

2023 ANNUAL ACTION PLAN

City of Moorhead, Minnesota



Community Development Block Grant

JANUARY 2023

Annual Action Plan
2023

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

Pursuant to the Housing and Community Development Act of 1974, the City of Moorhead is designated as an entitlement community and therefore receives an annual allocation of Community Development Block Grant (CDBG) funds from the US Department of Housing and Urban Development (HUD). CDBG funds are used to develop viable urban communities by providing decent housing, suitable living environments, and economic opportunities, primarily to low- and moderate-income persons.

The 2023 Annual Action Plan was developed using citizen participation, current statistics, and alignment of activities with goals and objectives outlined in the corresponding, approved 5-Year Plan. This Action Plan is a result of all planning efforts.

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The 2023 Annual Action Plan was developed using citizen participation, current statistics, and alignment of activities with goals and objectives outlined in the corresponding, approved 5-Year Plan. This Action Plan is a result of all planning efforts.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

According to 2020 Decennial Census, Moorhead has a population of 44,505 people and is included in the Fargo-Moorhead Metropolitan Statistical Area (MSA), which has an overall population of 249,843 people. The City has prepared this plan in collaboration with local service providers, area agencies, and citizens who share a common goal to address Moorhead's community development needs in a way that utilizes resources efficiently and thoughtfully.

See AP-20 which contains a table of the City's goals and objectives. For 2023, Moorhead plans to address affordable housing needs through homeowner housing rehabilitation, acquisition for affordable housing, encouraging affordable homeownership through homebuyer education, supporting the efforts of governmental and private agencies through the provision of technical assistance, and the rehabilitation of an affordable rental housing development. Other objectives include addressing homeless needs through supporting the continuation of emergency, transitional, and permanent supportive housing and supporting the initiatives of these service providers to expand homeless prevention services including outreach, coordinated assessment, shelter services, transportation, and transitional housing through technical support, certificates of consistency for funding applications, transportation vouchers and other means. The City will address its objective of meeting non-homeless special needs services through supporting initiatives of service providers to maintain and expand services, outreach, and assessment for special needs populations through technical support, certificates of consistency for funding applications and other means. The City will also work to meet this objective through the construction of accessibility ramps or the addition of assistive devices for households with a disabled household member. The City will work to meet non-housing community development needs of low-income youth by providing positive recreational and developmental opportunities in local parks. 2023 projected outcomes include 6 home rehabilitation loans, 1-2 accessibility improvements to homes, homebuyer education for 50 households, discounted bus passes for 150 extremely low-income persons, recreational activity program for 65 youths.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

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The year 2022 was the third year of a five-year Consolidated Plan cycle for housing and community development. The City of Moorhead's 2022 CDBG expenditures were consistent with its Consolidated Plan and one-year action plan. The City prioritized its available Community Development Block Grant (CDBG) resources on activities to maintain and create affordable housing opportunity within the community as follows:

Single Family Home Rehabilitation Loan Program: this program addressed affordable housing preservation by completing safety, energy, and structural improvements to six housing units occupied by low-moderate income households.

Homelessness Objectives: To reach out to low-income people many of whom are primarily homeless, CDBG funds were utilized for the Opportunities Under Transit (OUT) program which provides discounted bus passes for extremely low-income persons. Bus passes are to be used by people seeking jobs or going to and from work or job training. 135 discounted bus passes were issued; 47 were issued to people with disabilities. In addition to the OUT program, CDBG funds were used in 2022 to replace sprinkler heads at

an apartment building operated by Moorhead Public Housing Agency (MPHA). MPHA operates public housing units along with voucher-based programs that primarily serve the homeless population along with the extremely low income. MPHA has a homeless preference policy in which they give priority to individuals who are experiencing homelessness. This means that unit turnovers and new tenant move ins are from individuals coming out of homelessness. The sprinkler head replacement project provided these individuals with preventative fire suppression safety.

Other Non-housing Community Development: The City continued an important CDBG program in 2022, recreational opportunities for low-to-moderate income youth. In 2022, 25 kids participated in after school programming at Romkey Park, 55 kids participated in programming through the "Play Outside Daily" truck, which offers portable recreation opportunities in Moorhead parks, and 27 kids participated in the Youth Program with the Afro-American Development Center. Other activities included homebuyer education; 23 low-to-moderate income households attended homebuyer education.

Non-homeless Special Needs Services: An accessible ramp was constructed at a housing unit occupied by a person with limited mobility and low income. Freedom Resource Center, provider for Accessibility Ramp Program, meets the needs of its clients through other sources that require less eligibility information than the CDBG program. The initial goal of the CDBG Accessibility Ramp Program was to annually install two temporary aluminum ramps, followed by two permanent ramps for low to moderate income households with a family member who is disabled or has limited mobility. The program has been expanded to include other accessibility assistive devices (i.e., grab bars, hearing, sight, etc.).



Installed aluminum ramp

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

For the 2023 Annual Action Plan, a community public meeting was held to gain knowledge from the public on items of interest to be included in the 2023 Action Plan. This public meeting was held October 4, 2022. There were three individuals from the community that attended the input meeting. Please see the Attached document titled: "Comments from the Public Meeting".

A public hearing (03/13/2023), service provider and agency outreach for updates, and a 30-day comment period (02/23/2023 – 03/25/2023).

A majority of in-depth citizen participation and consultation occurred during the development of the 5-Year Plan (2020-2024). Citizens were engaged in the planning by means of a community survey that was prepared and administered by the City. The purpose of the survey was to have citizens identify the most important housing and non-housing community development needs in Moorhead and gain insight into fair housing. See Appendices for survey. The survey results were compared alongside notes taken during

conversations with local service providers/agencies (consultations) and statistical data provided by agencies or the US Census Bureau. The survey was ultimately used to illustrate correlations among citizens, service providers, agencies, and available data. 335 people participated in the development of the 5-Year Plan.

The City worked to broaden public participation by holding a public meeting, a public hearing and encouraging participation in a 30-day comment period. The City advertised the public meeting, hearing and comment period in the official newspaper of the City. The City also sent out an electronic notification to registered subscribers in an effort to engage them in development of the plan. In order to accommodate disabled persons and non-English speakers, all advertisements included this language, "In advance of the public hearing, alternative formats of this information or accommodation for persons with disabilities or limited English proficiency will be made upon request (10-hour notice is required). To make arrangements for services, call 218-299-5434; for TDD/Relay service dial 711." No services were requested. The proposed action plan was made available on the City's website and at the public library and Moorhead Public Housing Agency. City staff also worked with local service agencies that service low-to-moderate income clientele in order to solicit input during the planning process.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

Please see the attached document titled: "Comments from the Public Meeting"

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments are accepted and considered in the development of the 2023 Action Plan.

7. Summary

The Executive Summary includes a brief introduction along with a summary of the objectives and outcomes identified in the need's assessment. Areas of need that were summarized related to housing, homelessness, non-homeless special needs, and non-housing community development needs. Brief sections on the evaluation of past performance and the citizen participation/consultation process were also included.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	MOORHEAD	City of Moorhead

Table 1 – Responsible Agencies

Narrative (optional)

The City of Moorhead is the Lead & Responsible Agency for the administration of the Community Development Block Grant (CDBG). The program is managed by the Governmental Affairs Department and the main contact is the Community Development Program Administrator.

Consolidated Plan Public Contact Information

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AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

For the 2023 Annual Action Plan, the citizen participation process included a community public meeting (10/04/2022), a public hearing (03/13/2023), service provider and agency outreach for updates, and a 30-day comment period (02/23/2023 – 03/25/2023).

A majority of in-depth citizen participation and consultation occurred during the development of the 5-Year Plan (2020-2024). Citizens were engaged in the planning by means of a community survey that was prepared and administered by the City. The purpose of the survey was to have citizens identify the most important housing and non-housing community development needs in Moorhead and gain insight into fair housing. See Appendices for survey. The survey results were compared alongside notes taken during conversations with local service providers/agencies (consultations) and statistical data provided by agencies or the US Census Bureau. The survey was ultimately used to illustrate correlations among citizens, service providers, agencies, and available data. 335 people participated in the development of the 5-Year Plan.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

In addition to required consultations with health and housing agencies in preparation of the Consolidated Plan, Moorhead City staff also has regular interaction with the following agencies: Moorhead Public Housing Agency (MPHA), Clay County Housing & Redevelopment Authority (CCHRA), Lakes and Prairies Community Action Partnership which manages a Family Homeless Prevention & Housing Assistance Program (FHPAP) and homebuyer education, Lake Agassiz Habitat for Humanity, Successful Outcomes for Tenants and Landlords (SOFTL), Fargo Moorhead Coalition to End Homelessness, West Central Minnesota Continuum of Care (CoC), and Creative Care for Reaching Independence (CCRI) (which help the special needs population to live and work independently), Churches United homeless shelters, MATBUS, and Legal Services of Northwest Minnesota (eviction mitigation).

All of the 24 local agencies that participated in the development of the 5-Year Plan are easily accessible and understand that the relationship with the City is reciprocal. Outreach during the citizen participation process energized relationships, providing opportunity for enhanced coordination between health and housing agencies and the City of Moorhead. The interconnectedness among local agencies is

also strong; they rely on each other for services and regularly collaborate to meet the needs of their clients. A coordinated assessment system further connects providers and clients to services and information.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City of Moorhead meets quarterly with the Coordinator of the West Central Minnesota Continuum of Care. The City is appreciated for ongoing support of homelessness projects, specifically with recent capital improvements at the Churches United Micah's Mission homeless shelter, food support and emergency housing assistance, all funded by CDBG-CV.

The City met with the West Central Minnesota Continuum of Care (CoC) lead contact to discuss needs and opportunities within the community. The City also worked with the CoC on sections of the Consolidated Plan to address needs related to homelessness. The City, in 2018 used CDBG funding to install a bus shelter in close proximity to Bright Sky Apartments which is a 43-unit permanent supportive housing development operated by Churches United for the Homeless. The CoC noted the network of non-profit service providers as one of Moorhead's greatest strengths/assets. Some of Moorhead's weaknesses noted by the CoC and other area agencies, with particular consideration of homeless persons or persons at risk of homelessness, were related to the lack of affordable housing opportunity, lack of case management resources, and public transportation gaps.

The City consulted and coordinated with public and private agencies that address housing, health, social services, victim services, employment, or education needs of low-income individuals and families, homeless individuals and families, including veterans, youth and persons with special needs. West Central CoC and Lakes & Prairies Community Action Partnership work very closely with those populations. The City actively works to support those organizations and subsequently to address the needs of those populations. The City has funded programs operated by those organizations. City staff actively participates in the CoC and attends quarterly meetings.

Public Transit. The Metro Area Transit (MATBUS) system has added routes, increased frequency, and extended hours on evening routes to accommodate rider needs. Ongoing marketing efforts (i.e., television, radio, billboard, newspapers, and website), are made to increase awareness of the service. MATBUS added two new Moorhead/Dilworth routes in 2014. One route increased access to southeast Moorhead where development efforts are ongoing. This new route opened up more employment opportunities, particularly for people who rely on public transit. Public transportation via MATBUS was provided at no cost during a significant portion of the pandemic.

Public Utilities Moorhead Public Service (MPS) rates are comparable to other regional providers because they do not add various adjustments to their bills called rate riders. MPS does not add fuel

adjustments, environmental costs, or conservation fees. There are energy assistance programs in the community through West Central Communities Action, Inc., Clay County Social Services, and Salvation Army to help with utility costs.

