2025 Meeting Minutes made by Ryan Nelson and seconded by Nicole Mattson

Motion Passed

For: 7; Nelson, Mattson, Nesemeier, Moore, White, McDougall, Hendrickson

Against: 0;

Abstain/Recuse: 0;
Absent: 1; Borgen

7. Citizens Addressing the Council (Time Reserved: 15 Minutes)
8. *Mayor and Council Appointments
 - A. *Resolution to Approve Mayoral Appointments of Council Members to Committees, Boards, and Commissions
 - B. *Resolution for Appointments to Boards and Committees
9. Public Hearings (5:45 pm)
 - A. Public Hearing for River Dr S, 18th Ave S, 3rd St S, and Elm St S Underground Utility and Street Improvements (Eng. No. 25-A2-03)

Motion to Open Public Hearing for River Dr S, 18th Ave S, 3rd St S, and Elm St S Underground Utility and Street Improvements (Eng. No. 25-A2-03) made by Heather Nesemeier and seconded by Deb White

Motion Passed
For: 7; Nelson, Mattson, Nesemeier, Moore, White, McDougall, Hendrickson
Against: 0;
Abstain/Recuse: 0;
Absent: 1; Borgen

Assistant City Engineer Clay Lexen shared proposed underground utility and street improvements on River Drive South, 18 Avenue South, 3 Street South, and Elm Street South. A Moorhead resident expressed concern about road closures associated with the project.

Motion to Close Public Hearing for River Dr S, 18th Ave S, 3rd St S, and Elm St S Underground Utility and Street Improvements (Eng. No. 25-A2-03) made by Ryan Nelson and seconded by Nicole Mattson

Motion Passed
For: 7; Nelson, Mattson, Nesemeier, Moore, White, McDougall, Hendrickson
Against: 0;
Abstain/Recuse: 0;
Absent: 1; Borgen
 - B. Resolution to Order Improvement and Declare Official Intent for River Dr S, 18th Ave S, 3rd St S, and Elm St S Underground Utility and Street Improvements (Eng. No. 25-A2-03)

Motion to Approve Resolution to Order Improvement and Declare Official Intent for River Dr S, 18th Ave S, 3rd St S, and Elm St S Underground Utility and Street Improvements (Eng. No. 25-A2-03) made by Heather Nesemeier and seconded by Deb White

Motion Passed
For: 7; Nelson, Mattson, Nesemeier, Moore, White, McDougall, Hendrickson
Against: 0;
Abstain/Recuse: 0;
Absent: 1; Borgen
 - C. Resolution to Award Bid for River Dr S, 18th Ave S, 3rd St S, and Elm St S Underground Utility

and Street Improvements (Eng. No. 25-A2-03)

Motion to Approve Resolution to Order Improvement and Declare Official Intent for River Dr S, 18th Ave S, 3rd St S, and Elm St S Underground Utility and Street Improvements (Eng. No. 25-A2-03) made by Heather Nesemeier and seconded by Deb White

Motion Passed

For: 7; Nelson, Mattson, Nesemeier, Moore, White, McDougall, Hendrickson

Against: 0;

Abstain/Recuse: 0;

Absent: 1; Borgen

- D. Public Hearing for 9th Ave S, 10th Ave S and 16th St S Area Street Improvements (Eng. No. 25-A2-01)

Motion to Open Public Hearing made by Chuck Hendrickson and seconded by Emily Moore

Motion Passed

For: 7; Nelson, Mattson, Nesemeier, Moore, White, McDougall, Hendrickson

Against: 0;

Abstain/Recuse: 0;

Absent: 1; Borgen

City Engineer Tom Trowbridge presented the proposed street improvements project for 9 Avenue South, 10 Avenue South, and 16 Street South.

Motion to Close Public Hearing made by Nicole Mattson and seconded by Heather Nesemeier

Motion Passed

For: 7; Nelson, Mattson, Nesemeier, Moore, White, McDougall, Hendrickson Against: 0;

Abstain/Recuse: 0;

Absent: 1; Borgen

- E. Resolution to Order Improvement and Declare Official Intent for 9th Ave S, 10th Ave S and 16th St S Area Street Improvements (Eng. No. 25-A2-01)

Motion to Approve Resolution to Order Improvement and Declare Official Intent for 9th Ave S, 10th Ave S and 16th St S Area Street Improvements (Eng. No. 25-A2-01) made by Deb White and seconded by Chuck Hendrickson

Motion Passed

For: 7; Nelson, Mattson, Nesemeier, Moore, White, McDougall, Hendrickson

Against: 0;

Abstain/Recuse: 0;

Absent: 1; Borgen

- F. Resolution to Award Bid for 9th Ave S, 10th Ave S and 16th St S Area Street Improvements (Eng. No. 25-A2-01)

Motion to Approve Resolution to Order Improvement and Declare Official Intent for 9th Ave S, 10th Ave S and 16th St S Area Street Improvements (Eng. No. 25-A2-01) made by Deb White and seconded by Chuck Hendrickson

Motion Passed

For: 7; Nelson, Mattson, Nesemeier, Moore, White, McDougall, Hendrickson
Against: 0;
Abstain/Recuse: 0;
Absent: 1; Borgen

