



CITY COUNCIL

MEETING AGENDA

OCTOBER 10, 2023 AT 5:30 PM

HJEMKOMST CENTER AUDITORIUM

Disclaimer: Voting requirements may be subject to changes in the law, parliamentary procedural matters, or other unforeseen issues. The City Attorney provides opinion on questions of voting requirements in accordance with the Moorhead City Code, Minnesota State Statutes, and parliamentary procedure.

1. Call to Order and Roll Call

2. Pledge of Allegiance

3. Agenda Amendments

4. Recognitions - Presentations

A. MoorHeart Recognition: Alison Wolbeck

B. Presentation: University of Minnesota Extension in Clay County

C. Presentation: United Way of Cass Clay

5. Consent Agenda

All items listed with an asterisk (*) are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in accordance with the "Council Rules of Procedure". In such event, the item will be removed from the General Order of Business and considered in its normal sequence on the agenda.

6. Approve Minutes

A. September 25, 2023 Meeting Minutes

7. Citizens Addressing the Council (Time Reserved: 15 Minutes)

During "Citizens Addressing the Council", the Mayor will invite residents to share issues, concerns and opportunities. Individuals must limit their comments to three minutes. The Mayor may limit the number of speakers on the same issue in the interest of time and topic. Individuals should not expect the Mayor or Council to respond to their comments tonight.

8. *Mayor and Council Appointments

9. Public Hearings (5:45 pm)

During "Public Hearings", the Mayor will ask for public testimony after staff and/or applicants make their presentations. The following guidelines are in place to ensure an efficient, fair, and respectful hearing; limit your testimony to three minutes and to the matter under consideration; the Mayor may modify times, as deemed necessary; avoid repeating remarks or points of view made by previous speakers. The use of signs, clapping, cheering or booing or any other form of verbal or nonverbal communication is not allowed.

10. Administration

A. Resolution of Support for the Moorhead Cultural Mall Project

11. Mayor and Council Reports
12. City Manager Reports
13. Executive Session
14. New Business
15. Adjourn



City Council Communication

October 10, 2023

SUBJECT:

MoorHeart Recognition: Alison Wolbeck

RECOMMENDATION:

The Mayor and City Council are asked to recognize and honor Alison Wolbeck with the MoorHeart award.

BACKGROUND/KEY POINTS:

The MoorHeart award recognizes individuals and organizations that go above and beyond to demonstrate community within our City by their actions and service. A team of volunteers from City boards and commissions selects award recipients who are recognized at City Council meetings. For the October 2023 award, the MoorHeart selection committee chose to recognize Alison Wolbeck for her outstanding work advocating for mental healthcare.

Alison uses kindness and hard work to guide changes in how people treat and talk about mental health. She works tirelessly to see positive change made in the mental health field.

Jenna Kahly wrote in the nomination: "Alison is a tireless advocate for mental health services in our community. For the last 12 years she has served on the Minnesota State Advisory Council on Mental Health, 8 years as the co-chair for the Clay County Adult Mental Health Local Advisory Council and is also the board chair for A Place for Hope: Recovery and Wellness Center & Food Shelf where she is also a regular volunteer. Alison pushes for positive change in our systems, reduction in barriers to receiving care, and elimination of stigma through her open and honest sharing of lived experience. Through her roles in our community and on councils, she is engaged in regular intentional conversation with consumers and loved ones of those receiving services, as well as providers, to help identify ways to bridge gaps and expand the continuum of care we have available to residents. Her expertise on the challenges we face in providing services as a border community also make her a great advocate for us on a state level. Alison is striving to build spaces in Moorhead where everyone in our community can find belonging, support, and hope. She has made this passion for community-building and mental health advocacy her life's work. That work is largely unpaid; it is all of us who are receiving the rewards."

Alison, the City of Moorhead thanks you for bringing mental health awareness and resources to our community and beyond. Your work is so important and deserves to be recognized. Congratulations!