Police Transports. Due to jurisdictional restrictions, the Moorhead Police Department cannot transport a person across state lines who is being held on a peace officers 72-hour detox hold, which is a state statute that give police the authority under law to detain against a persons will for their own wellbeing. This authority is not legal in another state.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The West Central Minnesota CoC has written standards for provision of ESG and CoC assistance. Within their standards, the CoC explains:

While each programs regulation clearly defines program use, the West Central CoC has further identified how program funds can best be utilized based on the needs of homeless persons in our region. The West Central CoC will continue to refine its written standards as the region adapts and further develops our regional CARES (Coordinated Assessment, Referral and Evaluation System) network and develops improved strategies for targeting resources.

CARES is a system of assessing homeless client needs and tracking data among service providers. The community has transitioned into this system over the last 6 years. CARES is designed to reduce the amount of time a person is homeless or prevent homelessness by connecting clients to services faster. In the past, multiple needs assessments were conducted by multiple service providers, increasing client confusion and the amount of time a person waited to access services. CARES allow for a single needs assessment and a database; once the information is inputted into the system, all service providers can access the information and run reports. Needs are assessed using a Service Prioritization Decision Assistance Tool (SPDAT or VI-SPDAT). Area agencies are currently using the VI-SPDAT tool, which was designed for use in outreach assessment with homeless individuals; it combines the medical risk factors of the Vulnerability Index (VI) with the social risk factors of the SPDAT. Once clients are assessed, the end result produces a number used to rank needs by priority. Instead of the traditional first come-first serve concept, those who need help the most are the first to be connected to services. This tool has improved the service delivery system and further connects agencies. The City of Moorhead and the City of Fargo provided CDBG funding for the development of CARES.

Eligibility in the ESG programs requires participant household income of 30% or below of the area median income. Service prioritization and targeting policy (CARES) is also utilized to maximize existing resources. The West Central Minnesota CoC focuses on chronic homeless, families with children, unaccompanied youth, and persons coming from the streets or emergency shelter. Chronic homeless persons and families are given priority in coordinated assessment, open shelter beds, and permanent supportive housing lists. Families with children or unaccompanied youth are given priority in rapid-rehousing and transitional housing programs. Funds may be utilized for the following target areas: prevention, emergency shelter, motel voucher, domestic violence shelter, permanent housing, and transitional housing that includes programming related to financial literacy, rental assistance, case management, advocacy, and housing education. ESG programs are evaluated annually and program outcomes are evaluated every two years as part of the renewal request reviews. Quarterly program reviews are conducted.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Moorhead Public Housing Agency
	Agency/Group/Organization Type	Housing PHA Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Civic Leaders
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homelessness Strategy Market Analysis Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consulted in person, over the phone, and through email multiple times during the planning period. Outcomes of the consultation are continued support for housing projects and technical assistance as needed. Moorhead Public Housing Agency (MPHA) discussed their current coordination with CAPLP (Community Action Lakes and Prairies) regarding homeless individuals sleeping in the stairwells and entrances. MPHA discussed how this has increased over the past year resulting in increased police calls to the building and increased drug activity. MPHA is coordinating with CAPLP's homeless outreach workers and meets with them weekly. the outreach workers have been given access to the building to do sporadic checks and walk throughs in hopes to interact and assist individuals who are not tenants but whom are sleeping in the common areas. The hope is to connect these individuals with appropriate services.

2	Agency/Group/Organization	Clay County Housing and Redevelopment Authority
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Civic Leaders
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consulted over the phone and through email during the planning period. Outcomes of the consultation are continued support for housing projects, particularly permanent supportive housing projects for the homeless.
3	Agency/Group/Organization	LAKES AND PRAIRIES COMMUNITY ACTION PARTNERSHIPS
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Victims of Domestic Violence Services-homeless Services-Education

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Market Analysis Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consulted in person, over the phone, and through email during the planning period. Outcomes of the consultation are maintaining relationships to better understand the needs and assets of the Moorhead community, partnering on solutions when needed.
4	Agency/Group/Organization	Churches United for the Homeless
	Agency/Group/Organization Type	Housing Services - Housing Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Churches United operates two homeless shelters and one food bank. Consulted via email and phone during the planning period. Outcomes of the consultation are maintaining relationships to better understand homelessness in Moorhead, partnering on solutions when needed.

5	Agency/Group/Organization	Clay County Social Services
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Victims of Domestic Violence Services-homeless Services-Health Services - Victims Health Agency Child Welfare Agency Other government - County
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy Market Analysis Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consulted via email during the planning period. Outcomes of the consultation are maintaining relationships to better understand needs in Moorhead, partnering on solutions when needed.
6	Agency/Group/Organization	West Central Minnesota Continuum of Care
	Agency/Group/Organization Type	Services-homeless Regional organization

	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consulted via Webex during the planning period. Outcomes of the consultation are maintaining relationships to better understand homelessness in Moorhead, partnering on solutions when needed.
7	Agency/Group/Organization	Lake Agassiz Habitat for Humanity
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consulted via phone and email during the planning period. Outcomes of the consultation are maintaining relationships to better understand the needs of people living in Moorhead, partnering on solutions when needed.
8	Agency/Group/Organization	Cass Clay Community Land Trust
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consulted in person, via phone, and email during the planning period. Outcomes of the consultation are maintaining relationships to better understand the needs of people living in Moorhead, partnering on solutions when needed.

9	Agency/Group/Organization	Sparklight
	Agency/Group/Organization Type	Services - Broadband Internet Service Providers Services - Narrowing the Digital Divide Business Leaders Major Employer
	What section of the Plan was addressed by Consultation?	Public Housing Needs Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consulted in person, via phone, and email during the planning period. Discussed market needs, service available in the community. Gathered information on accessibility of internet services for public housing tenants. Learned information on available programs for all low-income residents to access broadband services. Outcomes of the consultation are maintaining relationships to better understand the needs of people living in Moorhead, partnering on solutions when needed, sharing program details with partners.
10	Agency/Group/Organization	Midco
	Agency/Group/Organization Type	Services - Broadband Internet Service Providers Services - Narrowing the Digital Divide Business Leaders Major Employer
	What section of the Plan was addressed by Consultation?	Public Housing Needs Market Analysis

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	<p>Consulted in person, via phone, and email during the planning period.</p> <p>Discussed market needs, service available in the community. Gathered information on accessibility of internet services for public housing tenants.</p> <p>Learned information on available programs for all low-income residents to access broadband services. Outcomes of the consultation are maintaining relationships to better understand the needs of people living in Moorhead, partnering on solutions when needed, sharing program details with partners.</p>
11	Agency/Group/Organization	Clay County Public Health
	Agency/Group/Organization Type	<p>Services-Health</p> <p>Health Agency</p> <p>Agency - Emergency Management</p> <p>Other government - County</p> <p>Civic Leaders</p>
	What section of the Plan was addressed by Consultation?	<p>Homeless Needs - Chronically homeless</p> <p>Homeless Needs - Families with children</p> <p>Homelessness Needs - Veterans</p> <p>Homelessness Needs - Unaccompanied youth</p> <p>Homelessness Strategy</p> <p>Non-Homeless Special Needs</p> <p>COVID</p>

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consulted with local county public health regarding emergency management services for resiliency. Consulted during the planning period on an ongoing basis via in-person meetings, emails, and virtual meetings. Meetings were held regularly to discuss overflow homeless shelter needs, covid quarantine needs for homeless individuals accessing the shelters, food supply needs, etc. Emergency management personnel from the City and County attended these meetings. Outcomes included increased awareness of community emergency management needs and coordination of local resources. The City has some ongoing projects that are working to address needs identified, such as our CDBG-CV funded project at the local homeless shelter that is currently underway.
12	Agency/Group/Organization	FAMILY HEALTHCARE CENTER
	Agency/Group/Organization Type	Services-homeless Services-Health Health Agency
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Non- Housing Community Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Email, and in person. Consulted to gain knowledge on their mobile clinic and what areas they serviced in the City of Moorhead. Their mobile clinic is currently providing dental care to Moorhead public schools for students who don't have access to dental care. The mobile clinic is also partnering with Moorhead Public Housing Agency to provide on-site vaccinations for low-income tenants. Outcome of consultation is to build relationships and identify needs.
13	Agency/Group/Organization	FARGO MOORHEAD METROPOLITAN COUNCIL OF GOVERNMENTS
	Agency/Group/Organization Type	Other government - Local Planning organization

	What section of the Plan was addressed by Consultation?	Market Analysis Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Email. To build relationship; identify needs. Currently they are doing a housing market needs study.
14	Agency/Group/Organization	Moorhead Public Schools
	Agency/Group/Organization Type	Services-Children Services-Persons with Disabilities Services-Education
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Email, Outreach. Anticipated outcome to build relationship to better understand educational needs in Moorhead along with how the school district collaborates and works with children residing in homeless shelters. Moorhead public school added a new position in 2020 dedicated to work with students experiencing homelessness.
15	Agency/Group/Organization	Greater Minnesota Community Services
	Agency/Group/Organization Type	Services - Housing Services-homeless Services-Health Services- Mental Health
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	consulted by email and over the phone. continue to build relationship and better understand the mental health issues and housing issues that homeless and low-income individuals face.

Identify any Agency Types not consulted and provide rationale for not consulting

The City of Moorhead consulted a well-rounded list of agencies and organizations, and did not deliberately omit any from the process.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	West Central Minnesota Continuum of Care	"Consistently facilitate the movement of individuals/families toward permanent housing and successful independent living." Moorhead plans to continue support of coordinated assessment, transportation opportunities (OUT), and fostering relationships/partnerships with service providers responding to homelessness daily. "Providing the housing and /or services needed to help individuals move into transitional and permanent housing". Moorhead plans to build or rehabilitate 15 rental housing units and does so through partnerships with area agencies (e.g., MPHA, CCHRA, CCRI). Moorhead also plans to rehabilitate or construct 40 affordable housing units and construct, including 5 Habitat for Humanity homes (or similar organization). "Promote access to and effective use of mainstream programs". Moorhead plans to continue support of coordinated assessment development, which will meet this goal.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
2020-2022 Strategic Plan	Minnesota Housing Finance Agency	"We finance pre- and post-purchase counseling, education, coaching, and financial empowerment; mortgages and down payment/closing-cost assistance; and home improvement loans." Moorhead's strategy overlaps with its homebuyer education through the Lakes & Prairies Community Action Partnership. Education is approved by MHFA, allowing applicants to obtain loan products from MHFA, which are briefly discussed by City staff at each class. "Existing housing is typically the most affordable, and preserving it is more cost effective than building new. Moorhead's strategy overlaps with its Single-Family Rehabilitation program, which maintains and improves existing affordable homes. Through energy efficiency improvements, it also makes homes more affordable by reducing costs spent on utilities. Moorhead plans to build or rehabilitate 15 rental housing units and does so through partnerships with area agencies (e.g., MPHA, CCHRA, CCRI). "Strategic Priority: Prevent and End Homelessness. Moorhead plans to continue support of coordinated assessment, transportation opportunities (OUT), and fostering relationships/partnerships with service providers responding to homelessness daily.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

This section summarizes the consultation process with an introduction, a summary of the City's activities to enhance coordination between public and assisted housing providers and private governmental health, mental health, and service agencies, a summary of the coordination with the Continuum of Care and efforts to address the needs of homeless persons and persons at risk of homelessness, a list of organizations consulted, a summary of how the goals of the strategic plan overlap with plans of the Minnesota Housing Finance Agency and the West Central Minnesota Continuum of Care, and a description of cooperation and coordination with other public entities.