10. Engineering Department

- A. *Resolution to Award Bid for the Sanitary Lift Station No. 2 Relocation Project (Eng. No. 18-13-08C)

11. Fire Department

- A. *Resolution to Enter into Joint Powers Agreement with State of Minnesota to Conduct Pre-Hire Background Checks
- B. *Resolution to Accept Grant Award for 2023-2024 Hazardous Materials Emergency Preparedness (HMEP) Grant Program (Budget Adjustment #25-002)

12. Parks and Recreation Department

- A. *Resolution to Accept Grant Funding from Convention and Visitors Bureau for the 2025 Celtic Festival

13. Community Development Department

- A. *Resolution to Approve Grant Agreement with MN Department of Transportation Office of Aeronautics - Moorhead Municipal Airport Florence Klingensmith Field
- B. *Resolution to Approve Assignment of Prairie Parkway 1st Addition Developer's Agreement
- C. *Second Reading of Ordinance 2025-02: An Ordinance to Amend and Reenact Title 10, Chapter 12, Residential, Chapter 13, Commercial, Chapter 14, Industrial, Chapter 15, Mixed Use, Chapter 17E, Gateway Overlay, Chapter 18, Use Regulations, Chapter 19, Site Development Standards of the Moorhead City Code and related Zoning Map Amendments
- D. *Resolution to Approve Title & Summary of Ordinance 2025-02

14. Moorhead Public Service

- A. *Resolution to Approve Change Order No. 3 with Border States Industries, Inc., for Circuit Breakers at Moorhead DOE Substation
- B. *Resolution to Award Bid for 2025 Water Distribution Pipe and Fittings

15. Mayor and Council Reports

Council member Mattson attended the Fargo Moorhead Metropolitan Council of Governments Policy Board meeting. She also attended the Iftar dinner celebrating the end of Ramadan. She extended appreciation to all who hosted and participated. Council Member Mattson attended a town hall event in Moorhead that was hosted by MN Attorney General Keith Ellison. Council member Mattson shared information on the Woodlands and High Plains Powwow scheduled in the Memorial Auditorium at Concordia on Saturday, April 5.

Council member Nesemeier attended the community Iftar event and invited people to join next year. Council member Nesemeier stated the Historical and Cultural Society of Clay County has an exhibit in honor of Kurdish Heritage Month. Council member Nesemeier also participated in an event hosted by the Cass Clay Food Partners.

Council member White expressed gratitude to everyone who hosted the Iftar event in Moorhead. Council member White offered Happy Nowruz to members of the Kurdish community and shared details about a Kurdish celebration on April 12. Council member White expressed appreciation for Siham Amedy and her involvement in the community.

Council member Hendrickson attended a board meeting and retreat for the Red River Basin Commission where Executive Director Jason Benson spoke about the FM Diversion project. Council member Hendrickson also attended a meeting titled Preparing Greater Minnesota Communities for Extreme Weather hosted by the West Central Initiative.

Mayor Carlson is serving on a strategic planning task force for the YMCA of Cass Clay. She is participating in weekly check-in meetings about flood mitigation efforts in the MN legislature. The meetings include the City of Moorhead, Clay County, Chamber of Commerce, and Metro Flood Diversion Authority. Mayor Carlson stated there was a MN House of Representatives Capital Investment Committee hearing in which Clay County Commissioner Jenny Mongeau, Executive Director Jason Benson, and she testified on behalf of metro flood diversion work. Mayor Carlson also attended a meeting for the Diversion Authority Planning Committee and shared an update on FEMA, as well as a strategic asset management plan that is being developed. Mayor Carlson swore-in three new Moorhead Police officers associated with the ICPOET grant. Mayor Carlson presented to the Moorhead Kiwanis Club with former Mayor Mark Voxland about the Community Center Library and other projects in the City. Mayor Carlson extended appreciation to city staff who organized the Library Community Center beam signing event. Mayor Carlson also signed a proclamation declaring March 2025 as Bleeding Disorders Awareness Month.

16. City Manager Reports

17. Executive Session

- A. Closed Executive Session pursuant to Minn. Stat. § 13D.05, subdivision 3 (b), for attorney-client consultation with external litigation counsel in the matter of Ames Construction Inc. vs. City of Moorhead

Motion to Enter Closed Executive Session at 6:51pm made by Heather Nesemeier and seconded by Ryan Nelson

Motion Passed

For: 6; Nelson, Mattson, Nesemeier, Moore, White, Hendrickson

Against: 0;

Abstain/Recuse: 0;

Absent: 1; Borgen

Motion to Exit Closed Session at 7:44pm made by Heather Nesemeier and seconded by Ryan Nelson

Motion Passed

For: 5; Nelson, Mattson, Nesemeier, Moore, Hendrickson

Against: 0;

Abstain/Recuse: 0;

Absent: 1; Borgen

18. New Business

19. Adjourn

Meeting adjourned at 7:47pm.

APPROVED BY:



Michelle (Shelly) A. Carlson
Mayor

ATTEST:



Christina Rust
City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.