The MoorHeart award is commemorated with a piece of art commissioned from local artist Hudi Kobrinsky especially for this purpose.

As you learn of others in our community doing great things, large and small, please consider submitting a nomination. Information on nominating others for MoorHeart consideration is found at cityofmoorhead.com.



City Council Communication

October 10, 2023

FINANCIAL CONSIDERATIONS:

Not Applicable

Voting Requirements: Not Applicable

Submitted By:

Dan Mahli, City Manager

Lisa Bode, Governmental Affairs Director

Mark Dickerson, Communications Coordinator

Attachments:



**CITY COUNCIL
MEETING MINUTES
SEPTEMBER 25, 2023 AT 5:30 PM
HJEMKOMST CENTER AUDITORIUM**

1. Call to Order and Roll Call

Roll call of the members was made as follows:

Present: Council Member: Ryan Nelson
Council Member: Matthew Gilbertson
Council Member: Heather Nesemeier
Council Member: Laura Caroon
Council Member: Deb White
Council Member: Larry Seljevold
Council Member: Sebastian McDougall
Council Member: Chuck Hendrickson
Mayor: Shelly Carlson

Absent:

2. Pledge of Allegiance

3. Agenda Amendments

4. Consent Agenda

Motion to Approve made by Heather Nesemeier and seconded by Laura Caroon

Motion Passed

For: 8; Nelson, Gilbertson, Nesemeier, Caroon, White, Seljevold, McDougall, Hendrickson

Against: 0;

Abstain/Recuse: 0;

Absent: 0;

5. Recognitions - Presentations

A. Proclamation: Truth and Reconciliation Day

Mayor Carlson presented the Truth and Reconciliation Day proclamation.

B. Presentation: 2024 Preliminary Budget and Tax Levy

Finance Director Jenica Flanagan presented the City of Moorhead 2024 Preliminary Budget and Tax Levy.

Mayor Shelly Carlson stated the public will have an opportunity to provide input on the preliminary 2024 City tax levy at the regularly scheduled City Council meetings in October and November. Final adoption of the 2024 tax levy will take place at the Hjemkomst on December 11, 2023 at the 5:30 City Council meeting. Citizens may contact the City's Finance Director at 218-299-5317 or by mail at PO Box 779 Moorhead, MN 56561 with questions regarding the 2024 preliminary tax levy.

6. Approve Minutes

A. September 11, 2023 Meeting Minutes

Motion to Approve September 11, 2023 Meeting Minutes made by Larry Seljevold and seconded by Deb White

Motion Passed

For: 8; Nelson, Gilbertson, Nesemeier, Caroon, White, Seljevold, McDougall, Hendrickson

Against: 0;

Abstain/Recuse: 0;

Absent: 0;

7. Citizens Addressing the Council (Time Reserved: 15 Minutes)

A Moorhead resident shared a concern about members of the public stating their property address when speaking to the City Council. She mentioned it is a personal security issue. She also requested enhancing the City's website and allowing the public to address the City Council virtually during public meetings.

A Moorhead resident addressed the City Council in opposition to approving the liquor license application for Onyx Bar & Grill.

8. *Mayor and Council Appointments

9. Public Hearings (5:45 pm)

10. Economic Development

A. *Resolution to Approve Amendment to the Tax Incentive Agreement for Odin Properties LLC

11. Engineering Department

A. *Resolutions for Completed Public Improvement Projects Funded with Special Assessments

B. *Resolution to call for an Assessment Hearing for Completed Public Improvement Projects Funded with Special Assessments

12. Community Development Department

A. *Resolution to Approve a Conditional Use Permit for Self-Storage in CC: Community Commercial at 3220 8th St S

B. *Resolution to Approve Conditional Use Permits for Excavation and Construction in the Floodway and Flood Fringe at 111 8th St N (W.H. Davy/Memorial Park)

13. Administration

A. Resolution to Approve the Preliminary 2024 City Tax Levy

Motion to Approve Resolution to Approve the Preliminary 2024 City Tax Levy made by Laura Caroon and seconded by Heather Nesemeier