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

Stakeholder participation is vital to the City of Moorhead in identifying community development needs, reviewing the benchmarks for ongoing housing and community development programs. The City of Moorhead obtains citizen input through conversations with people, consulting with housing and service providers, and other arms of local government in an effort to capture Moorhead's community development needs.

As publicized through newspaper advertisement, on the City of Moorhead's website, along with email notifications to citizens who elected to receive notifications a public meeting was held on October 4, 2022. The meeting consisted of two City of Moorhead staff, one City council member, and one citizen. Please refer to the attachment, "Comments from the public meeting", for detailed comments and discussions. The 30-day comment period on the 2023 Annual Action Plan draft was from February 23, 2023 until March 25, 2023. The proposed action plan was made available on the City's website and at the public library. City staff also worked with local service agencies that service low-to-moderate income clientele in order to solicit input during the planning process. A public hearing was held on March 13 2023. In order to accommodate disabled persons and non-English speakers, all advertisements included this language, "In advance of the public hearing, alternative formats of this information or accommodation for persons with disabilities or limited English proficiency will be made upon request (10 hours' notice is required). To make arrangements for services, call 218-299-5434; for TDD/Relay service dial 711."

Also taken into consideration for the 2023 Annual Action Plan was the in-depth citizen participation and consultation that took place during the creation of the Consolidated 2020-2024 Plan. Citizens were engaged in the planning by means of a community survey that was prepared and administered by the City. The purpose of the survey was to have citizens identify the most important housing and non-housing community development needs in Moorhead and gain insight into fair housing. See Appendices for survey. The survey results were compared alongside notes taken during conversations with local service providers/agencies (consultations) and statistical data provided by agencies or the US Census Bureau. The survey was ultimately used to illustrate correlations among citizens, service providers, agencies, and available data. 335 people participated in the development of the Plan.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	Non-targeted/broad community	There were two City of Moorhead staff, one City council member and two citizens in attendance.	Please refer to the attachment titled "Comments from the public meeting" for a complete summary. Comments received were related to barriers low-income New Americans face in Moorhead who want to start their own business, difficulties for low-income residents to afford mortgages and become homeowners and the need for a skills class on how to take care of a home.	All comments are accepted and considered in the development of the 2023 Action Plan for Housing and Community Development.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
2	Internet Outreach	Non-targeted/broad community	Meeting and public comment period e-notification through internet and social media.	None received	All comments are considered	
3	Newspaper Ad	Non-targeted/broad community	Public meeting and public comment period notification included in newspaper ad.	N/A	NA	
4	Public Hearing	Non-targeted/broad community	There were citizens in attendance, though there were no comments received at the public hearing.	None received	NA	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

Community Development Block Grant funds must address one of three National Objectives; benefit low to moderate income individuals, prevention of slum and blight conditions (i.e., vacant buildings, code enforcement, and removal of unsafe structures), and to address urgent need that threatens the health, safety, and welfare of the community's residents. This section briefly summarizes anticipated resources for 2023 along with a short explanation of how federal funds will leverage additional resources (private, state, and local). The City of Moorhead anticipates a total of \$483443 in combine resources to address the priority needs for the 2023 program year. This amount is comprised of CDBG award amounts, prior year resources and program income estimates.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	313,598	150,000	49,443	513,041	547,543	The City of Moorhead is in its fourth year of its 2020-2024 Consolidated Plan. Expected resources have been allocated for 2023 activities. Any additional or unforeseen program income will be allocated to Home Rehabilitation. Because these funding sources are subject to annual Congressional appropriations and potential changes in funding distribution formulas, the expected amount available for the remainder of the Con Plan, which includes program income estimations, is subject to change with availability of funding.

Table 51 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

CDBG funds for housing activities are regularly leveraged against and combined with state and federal resources managed by Minnesota Housing Finance Agency, including Start Up, Step Up, and Fix Up and Community Fix Up loans, Rehabilitation Loan/Emergency and Accessibility Loan Programs, Minnesota Housing Community Development, down payment and closing cost assistance loans, multi-family loans and programs, and

Foreclosure Prevention through Minnesota Homeownership Center. Public service activities have many sources of matching funds (public and private), including the State of Minnesota. Contributors for metropolitan activities and organizations (i.e., Lakes & Prairies Community Action Partnership -Homebuyer Education Program, Habitat for Humanity – acquisition for affordable housing, Fargo Moorhead Coalition to End Homelessness -transportation and coordinated assessment, and Freedom Resource Center –accessible ramps) include the State of North Dakota and City of Fargo, among several other private and public donors and foundations.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City will consider the use of publicly-owned land or other property located with the jurisdiction for the construction of affordable housing for low to moderate income households or to address blighted conditions. The City of Moorhead understands the risk of holding land for extended periods of time and takes this into consideration along with the advantages prior to utilizing publicly owned land.

Discussion

CDBG Program Administration and activities designated as “Public Services” are subject to statutory expenditure limits. The Public Services limit is 15% of the grant plus prior year program income. The Program Administration limit is 20% of the grant plus current year program income. 2023 Program Administration dollars may be used for startup planning and administrative costs of future grant years. (24 CFR 570.200(g)(3). Annual activity budgets will be within these limits. CDBG awards between 2023 and 2024 may be greater or less than what is projected.

- Reductions to estimated program income or grant award will first reduce the Acquisition activity. If the reduction exceeds the acquisition activity, the City may conduct a plan amendment in accordance with the City of Moorhead's Citizen Participation Plan.
- Revenue received that exceeds estimated program income or a grant award more than estimated will be applied to home rehabilitation loans, or the City may conduct a plan amendment in accordance with the City of Moorhead's Citizen Participation Plan.
- Funds allocated to home rehabilitation projects not underway by June 30 of the program year may be redirected to blight removal activities.
- The City of Moorhead’s current Citizens Participation Plan requires a substantial amendment if fluctuations are greater than \$5000 or more than 25% of an approved activity budget

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	AH1 Affordable Housing	2020	2024	Affordable Housing		Affordable Housing	CDBG: \$40,500	Rental units constructed: 1 Household Housing Unit
2	AH2 Affordable Housing	2020	2024	Affordable Housing		Affordable Housing	CDBG: \$243,341	Homeowner Housing Added: 0 Household Housing Unit Homeowner Housing Rehabilitated: 6 Household Housing Unit
3	AH4 Affordable Housing	2020	2024	Affordable Housing		Affordable Housing	CDBG: \$5,200	Public service activities for Low/Moderate Income Housing Benefit: 30 Households Assisted
4	AH5 Affordable Housing	2020	2024	Affordable Housing		Affordable Housing	CDBG: \$0	Other: 20 Other
5	HL1 Homelessness	2020	2024	Affordable Housing Homeless		Affordable Housing Homelessness Services and Prevention	CDBG: \$0	Other: 1 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
6	HL2 Homelessness	2020	2024	Homeless		Homelessness Services and Prevention	CDBG: \$10,200	Public service activities other than Low/Moderate Income Housing Benefit: 150 Persons Assisted
7	SN1 Non-Homeless Special Needs Services	2020	2024	Non-Homeless Special Needs		Non-Homeless Special Needs Services	CDBG: \$0	Other: 1 Other
8	NH2 Non-Housing Community Development Needs	2020	2024	Non-Housing Community Development		Non-Housing Community Development Needs	CDBG: \$21,600	Public service activities other than Low/Moderate Income Housing Benefit: 145 Persons Assisted
9	SN2 Non-Homeless Special Needs Services	2020	2024	Non-Homeless Special Needs		Non-Homeless Special Needs Services	CDBG: \$25,200	Public service activities other than Low/Moderate Income Housing Benefit: 20 Persons Assisted Homeowner Housing Rehabilitated: 2 Household Housing Unit
10	AH3 Affordable Housing	2020	2024	Affordable Housing		Affordable Housing	CDBG: \$50,500	Homeowner Housing Added: 2 Household Housing Unit
11	NH-3 Slum & Blight Removal	2020	2024	Non-Housing Community Development		Non-Housing Community Development Needs	CDBG: \$30,500	Buildings Demolished: 6 Buildings

Table 62 – Goals Summary

Goal Descriptions

1	Goal Name	AH1 Affordable Housing
	Goal Description	Rental Units constructed. Creative Care for Reaching Independence (CCRI) - Acquisition for building affordable rental for individuals with disabilities below 80% AMI
2	Goal Name	AH2 Affordable Housing
	Goal Description	Rehabilitate or construct 35 affordable housing units for homeownership by 2024. CDBG resources will be used for rehabilitation activities; CDBG resources used for construction activities will be leveraged against funds from Minnesota Housing Finance Agency and/or Greater Minnesota Housing Fund, and energy efficiency funds from Moorhead Public Service. Annual goal is 7 units per year (3 to be made available to households earning not more than 60% MFI and 4 to be made available to households earning not more than 80% MFI). Single Family Home Rehabilitation
3	Goal Name	AH4 Affordable Housing
	Goal Description	Create homeownership opportunity for 150 households through use of down payment assistance and/or below market interest rate mortgages for first time homebuyers. CDBG resources will be used for homebuyer education programs needed to access Minnesota Housing and Greater Minnesota Housing Funds homeownership assistance programs; Annual goal is 30 households per year (15 households below 60% MFI and 15 households between 60 - 80% MFI). Lakes & Prairies Community Action Partnership - 30 households
4	Goal Name	AH5 Affordable Housing
	Goal Description	Support and encourage the efforts of governmental and private agencies seeking to reduce the cost burden of low-income households through certificate and voucher programs by providing letters of support and technical assistance with background information upon request. While not within the City of Moorhead's control, it is hoped that the number of rental subsidies available in Moorhead increases by at least 20 per year, or 100 over the five-year period.

5	Goal Name	HL1 Homelessness
	Goal Description	Support the continuation and expansion of emergency, transitional and permanent supportive housing available to homeless persons in the community. While the City of Moorhead’s CDBG allocation is not sufficient to provide primary support to construct housing units, it can serve as a leverage source to support applications to primary funding agencies and support. The goal is to assist with 1 application in 2020.
6	Goal Name	HL2 Homelessness
	Goal Description	Support the initiatives of service providers to expand homeless prevention services including outreach, coordinated assessment, shelter services, transportation, and transitional housing through survey research, technical support, certificates of consistency for funding applications, transportation vouchers, and other means. Opportunities Under Transit - bus passes
7	Goal Name	SN1 Non-Homeless Special Needs Services
	Goal Description	Support initiatives of service providers to maintain and expand services, outreach, and assessment for special needs populations through technical support, certificates of consistency for funding applications, and other means.
8	Goal Name	NH2 Non-Housing Community Development Needs
	Goal Description	Partner to address the needs of low-income youth by providing positive recreational and developmental opportunities. Romkey Park Program -25 youth/individuals Play Outside Daily - Boys & Girls Club - 40 children Afro-American Development Association Youth Program - 80 youth and young adults
9	Goal Name	SN2 Non-Homeless Special Needs Services
	Goal Description	Rehabilitate affordable homes specifically through the construction of accessibility ramps or addition of assistive devices for households with a disabled household member. CDBG resources will be used for construction materials and/or labor and assistive devices (e.g., door handles, grab bars). Assist low-to-moderate income homeowners who are elderly and/or disabled with snow removal services. CDBG funds will be used for snow removal.

10	Goal Name	AH3 Affordable Housing
	Goal Description	Construct at least 5 affordable housing units for homeownership by 2024, specifically through partnership with Habitat for Humanity or other qualified non-profit organization. CDBG resources will be used for land acquisition and/or utility installation costs (special assessments) and will leverage private individual and corporate donations. One of the five homes is to be made available to households earning less than 60% MFI and 4 to be made available to households earning not more than 80% MFI. Habitat for Humanity Acquisition for affordable home construction through partnership with Cass Clay Community Land Trust
11	Goal Name	NH-3 Slum & Blight Removal
	Goal Description	Up to six abandoned mobile home units in Bennett Park will be removed from the property.

Projects

AP-35 Projects – 91.220(d)

Introduction

Activities are direct responses to the need’s assessment and market analysis in the 5-Year Plan and ongoing consultations and citizen participation. Priority areas include affordable housing, homelessness, non-homeless special needs, and non-housing community development. The following chart provides descriptions and expenditures of 2023 activities.

The City undertakes multiple activities to Affirmatively Further Fair Housing such as supporting the Moorhead Human Rights Commission’s education efforts, through the homebuyer education CDBG activity, and through support of organizations that provide Fair Housing services in the community. The City of Moorhead had indicated in the 2022 Action Plan that a Fair Housing Study was going to be conducted. The City of Moorhead intends to conduct a study once the Housing Needs and Market Analysis study being developed in cooperation with Cass County, Clay County, and local area cities by Metro Cog is complete.

Projects

#	Project Name
1	Home Rehabilitation Loan Program
2	Bennett Park Vacant Home Removal Project
3	Acquisition- Affordable Rental Housing
4	Acquisition-Affordable Housing
5	Program Administration
6	Snow Removal
7	Opportunities Under Transit
8	Romkey Park Youth Programming
9	Play Outside Daily Mobile Recreation for Youth
10	Accessibility Ramps & Assistive Devices
11	Youth Program
12	Homebuyer Education

Table 73 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Allocation priorities are a result of citizen participation, consultations with local service providers,

statistical data, needs assessment, market analysis, and evaluation of past performance.

The City of Moorhead's highest priority for community development resources continues to be maintaining and creating affordable housing opportunity within the community. Both the US Census data and local needs assessment information contained within the 5-Year plan indicate a significant number of both low-income renter and homeowner households with high cost burdens and other housing problems. Moorhead's housing stock, while generally affordable, is aging, indicating a need for housing preservation activities and creation of additional new housing units. As population continues to grow, the City of Moorhead must be deliberate in its planning efforts to ensure affordable housing is part of development throughout the City. Obstacles to meeting underserved needs include resource limitations, both the CDBG allocation and the resources of partner agencies and funders is not as high as it was in the past.

AP-38 Project Summary
Project Summary Information

1	Project Name	Home Rehabilitation Loan Program
	Target Area	
	Goals Supported	AH2 Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$243,341
	Description	City-wide rehabilitation loan program assisting owner-occupants of single-family homes whose income falls below 80% of area median income. Funds are provided on a loan basis up to \$20,000 provided sufficient home equity exists and up to an additional \$5,000 if needed to repair the home to standard condition. No interest accrues on the loan and the entire principal balance must be repaid upon sale, title transfer or owner vacancy of the property. Applications from interested individuals are accepted by the City on a first come, first served basis. The program is administered by the City of Moorhead. Includes program administration.
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	A total of 6 low-to-moderate income households are estimated to benefit from the Home Rehabilitation Loan Program.
	Location Description	city wide
	Planned Activities	
2	Project Name	Bennett Park Vacant Home Removal Project
	Target Area	
	Goals Supported	NH-3 Slum & Blight Removal
	Needs Addressed	Affordable Housing Non-Housing Community Development Needs
	Funding	CDBG: \$30,500
	Description	Bennet Park Cooperative provides affordable housing within the City of Moorhead. The project will consist of the removal of up to 6 abandoned mobile home units.
	Target Date	12/31/2023

	Estimate the number and type of families that will benefit from the proposed activities	This project is removing up to six abandoned mobile home units that reside within Bennett Park.
	Location Description	Bennett Park 1700 3rd Ave S Moorhead, MN 56560
	Planned Activities	Removal of 6 abandoned mobile home units.
3	Project Name	Acquisition- Affordable Rental Housing
	Target Area	
	Goals Supported	AH1 Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$40,500
	Description	Construct one affordable rental unit, specifically through partnership with Creative Care for Reaching Independence (CCRI). CDBG resources will be used to acquire a lot and/or pay related infrastructure costs to be used by CCRI to construct an affordable rental unit to provide housing for disabled persons whose income falls below 80% of median income. Funds are provided on a deferred loan basis to CCRI. No interest accrues on the loan and the entire principal balance must be repaid upon sale, title transfer, or owner vacancy of the property. The program will be administered by CCRI.
	Target Date	6/1/2024
	Estimate the number and type of families that will benefit from the proposed activities	This will provide CCRI another affordable home to rent to and care for disabled individuals.
	Location Description	To be determined. Residential lot in Moorhead.
	Planned Activities	Acquire a lot for the purposes of constructing an affordable rental unit to care for disabled individuals whose income falls below 80% of median income.
4	Project Name	Acquisition-Affordable Housing
	Target Area	

	Goals Supported	AH2 Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$50,500
	Description	Construct up to two single-family homes for affordable homeownership, specifically through partnership with Lake Agassiz Habitat for Humanity and Cass Clay Community Land Trust. CDBG resources will be used to acquire a lot to be used by Habitat/ and or the Community Land Trust to construct affordable home for household with income less than 80% of the median income.
	Target Date	6/1/2024
	Estimate the number and type of families that will benefit from the proposed activities	Up to two families will benefit who are low-to-moderate income households
	Location Description	To be determined. Residential lot in Moorhead.
	Planned Activities	Acquire lots for the purposes of constructing affordable housing units for homeownership for households whose income falls below 80% of median income.
5	Project Name	Program Administration
	Target Area	
	Goals Supported	
	Needs Addressed	
	Funding	CDBG: \$86,000
	Description	Staff support for the planning, implementation, reporting and monitoring of CDBG resources. Fair Housing study will be conducted.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Program Administration

6	Project Name	Snow Removal
	Target Area	
	Goals Supported	SN2 Non-Homeless Special Needs Services
	Needs Addressed	Non-Homeless Special Needs Services
	Funding	CDBG: \$ 21,000 <u>28,200</u>
	Description	The City of Moorhead will assist low-to-moderate income homeowners who are elderly and/or disabled with snow removal services. CDBG funds will be used to pay a contractor the City hires to remove snow for persons who are accepted into the program for 1) public sidewalk abutting home; 2) driveway; and 3) one walkway to a door. Applicants will be prioritized on a first-come-first-served basis.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	Up to 20 low-to-moderate income households who are elderly and/or disabled will benefit from snow removal assistance over the course of the winter.
	Location Description	City Wide
Planned Activities	The City of Moorhead will assist low-to-moderate income homeowners who are elderly and/or disabled with snow removal services. CDBG funds will be used to pay a contractor the City hires to remove snow for persons who are accepted into the program for 1) public sidewalk abutting home; 2) driveway; and 3) one walkway to a door. Applicants will be prioritized on a first-come-first-served basis.	
7	Project Name	Opportunities Under Transit
	Target Area	
	Goals Supported	HL2 Homelessness
	Needs Addressed	Homelessness Services and Prevention
	Funding	CDBG: \$10,200
	Description	Discounted bus pass voucher program for persons who are homeless or extremely low income (less than 30% median income) to provide transportation to and from employment or job training. The program can be accessed for monthly bus passes up to four times per year per participant. The program will be administered by Metro Area Transit. Includes program administration.

	Target Date	12/31/2023
	Estimate the number and type of families that will benefit from the proposed activities	150 extremely low income individuals
	Location Description	City wide transportation
	Planned Activities	Provide discounted bus pass vouchers for persons who are homeless or extremely low-income
8	Project Name	Romkey Park Youth Programming
	Target Area	
	Goals Supported	NH2 Non-Housing Community Development Needs
	Needs Addressed	Non-Housing Community Development Needs
	Funding	CDBG: \$6,200
	Description	Recreation activity programming, meal program and/or activities for youth in low-income neighborhoods conducted by Moorhead Parks and Recreation Department. Participating youth range from 3-17 years, the predominant age of participants is under 12 years old. Includes program administration.
	Target Date	12/31/2023
	Estimate the number and type of families that will benefit from the proposed activities	at least 25 youth/individuals
	Location Description	Romkey Park 900 19 St S
Planned Activities	Recreational programming for youth/individuals.	
9	Project Name	Play Outside Daily Mobile Recreation for Youth
	Target Area	
	Goals Supported	NH2 Non-Housing Community Development Needs
	Needs Addressed	Non-Housing Community Development Needs

	Funding	CDBG: \$7,200
	Description	Boys & Girls Club of the Red River Valley began offering portable recreation opportunities in Moorhead's Queens (3201 20 St S), Belsly (3500 12 St S), and Stonemill (1210 45 Ave S) Parks in 2014 by means of their P.O.D. Play Outside Daily truck, which is staffed by recreation leaders and filled with play equipment. The truck travels to metro area parks that do not have regular youth programming. The P.O.D. program focuses on physical activity, relationship building, and character development. CDBG funding will offset Boys & Girls Club costs in Moorhead neighborhoods where at least 51% of the participants are from low to moderate income households. The City's CDBG program will increase the Boys & Girls Club ability to do youth outreach in Moorhead.
	Target Date	12/31/2023
	Estimate the number and type of families that will benefit from the proposed activities	An estimated 40 children from low to moderate income families will be served.
	Location Description	Belsly Park 3500 12 Street South
	Planned Activities	Recreational outdoor mobile youth programming
10	Project Name	Accessibility Ramps & Assistive Devices
	Target Area	
	Goals Supported	SN2 Non-Homeless Special Needs Services
	Needs Addressed	Non-Homeless Special Needs Services
	Funding	CDBG: \$4,200

	Description	City-wide program assisting owners and tenants with mobility impairments to build accessibility ramps or installing assistive devices (i.e., grab bars, door handles, etc.) on existing homes at no cost to the benefiting residents. Eligibility is limited to households whose income falls below 80% of area median income. Funds are used to provide materials and/or labor; eligibility applications are managed by Freedom Resource Center and ramps are constructed by either Freedom Resource Center, volunteers of the Remodeler's Council of the Home Builders' Association of Fargo-Moorhead, or paid contractors. Applications from interested individuals are accepted by Freedom Resource Center on a first come, first served basis. The program is administered by the Freedom Resource Center and the City of Moorhead. Includes program administration.
	Target Date	12/31/2023
	Estimate the number and type of families that will benefit from the proposed activities	One or two low to moderate income households having a person with a disability will benefit from this activity
	Location Description	Available city wide
	Planned Activities	Rehabilitate 1-2 affordable homes specifically through the installations of an accessibility ramp or assistive devices for households with a person who has a disability. CDBG resources will be used for materials and/or labor with assistance from Freedom Resource Center.
11	Project Name	Youth Program
	Target Area	
	Goals Supported	NH2 Non-Housing Community Development Needs
	Needs Addressed	Non-Housing Community Development Needs
	Funding	CDBG: \$8,200
	Description	The Afro-American Development Association offers a Youth Program for people 14-24. Their goal is to shape a positive future through discovering their unique talents and abilities by experiencing meaningful activities, education, building career awareness, and accessing valuable work experiences.
	Target Date	12/31/2023

	Estimate the number and type of families that will benefit from the proposed activities	80 youth and young adults ages 14-24 from low to moderate income households, predominantly New American households.
	Location Description	1132 28 Ave S
	Planned Activities	Career exploration/awareness, mentoring, sports, supportive services, transportation, housing application assistance, post-secondary admission application assistance, financial aid application assistance
12	Project Name	Homebuyer Education
	Target Area	
	Goals Supported	AH4 Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$5,200
	Description	Educational program to inform consumers on what they can afford in a home, how to qualify for a mortgage, and how to be responsible homeowners. This is a metropolitan area wide program offered by Lakes & Prairies Community Action Partnership. At least 51% of clients served by CDBG resources will be low-to-moderate income persons. The program is approved by Minnesota Housing Finance Agency to qualify for first-time homebuyer assistance programs.
	Target Date	12/31/2023
	Estimate the number and type of families that will benefit from the proposed activities	30 low to moderate income households are expected to benefit from homebuyer education.
	Location Description	Clay County Family Service Center 715 11 ST N
Planned Activities	Homebuyers Education.	