Motion Passed

For: 8; Nelson, Gilbertson, Nesemeier, Caroon, White, Seljevold, McDougall, Hendrickson

Against: 0

Abstain/Recuse: 0

Absent: 0;

- B. Resolution to Approve the Preliminary 2024 Economic Development Authority Tax Levy

Motion to Approve Resolution to Approve the Preliminary 2024 Economic Development Authority Tax Levy made by Deb White and seconded by Heather Nesemeier

Motion Passed

For: 8; Nelson, Gilbertson, Nesemeier, Caroon, White, Seljevold, McDougall, Hendrickson

Against: 0

Abstain/Recuse: 0

Absent: 0;

- C. Liquor License Denial Appeal - Onyx Bar & Grill

Motion to Open Hearing Liquor License Denial Appeal - Onyx Bar & Grill made by Heather Nesemeier and seconded by Laura Caroon

Motion Passed

For: 8; Nelson, Gilbertson, Nesemeier, Caroon, White, Seljevold, McDougall, Hendrickson

Against: 0

Abstain/Recuse: 0

Absent: 0;

Attorney Tim O'Keeffe addressed the City Council regarding Onyx Bar & Grill's application for a liquor license. Applicant Daniel Saintal addressed the City Council regarding the application. Discussion with the City Council took place regarding the liquor license appeal.

Motion to Close Hearing Liquor License Denial Appeal - Onyx Bar & Grill made by Heather Nesemeier and seconded by Deb White

Motion Passed

For: 8; Nelson, Gilbertson, Nesemeier, Caroon, White, Seljevold, McDougall, Hendrickson

Against: 0

Abstain/Recuse: 0

Absent: 0;

Motion to Approve Liquor License Appeal - Onyx Bar & Grill and direct city attorney to prepare written findings consistent with the decision of the City Council made by Larry Seljevold and seconded by Heather Nesemeier

Motion Passed

For: 5; Nesemeier, Caroon, White, Seljevold, Carlson

Against: 4; Nelson, Gilbertson, Hendrickson, McDougall

Abstain/Recuse: 0

Absent: 0;

- D. *Resolution to Approve Off-Site Gambling Permit to Moorhead Youth Hockey Association on October 26, 2023
- E. *Resolution to Approve Liquor License to Hen Holdings LLC DBA Hen House

14. Mayor and Council Reports

Council member Deb White invited residents to a Conversation with Ward 3 Council members on September 27 at 6:00 p.m. in the community room at the Stonemill Apartments. Council member White spoke of upcoming Indigenous Peoples Day events on Monday, October 9. She added the regularly scheduled City Council meeting on Monday, October 9 is moved to Tuesday, October 10. Council member White added it was an honor to attend and speak at ribbons cuttings for the Midtown Trail and M.B. Johnson Park Boat Launch in Moorhead on September 25.

Council member Laura Caroon spoke about attendance recently by the MN House of Representatives' Bonding Committee to talk about in-town flood mitigation in Moorhead. Council member Caroon also attended the Girl Scouts' Cookies, Corks and Brews fundraiser event. Council member Caroon invited all to attend a Community Center Regional Library Open House taking place on Tuesday, September 26 from 11:30 a.m. to 1:00 p.m. and 4:30 to 7:00 p.m.

Council member Heather Nesemeier stated the final Moorhead Farmer's Market of 2023 is taking place at the Hjemkomst Center on September 26.

Council member Chuck Hendrickson spoke about attending the United Way of Cass Clay's Community Kick Off and ribbon cuttings for FM Area Association of Realtors and KidCo Children's Museum in Moorhead. Council member Hendrickson spoke about his appreciation and participation in the Brunch with Friends event hosted by the local chapter of Friends of the Children.

Council Member Matt Gilbertson updated the City Council on a recent Moorhead Public Service Commission meeting. He stated the low-income water assistance program that was offered during COVID is ending and the electric and heating program will continue.