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

While there are no specified "Target Areas" identified in the 2023 Action Plan, the City of Moorhead does prioritize community development activities to neighborhoods that are predominantly low-to-moderate income areas. In Moorhead there is a high percentage of low-to-moderate income individuals concentrated in the Romkey Park Neighborhood. This neighborhood park is the location of one public service activity in which children of this neighborhood participate in after school programming.

Geographic Distribution

Target Area	Percentage of Funds

Table 84 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

To provide a suitable living environment for low to moderate income households, particularly those with children

Geographic area is City Wide for CDBG funding. The Geographic Distribution Table above is not editable as there are no HUD approved target areas in Moorhead.

Discussion

Park programming in low income neighborhoods is one activity that has geographic priority. Single family rehabilitation often occurs in areas of the city where homes are deteriorating due to age and maintenance, though there are no geographic area requirements.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The most common housing need reported in Moorhead is a shortage of affordable housing stock. The existing housing stock does not fully meet the needs of the community, specifically low-income households. Data shows about 45% of Moorhead’s households have income at or below 80% of the area median income. Affordable housing and income are directly connected. HUD explains, “Families who pay more than 30% of their income for housing are considered cost burdened and may have difficulty affording necessities such as food, clothing, transportation, and medical care.” Over 41% of Moorhead households are experiencing housing cost burden greater than 30% of their income [2018 ACS DP04].

Based on the data and consultations, the populations or household types more affected than others by housing problems are low-income households including:

- Single person and single parent households
- People fleeing domestic violence
- People with a criminal history, poor rental history, no credit or poor credit
- Larger families
- People with mental health and/or chemical dependency issues
- Native Americans who represent 20% of the local adult homeless population (1.5% of the general population - 2019 ACS data)
- Black or African Americans who represent 19% of the local adult homeless population (6.2% of the general population - 2019 ACS data)
- People with a disability

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	14
Special-Needs	1
Total	15

Table 96 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	3
Rehab of Existing Units	12
Acquisition of Existing Units	0

One Year Goals for the Number of Households Supported Through	
Total	15

Table ~~107~~ - One Year Goals for Affordable Housing by Support Type

Discussion

The one-year goals listed above are associated with 2023 activities, but the completion and reporting of those activities will happen span over two years due to construction schedules. A total of 15 families will benefit from federal HUD funds being used to rehabilitate and construct 15 affordable homes.

AP-60 Public Housing – 91.220(h)

Introduction

Moorhead Public Housing Agency (MPHA) reports a total of 198 housing units in Moorhead. The majority (151) are under the HUD's Public Housing program. MPHA continues to rent these units under the Moorhead Affordable Housing LLC to people who are low income. A total of 256 people are living in MPHA properties, 60 of those are children. MPHA continues to manage a waiting list for public housing and scattered site properties. Currently, there are 257 households are on the waiting list for these units.

In addition to the housing units described above, MPHA operates a rental assistance program under a state and county funded program called Bridges. This program helps people with mental illness who are in treatment setting and at risk of being discharged into homelessness. Currently, there are 59 households that include a total of 70 household members that are housed through this program with another 19 either looking for a unit or going through the intake process.

In September of 2021, MPHA partnered with the City of Moorhead to acquire 34 units known as Maple Court Townhomes. MPHA purchased half of the units and the City of Moorhead purchased the other half. These are Low Income Housing Tax Credit units.

Clay County Housing and Redevelopment Authority (CCHRA) reported their housing voucher waiting list has been closed to the general population since 2010 and is only opened for specific preference categories at certain times. There are 96 households on the waitlist for their Fieldcrest Townhomes development. Fieldcrest is currently undergoing a \$6million dollar renovation so the wait list is currently closed. Most of their vouchers are based in Moorhead where there are 187 Mainstream vouchers and 757 Housing Choice Vouchers. Of the 757 funded Housing Choice Vouchers, 40 are VASH (veterans) and 187 are Mainstream vouchers, 30 Tenant Protection Vouchers, 1 Foster Youth to Independent vouchers, 15 Emergency Housing Vouchers and 474 regular vouchers (40 of the 474 are Tenant Protection, there are 29 project-based vouchers and 16 are being used for homeownership).

Actions planned during the next year to address the needs to public housing

Provide technical assistance as needed (i.e., environmental reviews), construct or rehabilitate public housing units.

Support and encourage Moorhead Public Housing Agency efforts to reduce the cost burden of low-income households through certificate and voucher programs by providing letters of support and other technical assistance.

Actions to encourage public housing residents to become more involved in management and

participate in homeownership

Moorhead Public Housing Agency (MPHA) was awarded a three-year renewal of its ROSS grant from HUD in April of 2021. ROSS stands for Resident Opportunity and Self Sufficiency. This federal grant funds assist residents with connecting to services and supports within the Fargo-Moorhead community. The majority of MPHA residents have a disability or are elderly and many are extremely low-income. Information on what services are out there and how to access them can be challenging to navigate. The ROSS Coordinator position assists residents to identify goals (of which homeownership may be one) and connect to services to increase health and other quality of life outcomes.

River View Heights is a 14 Story High Rise with 104 units. In 2018 a community garden was created on land near the High Rise owned by MPHA. The River View Garden provides residents with access to nutritious food, opportunities to connect with others in the community, and an outdoor opportunity to garden which is proven beneficial to those struggling with mental illness. 1213 pounds of fresh produce was harvested from the garden in 2022. MPHA also facilitates weekly food distribution from Great Plains Food Bank at both apartment locations. In October 2022, MPHA collaborated with Minnesota State University Moorhead to provide the Heart n Soul Community Café food truck. This mobile café is a nonprofit with a “pay as you can” model. The meal was prepared by a local chef and resident gardener featuring produce from the community garden. This also gave the senior tenants at Sharp View the opportunity to connect with local college students whose campus is located across the street from Sharp View.

MPHA also collaborates and works with a number of organizations to bring more individualized services to residents. Examples include home health care, mental health supports, case management, Hospice, Meals on Wheels, NAPS for seniors, employment services and transportation. MPHA collaborates with agencies such as Lakeland Mental Health, CCRI, Sanford home health, Summit Guidance, Valley Senior Services, Lakes and Prairies CAPLP (homebuyer education provider), Hospice of the Red River Valley, Clay County Social Services, West Central Initiative, Metro Senior Rides, Essentia home health, and many more. In addition, MPHA worked to provide education and assistance to residents about how to prevent the spread of COVID 19.

MPHA staff are committed to the mission of the organization which includes promoting positive outcomes for the residents and the community we serve. Staff participate and serve on a number of boards and committees that are dedicated to this to advocate for the population that resides in public housing. Examples include: 2020 Census Complete Count Committee, Successful Outcomes for Tenants and Landlords (SOFTL), Regional Adult Mental Health Initiative Steering Committee, West Central Continuum of Care Board, Program Coordination Committee, Lakes & Prairies CAPLP Housing Advisory Board and Consumer Action Board. The Consumer Action Board is the newest group and consists of individuals who are living in public housing, supportive housing, homeless shelters, and in the community on housing supports. There is currently one resident of MPHA that serves on this board. The individuals are able to share their journeys to find and maintain housing and provide ideas

on how current systems could be improved to better serve people.

MPHA is governed by 5 board members, 1 of which is specifically designated for a resident of public housing. MPHA staff also meets regularly with residents to obtain input on capital improvement projects and other issues important to residents.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The Moorhead PHA is not 'troubled'.

Discussion

There are hundreds of people on the waiting lists for housing vouchers. There are also some vouchers for use in private sector housing which are not being used because of high rental rates, property owners/managers who will not accept vouchers, and/or because of decreased voucher funding. While not within the City of Moorhead's control, it is hoped that the number of rental subsidies available in Moorhead increases by at least 20 per year, or 100 over the five-year period. Moorhead will continue to take actions to address the needs of public housing as described in this section.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The FM Coalition to End Homelessness released a report titled *State of Homelessness in Fargo-Moorhead Metro* on June 28, 2022. The report details a significant number of homeless adults and their children in Fargo, ND and Moorhead, MN, indicating that homelessness is still a major issue in the Fargo Moorhead community. Fargo, Moorhead, and West Fargo Homeless School Liaisons began tracking data on the total youth experiencing homelessness in the school systems. In the 2021-2022 school year, there was an estimate of 650 children from pre-K-12th grade experiencing homelessness. Additionally, 21% of these youth were also parents. According to data available in HMIS, in 2021, 1,156 individuals made up family households led by an adult who received homeless services either in Cass County, ND, or Clay County, MN. These 1,156 make up 328 unique family units. With 63% of those served in these households are children under age 18.

According to data available in the Homeless Management Information System (HMIS), in 2021, 3,554 individuals received homeless services either in Cass County, ND, or Clay County, MN. This is an increase of 424 people served from the previous year. Clay county served an additional 452 individuals and Cass County served 28 less than in 2020.

There are various reasons why people leave their housing and are unable to secure different housing. Individuals experiencing homelessness in our community face many barriers to sustainability, specifically when it comes to gaining and maintaining livable-wage employment and safe, stable housing. According to the *State of Homelessness* report, in Clay County the top contributor to respondents' housing crisis was not being able to afford their rent (57%). Poor credit was the second-highest contributor to their current housing crisis (41%%). Mental health symptoms, criminal history barriers, and substance use were also noted as causes to a current housing crisis.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Continued support and funding of the Coordinated Assessment and Referral and Evaluation System (CARES) and Opportunities Under Transit (OUT).

Addressing the emergency shelter and transitional housing needs of homeless persons

Fargo and Moorhead homeless shelters utilize a single-entry diversion through a homeless hotline (in

partnership with First Link, the 211-phone hotline provider). This helps divert individuals from entry into the homeless system, as well as link them to appropriate mainstream services. Coordinated assessment links individuals to transitional housing based on their VI-SPDAT score.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The Coordinated Access, Referral, Entry & Stabilization (CARES) System is a partnership of agencies collecting and sharing information in CARES approved databases to provide a more coordinated homeless response system. The goal of CARES is to provide individuals with the right information about services to help them successfully obtain and retain housing based on a Housing First methodology. All projects must conduct an annual Housing First assessment which is reviewed by the West Central Minnesota CoC Performance Evaluation Committee. CARES utilize the SPDAT assessments for prioritization and linkage to housing and to promote housing stabilization once housed. Linkage (not just referrals) to mainstream resources is essential to stabilization as well.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The West Central Minnesota Continuum of Care (CoC) participates in statewide prison discharge fairs and partners with regional mental health and family collaborative groups to assure practices and policies are in place and being utilized to avoid discharging someone into homelessness. The local medical facilities partner with local shelters to provide onsite shelter nursing staff which has significantly decreased discharges from healthcare facilities into shelters and helped to advocate for admittance to other more supportive environments (e.g., foster care, respite care, nursing homes, halfway house), particularly for those who need more intensive outpatient medical or mental healthcare. There are a number of transitional housing units in the community that offer or connect their residents to support programs, particularly those returning from mental health institutions. Caseworkers often help clients find housing if they are homeless and then provide regular home visits.

All of the following permanent supportive housing units require that residents have a disability (mental, physical, and developmental). Clay County HRA has a 24-unit permanent supportive housing building

called Gateway Gardens and vouchers for private market units currently under lease in Moorhead for permanent supportive housing. Clay County HRA also is a project manager for a MN Department of Human Services grant that provides case management for those exiting institutions. In 2018, Churches United completed construction of 42 units of permanent supportive housing on a 10-acre parcel of land zoned for multi-use in Moorhead, MN for individuals and families who are determined eligible based on the Coordinated Assessment SPDAT tool. The units accommodate 17 singles in efficiencies and one-bedroom apartments, and 24 families in two, three, and four-bedroom apartments. Common areas include an indoor active play area, an adult exercise room, and a community/family room with a kitchen for classes, community meals, and activities. Support services include two full-time case managers (one from Churches United, and another from collaborating service providers such as Lakes and Prairies), a part-time nurse, and a youth worker.

Clay County Social Services coordinates and manages special service needs for persons with physical and mental disabilities, frail elderly, and persons with mental illness, including those returning from mental and physical health institutions. Several contracted agencies provide care attendants and support services. There are 113 licensed adult foster care sites in Moorhead for people with developmental disabilities, adults with mental illness, adults with chemical dependency, and elderly persons in Moorhead, and one residential facility for adults with mental illness. There are 69 Home and Community Based Services offering a community residential setting. There are 12 assisted living facilities in Moorhead that provide housing with customized living services for elderly and disabled who are at risk of nursing facility placement. Several other apartment complexes in Moorhead also provide assisted living services. There are two residential treatment facilities that provide housing for adults with chemical dependency issues and one residential facility for adults with mental illness. Other in-home services funded by Clay County include case management for several people with serious mental illness.

There are no housing units in Moorhead specifically designated to serve persons with HIV/AIDS and their families. However, agencies in the community may serve persons with AIDS within existing program offerings.

Discussion

City of Moorhead CDBG funds were used to assist in the development of the coordinated assessment project, referenced in this section as CARES. This system reduces the amount of time a person is homeless or prevent homelessness by connecting clients to services faster. In 2020, CDBG funds were utilized to improve data collection through the CARES system. The activities help to reduce homelessness in the community and better assist those who are experiencing homelessness.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

Barriers to affordable housing were determined through citizen participation, the Moorhead Community Survey, and consults with area agencies. Common barriers in Moorhead include:

- High rental rates
- Available units to match household size (Clay County HRA report 1-bedroom and 4-bedroom units are sought)
- Poor or no credit history
- Poor rental history
- Criminal background
- Tenant/landlord disputes and evictions

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

While striving to maintain neighborhood livability and safety, the City of Moorhead will continue to work on reducing barriers to affordable housing. Some of the ways the City has done this in the past and continues to do are listed below:

- Financing and participating in homebuyer education
- Securing down payment and closing cost assistance programs for local lenders through state program financing
- Land contributions to Habitat for Humanity, Access of the Red River Valley, and Creative Care for Reaching Independence
- Investment partnerships in new and renovated rental and owner-occupied housing developments
- Subdivision provisions allowing modest lot sizes (40-foot width)
- Tax increment financing for affordable housing development

Moorhead's housing costs are modest in comparison to state and national costs; however, as in other communities, this does not mean housing is affordable to lower income households in this community. More affordable housing stock, both rental and ownership, is needed and must be encouraged through public and private partnerships. Given the age of Moorhead's housing stock,

preservation activities must continue.

Land use controls as included within the Comprehensive Plan, Zoning Ordinance, and Subdivision Ordinance, do not contain regulations that constitute barriers to affordability. Fees are set at a level to cover the cost of providing oversight in the construction and improvement of quality housing units. Moorhead does not impose growth limits, but manages growth to maximize the availability of public infrastructure.

Public infrastructure installation is a significant cost to the creation of new housing at all price levels, but Moorhead and other cities in the metropolitan area do share risk by financing infrastructure in the form of special assessments and amortize the costs over time.

Discussion:

The City of Moorhead supports affordable housing development efforts. Barriers to affordable housing are well understood, though difficult to address. The actions that are planned to address barriers are listed in this section. More affordable housing opportunities mean less people experiencing homelessness and ultimately, people's quality of life and feeling of safety are influenced by the creation of more affordable housing. Partnerships and strong relationships with local agencies and developers to build and promote affordable housing is a priority for Moorhead.

AP-85 Other Actions – 91.220(k)

Introduction:

This section summarizes actions planned to address obstacles to meet underserved needs, foster and maintain affordable housing, reduce lead-based paint hazards, reduce the number of poverty-level families, develop institutional structure, and to enhance coordination between public and private housing and social service agencies.

Actions planned to address obstacles to meeting underserved needs

The City of Moorhead will foster and support ongoing relationships with local service providers and area agencies as they are the primary solution to meeting underserved needs of Moorhead. Partnerships and collaboration will occur when necessary to meet the needs of the community.

Actions planned to foster and maintain affordable housing

The City of Moorhead will foster and maintain affordable housing by ongoing operation of the Home Rehabilitation Loan Program and by supporting ongoing relationships with agencies such as Habitat for Humanity, Access of the Red River Valley, Creative Care for Reaching Independence, Clay County HRA, MPHA, Cass Clay Community Land Trust, and Churches United for the Homeless as they move forward with their plans to add to the affordable housing stock in Moorhead. The CoC has provided various trainings on housing stability including: housing case management, working with landlords, Housing First, Low Barrier, Harm Reduction, and Motivational Interviewing. The CoC works with MN Housing, supportive service partners and developers in creation of new MN Housing Super RFP projects.

Actions planned to reduce lead-based paint hazards

The City of Moorhead continues to implement HUD's Lead-Safe Housing regulations as established in 1999. All assisted tenants and owners living in pre-1978 construction housing units are notified of the dangers of lead-based paint and receive the required EPA brochures. Lead risk assessments are conducted on all pre-1978 construction housing units receiving assistance under CDBG rehabilitation programs. Lead-safe work practices are followed for lead-based paint removal and/or stabilization on all units in which lead-based paint is detected in accordance with EPA/HUD and Minnesota Department of Health. Approximately 6-10 homes are rehabilitated each year and many have lead based paint; lead safe work practices are used during rehabilitation. Older housing units have been demolished over time, which also reduces the number of homes with lead based paint and potential hazards. Taking precautions associated with lead safe work practices and understanding HUD's Lead-Safe Housing regulations reduce the chances for lead poisoning and hazards. These actions are written into the

rehabilitation program guidelines and are referenced for other activities.

Actions planned to reduce the number of poverty-level families

The City of Moorhead will support business growth and related job opportunities, transportation programming, and affordable housing projects throughout Moorhead. The primary way to reduce the number of poverty-level families is to keep unemployment rates low if possible and provide more affordable housing and public transit designed for its users. Ongoing collaboration with local service providers and area agencies is also important due to the complexity of poverty and the level and variety of services that are offered by Moorhead's local service providers. The CoC also established an Employment & Income Committee to support supportive housing programs in achieving improve income outcomes.

Actions planned to develop institutional structure

The City of Moorhead Administration Department is the lead agency in implementation of the Consolidated Plan. Other departments within the City government implement CDBG activities, including Parks and Recreation and Metro Area Transit. Community partners directly funded through CDBG are Lakes and Prairies Community Action Partnership, the Afro-American Development Association and the Boys & Girls Club of the Red River Valley. However, numerous other community organizations, businesses, and churches are directly involved in addressing the housing and community development needs of Moorhead, particularly related to emergency shelter, homeless prevention services, affordable home production and lending, education, employment, health care, transportation, childcare, counseling, and social services.

The strength of the institutional structure overall is the wide variety of organizations and collaborative networks addressing housing and community development issues in Moorhead and the Fargo-Moorhead metropolitan community. Of particular strength is the communication between homeless services providers through an active Fargo-Moorhead Coalition to End Homelessness. Churches United for the Homeless, Moorhead's largest emergency shelter, is a partnership of 58 faith congregations that work together to address the needs of homeless persons.

The City of Moorhead works to achieve strengthened communication in other housing and community development activities through an asset building, solution-based Neighborhood Services Division, which crosses existing City departmental lines and increase outreach to private financial and business sectors, and communication with residents.

The Mayor and Moorhead City Council are responsible for appointments to the Moorhead Public Housing Agency Board of Directors and the employment of the Executive Director. MPHA services contracting, other employment decisions, and procurement are handled independently of the City of

Moorhead. The City of Moorhead conducts environmental reviews for the MPHA.

The City of Moorhead will continue to communicate with MPHA, Clay County Housing and Redevelopment Authority, and other community organizations, sharing existing needs assessment data and working together to address emerging community needs and assets.

Actions planned to enhance coordination between public and private housing and social service agencies

Ongoing relationships and partnerships where necessary.

Discussion:

All of the actions discussed in this section are described in detail the strategic plan section of this Consolidated Plan.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

All estimated program income to be received before the start of the next program year has been programmed in 2023 and is required to be spent prior to entitlement funds. Moorhead has no section 108 loans, urban renewal settlements, or float funded activities. There are no urgent need activities in Moorhead.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

The 2023 Action Plan is designated as year 4 of a 5-year overall benefit period.

Attachments

Citizen Participation Comments

CDBG Public Meeting for 2023 Action Plan Development Community Development Block Grant (CDBG) Program

Date: 10/04/2022 2:00 pm - 3:00 pm
Location: Hjemkomst Center Oak Room
401 1st Ave N
Moorhead, Minnesota 56560

Moorhead Community Development Block Grant
Public Meeting Notice
October 4, 2022

The City of Moorhead will soon be preparing its 2023 Annual Action Plan for Housing and Community Development. This plan is used to allocate Community Development Block Grant (CDBG) funds, which are provided by the U. S. Department of Housing and Urban Development (HUD) to promote affordable housing and economic opportunities for low-to-moderate income persons. The year 2023 will be Year 4 of a 5-year Consolidated Plan (2020-2024) that sets strategies and goals for CDBG resources. The 2020 Con Plan - Final, and the 2022 Action Plan can be referenced for background information. The City of Moorhead will hold a public meeting to discuss community needs before publishing a draft 2023 Action Plan.

Tuesday, October 4, 2022 @ 2pm
Hjemkomst Center, Oak Room, 201 1 Ave N, Moorhead

The Hjemkomst Center is accessible for persons with mobility impairments. Prior to the meeting, alternative formats of this information or accommodation for persons with disabilities will be made upon request (10 hours' notice is required). To make arrangements for services, call 218.299.5375; for TDD/Relay service dial 711.

You are welcome to attend the meeting. Comments, ideas, or concerns regarding housing and community development may also be shared at cityofmoorhead.com/odbcomments.