Mayor Shelly Carlson thanked Mayor Pro Tem Chuck Hendrickson for his support while she was out of town. Mayor Carlson also thanked Council members White, Caroon and Nelson for representing Moorhead at local public events. Mayor Carlson shared her attendance at the Fargo Moorhead's Community Theater's Build-A-Thon and Swing Barrel's Oktoberfest.

15. City Manager Reports

16. Executive Session

17. New Business

18. Adjourn

Meeting adjourned at 7:07pm

APPROVED BY:

ATTEST:

Michelle (Shelly) A. Carlson
Mayor

Christina Rust
City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.



City Council Communication

October 10, 2023

SUBJECT:

Resolution of Support for Moorhead Cultural Mall Project

RECOMMENDATION:

It is recommended that the Mayor and Council issue a resolution of support for the Moorhead Cultural Mall Project proposal as it relates to a capital funding request to Minnesota Management and Budget (MMB).

BACKGROUND/KEY POINTS:

At the Council's June 12, 2023 meeting, Ms. Fowzia Adde of the Immigrant Development Center (IDC) presented a proposal to construct and operate a Cultural Mall within the City of Moorhead. At that same meeting, the City Council authorized staff to submit a preliminary Minnesota Capital Investment Application on behalf of the Immigrant Development Center under the City's name. The Council did not approve a resolution of support at that meeting.

City staff submitted the MMB application by the June 16 deadline. It was submitted as a City project request, seeking General Obligation bonds. Since June, Ms. Adde and her advisors and associates have undertaken significant analysis and conducted a great deal of planning work. As part of the analysis, IDC changed its MMB funding application from a local unit of government request for General Obligation bonds, to a nonprofit organization request for cash capital investment funds. This change was due to the difficulty in the project meeting the requirements on facility use and permanent public ownership. The cash capital investment funds do not carry these same requirements.

The Council asked at the June meeting how the Cultural Mall funding request affected the City's request to MMB for flood mitigation. The flood mitigation request of \$14.715M was submitted to MMB as the City of Moorhead's highest priority request. The request from IDC for the Cultural Mall funding would be considered like other projects within District 4 such as MSUM's Weld Hall renovation and the National Guard Armory, and our region, such as the Heartland Trail expansion. Our legislators will likely be asked to speak to their legislative priorities, but the process is not precise enough to predict. As the Council establishes and communicates its legislative priorities, the Council can continue to assert its legislative prioritization. There have been multiple projects funded within the City in the same bonding year, and we can continue to communicate multiple needs to our legislators.

Ms. Adde will be present at the October 10 City Council meeting to provide an update. Following this update, the Council will be asked to consider a resolution of support for the revised application in advance of the MMB final application editing deadline of October 13, 2023.



City Council Communication

October 10, 2023

FINANCIAL CONSIDERATIONS:

Not Applicable

Voting Requirements: Majority of Quorum

Submitted By:

Dan Mahli, City Manager

Lisa Bode, Governmental Affairs Director

Attachments: Moorhead Cultural Mall Proposal will be provided at or before the meeting

RESOLUTION

Resolution to Support Moorhead Cultural Mall Project

WHEREAS, the Immigrant Development Center is proposing a Cultural Mall in Moorhead that would enhance Moorhead's retail presence and provide opportunities for local entrepreneurs and consumers to access unique flavors from around the world through a variety of retail goods, prepared foods and services, as well as spaces for community gatherings and enrichment; and

WHEREAS, IDC has submitted a request for \$3.5 million to Minnesota Management and Budget for competitive funding from the Minnesota Legislature's Capital Investment Program to fund a portion of the Cultural Mall development.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Moorhead that the City Council does hereby support the Moorhead Cultural Mall project.

PASSED: October 10, 2023 by the City Council of the City of Moorhead.

APPROVED BY:

ATTEST:

Michelle (Shelly) A. Carlson, Mayor

Christina Rust, City Clerk