Additional opportunities for input: It is anticipated that a draft 2023 Action Plan will be posted online November 3 -December 3 for a 30-day comment period, with a public hearing at the Moorhead City Council meeting on November 28, 2022. The Mayor and Council are scheduled to consider approval of the Action Plan on December 12, 2022. The plan will be submitted to HUD upon completion. Check cityofmoorhead.com, search CDBG for schedule and the draft plan (once developed).

[More >>](#)

Tanya Kunza

From: City of Moorhead <noreply@cityofmoorhead.com>
Sent: Thursday, October 20, 2022 4:15 PM
To: Tanya Kunza
Subject: Input needed for 2023 Annual Action Plan for Housing and Community Development

Input needed for 2023 Annual Action Plan for Housing and Community Development

Plan is used to allocate Community Development Block Grant (CDBG) funds

Post Date: 10/20/2022 4:02 pm

The City of Moorhead will soon be preparing its 2023 Annual Action Plan for Housing and Community Development. This plan is used to allocate Community Development Block Grant (CDBG) funds, which are provided by the U.S. Department of Housing and Urban Development (HUD) to promote affordable housing and economic opportunities for low to moderate income persons. 2023 will be Year 4 of a 5-year Consolidated Plan (2020-2024) that sets strategies and goals for CDBG resources. The 5-year plan may be viewed on the [Community Development Block Grant page](#).

Comments, ideas, or concerns regarding housing and community development may be shared [here](#). If you would like to provide input by mail, please send to: City of Moorhead, CDBG Program, 500 Center Ave, Moorhead MN 56560

Having trouble viewing this email? [Click Here](#).

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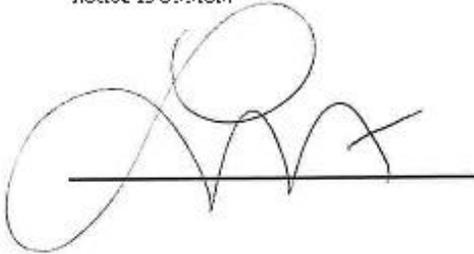
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810 4th Ave S Suite 120
PO Box 1026
Moorhead, MN 56561

State of Minnesota

Clay County

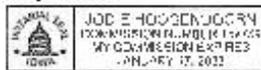
I, Lisa Miller, duly sworn on my oath, do say that in the FM Extra, a newspaper issued weekly, published in Moorhead, in said County of Clay, the attached notice was inserted and published in said newspaper in the issue of 09/22/22 for the reasonable fee for publishing said notice is \$55.65.



State of Iowa
County of Lyon
Subscribed in my presence and sworn
before me 09/22/22. Given under my
hand and Notary Seal.



Notary Public



**Moorhead Community
Development Block Grant
Public Meeting Notice**

Rescheduled to October 4, 2022

The City of Moorhead will soon be preparing its 2023 Annual Action Plan for Housing and Community Development. This plan is used to allocate Community Development Block Grant (CDBG) funds, which are provided by the U. S. Department of Housing and Urban Development (HUD) to promote affordable housing and economic opportunities for low-to-moderate income persons. The year 2023 will be Year 4 of a 5-year Consolidated Plan (2020-2024) that sets strategies and goals for CDBG resources. The 5-year plan may be viewed on the City's website, cityofmoorhead.com (search CDBG). The City of Moorhead will hold a public meeting to discuss community needs before publishing a draft 2023 Action Plan.

**Tuesday, October 4, 2022 @ 2pm
Hjennkainst Center, Oak Room,
201 1st Ave N, Moorhead**

The Hjennkainst Center is accessible for persons with mobility impairment. Prior to the meeting, alternative formats of this information or accommodation for persons with disabilities will be made upon request (10 hours' notice is required). To make arrangements for services, call 218.289.5375; for TDD/Relay service dial 711.

You are welcome to attend the meeting. Comments, ideas, or concerns regarding housing and community development may also be shared at cityofmoorhead.com/cdbgcomments.

Additional opportunities for input: It is anticipated that a draft 2023 Action Plan will be posted online November 3 -December 3 for a 30-day comment period, with a public hearing at the Moorhead City Council meeting on November 28, 2022. The Mayor and Council are scheduled to consider approval of the Action Plan on December 12, 2022. The plan will be submitted to HUD upon completion. Check cityofmoorhead.com, search CDBG for schedule and the draft plan (once developed).

F0022-2

Comments from the Public Meeting

CDAG 2023 Annual Action Plan

Tuesday October 4, 2022 @ 2pm

Attendance: 2 community residents; 1 city council member; 2 city employees

Comments:

There are current barriers in the city of Moorhead for the low-income New Americans to start their own business.

- Access to space
- Financial training

Types of businesses that were discussed that New Americans would like to own were:

- Non-profits
- Clothing
- Grocery/restaurant
- Child care
- Foster care/in home help

Homeownership for low income was also commented on at the meeting. Discussions on how many are unable to afford mortgage but want to own a home. Clay County Community Land Trust (CCCLT) was represented at the meeting and they discussed how they can assist individuals with that process by lowering mortgage costs. The CCCLT has rights to the land the house reside on and then the individual is taking out a mortgage for just the house and not the property it is on. It can reduce total mortgage amount by \$20,000.

It was commented that there are homebuyer education classes offered through Lakes and Prairies Community Action Partnership but there is a lack of classes that can teach low income/new Americans how to take care of their house. The basic skills that are not always known if you have never lived in or owned a house before. Examples, how to change a furnace filter, how to unplug a toilet with a plunger; a class designed to teach basic upkeep/maintenance/cleaning skills in order to be successful at either renting or buying a house.

Grantee Unique Appendices

FM Extra
810 4th Ave S Suite 120
PO Box 1026
Moorhead, MN 56561

State of Minnesota

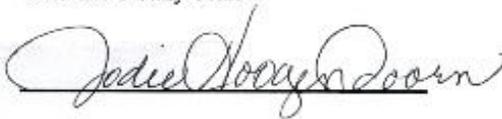
Clay County

I, Lisa Miller, duly sworn on my oath, do say that in the FM Extra, a newspaper issued weekly, published at Moorhead, in said County of Clay, the attached notice was inserted and published in said newspaper in the issue of 09/16/21 for the reasonable fee for publishing said notice is \$55.65.



State of Iowa
County of Lyon

Subscribed in my presence and sworn before me 09/16/21. Given under my hand and Notary Seal.



Notary Public



**Public Meeting Notice
Moorhead Community
Development Block Grant**

The City of Moorhead will soon be preparing its 2022 Annual Action Plan for Housing and Community Development. This plan is used to allocate Community Development Block Grant (CDBG) funds, assistance provided by the U. S. Department of Housing and Urban Development (HUD) to promote affordable housing and economic opportunities for low-to-moderate income persons. ~~The year 2022 will be year 3 of a~~ 5-year Consolidated Plan (2020-2024) that sets strategies and goals for CDBG resources. The 5-year plan may be viewed on the City's website www.cityofmoorhead.com (search CDBG). The City of Moorhead will hold a meeting to discuss community needs before publishing a draft 2022 Action Plan:

Tuesday, September 28, 12 noon
Hjemkomst Center, Oak Room,
201 1 Ave N, Moorhead

The facility is accessible for persons with mobility impairments. In advance of the meeting, alternative formats of this information or accommodation for persons with disabilities will be made upon request (10 hours notice is required). To make arrangements for services call 218.299.5375; for TDD/Relay service dial 711.

You are welcome to attend the meeting. If you would prefer, please share your comments, ideas, or concerns regarding housing and community development at www.cityofmoorhead.com/cdbg-comments.

Additional opportunities for input: It is anticipated that a draft 2022 Action Plan will be posted online in November for a 30-day comment period, with a public hearing before the Moorhead City Council November 22, 2021. The Mayor and Council are scheduled to consider approval of the Action Plan December 13, 2021. The plan will be submitted to HUD upon completion. Check www.cityofmoorhead.com, search CDBG for schedule and the draft plan (once developed).

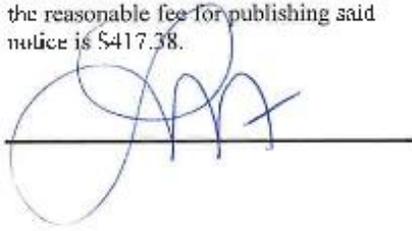
FORM 1

FM Extra
810 4th Ave S Suite 120
PO Box 1026
Moorhead, MN 56561

State of Minnesota

Clay County

I, Lisa Miller, duly sworn on my oath,
do say that in the FM Extra, a newspaper
issued weekly, published at Moorhead,
in said County of Clay, the attached
notice was inserted and published in said
newspaper in the issue of 12/02/21 for
the reasonable fee for publishing said
notice is \$417.38.



State of Iowa
County of Lyon
Subscribed in my presence and sworn
before me 12/02/21. Given under my
hand and Notary Seal.



Notary Public



<p>Funds to be used in accordance with the City of Morehead's Administrative Code and applicable state and federal laws.</p>	<p>Recreation Programs - Funding: Recreation is vital to programming a well-programmed and fun-filled year at low-income neighborhoods. Recreation is provided by the City of Morehead on 920 10 St. S. Participating youth groups include from 7-17 2022. The implementation of the program is under 10 years. 2022 Budget: \$5,000 (\$5,000 program/5000 Program Administration)</p> <p>Mobile Recreation for Youth: Recreation opportunities in Morehead's Green (3000 30 St. S), Rocky (2800 12 St. S), and Stovell (1200 45 Ave. S) Parks by means of the Boys & Girls Club of the Red River Valley's P.O.D. "Play Outside Daily" truck, which is staffed by recreation leaders and filled with play equipment. The truck travels to remote areas parks that do not have regular youth programming. The P.O.D. program focuses on physical activity, relationship building, and character development. CDBG funding will be used to offset Boys & Girls Club costs in Morehead neighborhoods where at least 50% of the population is low income. 2022 Budget: \$7,000 (\$7,000 program/5000 Activity Administration)</p> <p>Opportunities Under Transit (O.U.T.): Transportation Initiative: Discounted bus pass voucher program for seniors who are homeless or extremely low income (less than 35% median income) to provide transportation to and from employment or job training. O.U.T. will provide two monthly bus passes per participant per year. The program will be administered by Metro Area Transit, 201476.6762. 2022 Budget: \$10,000 (\$10,000 program/5000 Metro Administration)</p> <p>Homebuyer Education: Educational program to inform consumers on when they can afford a home, how to qualify for a mortgage, and how to be a responsible homeowner. This is a metropolitan area wide program offered by Lakes & Prairies Community Action Partnership. At least 51% of clients served by the City's resources must be low to moderate income persons. The program is approved by Minnesota Housing Finance Agency to qualify for first-time homebuyer assistance programs. 2022 Budget: \$8,300 (\$5,000 contract/3200 Program Administration)</p> <p>Advo. Amer. Can. Development Association Youth Program: Youth programming for individuals age 16-24. Programming helps to shape a positive future through discovering unique talents and abilities through career exploration, mentoring, sports, supportive services, and post-secondary education application assistance. The program is administered by the Advo. American Development Association at multiple locations throughout Morehead. 2022 Budget: \$6,000 (\$6,000 program/2100 activity administration)</p> <p>Street Removal Application Program: The City of Morehead will use funds to pay contractor the City hires to remove snow from public sidewalk starting fence, driveway, and one wheel to a door for persons who are accepted into the program. Applicants will be prioritized on a first-come, first-served basis. 2022 Budget: \$15,000.</p>	<p>\$75,000</p>
<p>Contingency Funds</p>	<p>Funds set aside for contingencies that may arise during the program year. Contingency funds will be used as necessary for any of the above listed activities under program administration.</p>	<p>\$10,000</p>

Potential Adjustments to Activities & Budget

- Reductions to substantial programs, activities or grant awards will first reduce the contingency account established within the plan. If the reduction exceeds the contingency account, the applicable activity will be reduced. If the reduction exceeds the contingency account and the equal share for city, the City may conduct a plan amendment after public notification.
- Revenue received that exceeds estimated program income or a grant award more than anticipated will be spent to home rehabilitation loans, or the City may conduct a plan amendment after public notification.
- Funds allocated to home rehabilitation loans will be used under way by June 30 of the program year and may be redirected to other approved activities.
- The priorities greater than 50% priority by budget will require a plan amendment with a 7-day public comment period.

Comments & Suggestions

The plan is available online at www.cityofmorehead.com (Type "2022" on the search bar) in which is a link connecting the Information Department at the address below.

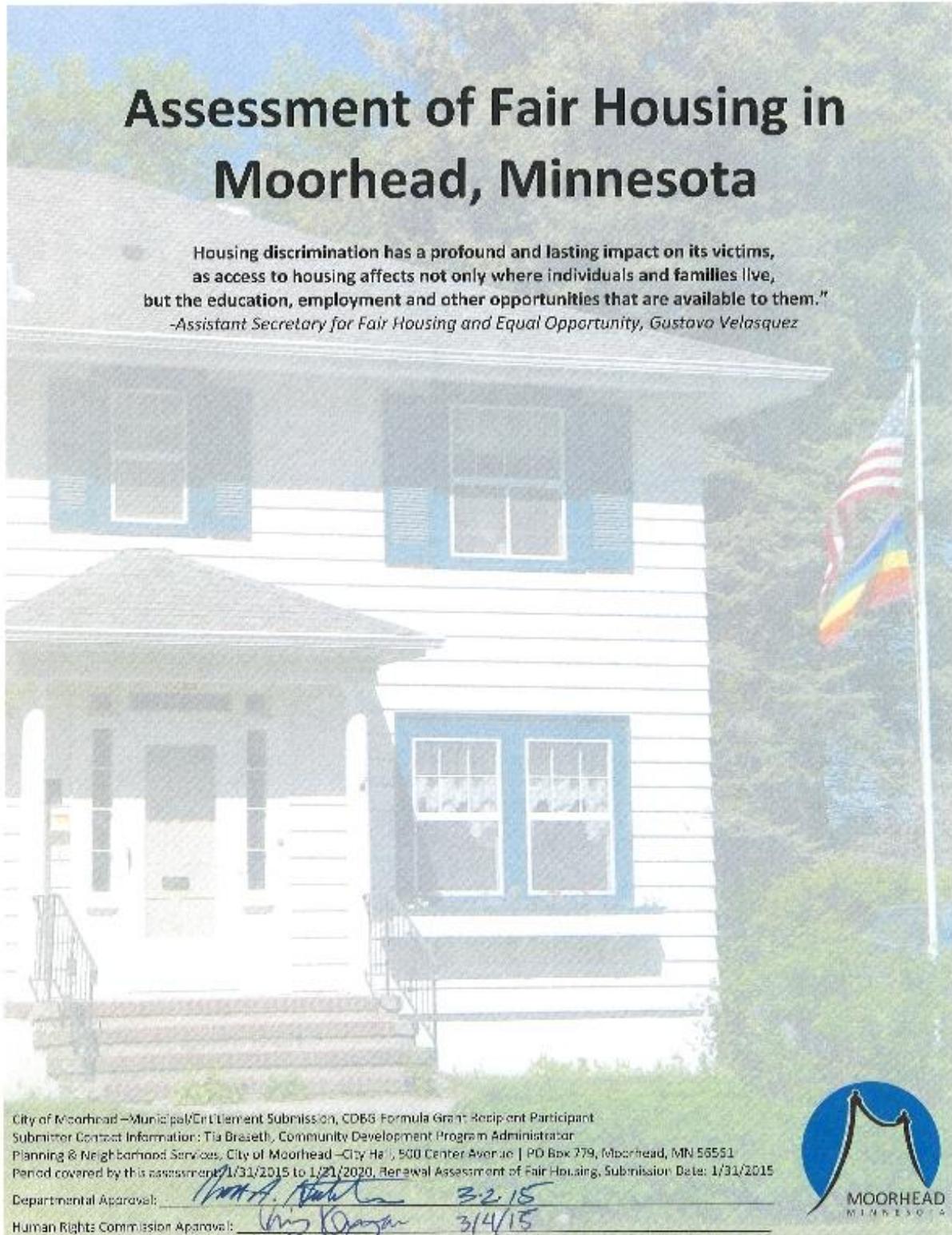
Comments and suggestions from the public are encouraged through a public comment period. Attached forms of this information or accommodation for persons with disabilities or limited English proficiency will be upon request (10-hour notice is required). To arrange services, call 218-299-9436; for TDD/Relay service dial 711.

- 30-Day Public Comment Period: November 9, 2021 through January 1, 2022
- Send written comments or phone: City of Morehead Administration, Attn: City Program Administrator, PO Box 774, Morehead, KY 40351, 218-299-1825, Joshua.Buffington@cityofmorehead.com
- Public Hearing: Monday, December 13, 2021 - 5:00 p.m. - 7:00 p.m. City of Morehead, 201 J. Wood, Morehead, KY 40350
- Final Council Consideration: Thursday, January 13, 2022
- Published December 9, 2021

Assessment of Fair Housing in Moorhead, Minnesota

Housing discrimination has a profound and lasting impact on its victims, as access to housing affects not only where individuals and families live, but the education, employment and other opportunities that are available to them."

-Assistant Secretary for Fair Housing and Equal Opportunity, Gustavo Velasquez



City of Moorhead—Municipal/Civil/Element Submission, CDBG Formula Grant Recipient Participant
Submitter Contact Information: Tia Braseth, Community Development Program Administrator
Planning & Neighborhood Services, City of Moorhead—City Hall, 500 Center Avenue | PO Box 779, Moorhead, MN 56551
Period covered by this assessment: 1/31/2015 to 1/31/2020, Renewal Assessment of Fair Housing, Submission Date: 1/31/2015

Departmental Approval: Tia Braseth 3/2/15

Human Rights Commission Approval: Chris Kasper 3/4/15



Note: HUD is in the process of modifying regulations regarding the Assessment of Fair Housing. Completion of this assessment will be guided by further instructions to be provided by HUD, which will provide definitions and contextual information. Future inclusions may include:

- *Adding consultation certifications*
- *HUD populated demographic tables and maps*
- *HUD populated housing tables and maps*
- *HUD populated community assets tables and maps*
- *HUD populated tables and maps related to disability*

If you feel you have experienced discrimination, please contact:



Minnesota Department of
HUMAN RIGHTS

Minnesota Department of Human Rights

Freeman Building

625 Robert Street North
St. Paul, Minnesota 55155
Telephone: (651) 539-1100
MN Relay: 711 or 1-800-627-3529
Toll Free: 1-800-657-3704
Fax: (651) 296-9042
Email: Info.MDHR@state.mn.us



Fair Housing Regional Office for Minnesota

Chicago Regional Office of Fair Housing Equal Opportunity (FHEO)
U.S. Department of Housing and Urban Development
Ralph H. Metcalfe Federal Building
77 West Jackson Boulevard, Room 2101
Chicago, Illinois 60604-3507
Telephone: (312) 353-7776 ext. 2453
Toll Free: (800) 765-9372
TTY: (312) 353-7143

**Minneapolis HUD Field Office
International Centre**

920 Second Avenue South, Suite 1300
Minneapolis, Minnesota 55402-4012
Telephone: (612) 370-3000
TTY: (612) 370-3186

Moorhead Human Rights Commission

500 Center Avenue | PO Box 779
Moorhead, Minnesota 56561-0799
Telephone: (218) 299-5375
www.cityofmoorhead.com



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Executive Summary

The Fair Housing Act prohibits any person from discriminating in the sale or rental of most housing¹, the financing of housing, or the provision of brokerage services, including otherwise making unavailable or denying a dwelling to any person because of race, color, religion, sex, national origin, handicap, or familial status. The Fair Housing Act further requires the U. S. Department of Housing and Urban Development (HUD) to administer the programs and activities relating to housing and urban development in a manner to affirmatively further the policies of the Fair Housing Act.

Moorhead's Assessment of Fair Housing is an effort to identify barriers to fair housing choice as they may exist within the jurisdiction and control of the City of Moorhead.

Barriers to fair housing choice are defined as any actions, omissions, or decisions taken because of race, color, religion, sex, disability, familial status, or national origin which restrict housing choices or the availability of housing choices; or actions, omissions, or decisions which have the effect of restricting housing choices or the availability of housing choices on the basis of race, color, religion, sex, disability, familial status, or national origin.

Protected classes in Minnesota include:

- Race
- Color
- Creed
- Religion
- National origin
- Sex
- Marital status
- Familial status
- Disability
- Public assistance
- Age
- Sexual orientation



Barriers to affordable housing are distinct from barriers to fair housing choice; barriers to fair housing choice are analyzed without regard to income or affordability. Affordability issues are reviewed within the Community Development Block Grant (CDBG) Consolidated Plan for Housing and Community Development. Moorhead's Assessment of Fair Housing is a review of barriers to fair housing choice in the public and private sector, involving:

"a comprehensive review of laws, regulations, and administrative policies, procedures, and practices; an assessment of how these regulations affect the

¹ The Fair Housing Act covers most housing. In some circumstances, the Act exempts owner-occupied buildings with no more than four units, single-family housing sold or rented without the use of a broker, and housing operated by organizations and private clubs that limit occupancy to members.

location, availability, and accessibility of housing; and an assessment of conditions, public and private, affecting fair housing choice.”

The Assessment of Fair Housing (formerly Analysis of Impediments) is required by the HUD as a condition of receiving CDBG funds. The City of Moorhead certifies in the 2015-2019 Consolidated Plan for Housing and Urban Development that it will fulfill the following obligations:

1. Conduct an Assessment of Fair Housing (AFH);
2. Prepare a description of any steps taken to carry out the certification; and
3. Maintain evidence to support the certification.

The City has prepared this assessment in collaboration with local service providers, area agencies, and citizens who share a common goal to address Moorhead’s community development needs in a way that utilizes resources efficiently and thoughtfully. Although barriers to affordable housing are distinct from barriers to fair housing choice, a shortage of affordable housing was the most common problem reported by citizens, service providers, and area agencies when discussing housing. Based on the data and consultations, the populations or household types more affected than others by housing problems are low income households including:

- Single person and single parent households
- People fleeing domestic violence
- People with a criminal history, poor rental history, no credit or poor credit
- Larger families
- People with mental health and/or chemical dependency issues
- Native Americans who represent 27% of the local adult homeless population
- Black or African Americans who represent 14% of the local adult homeless population
- Veterans who represent 12% of the local adult homeless population
- People with a disability

The Moorhead Public Housing Agency (MPHA) reports a total of 178 public housing units in Moorhead. Public housing units are homes and apartments owned by the MPHA and available to low income households. Currently, there are 183 households are on the waiting list for these units; 93% are waiting for a 1-bedroom unit. The MPHA also offers housing vouchers, which reduce the monthly rent paid by tenants and allow for very low income households to obtain private sector housing. The MPHA reported 95 vouchers, 70 of which are funded and in use. Not all vouchers are currently being used for a few reasons: 1) voucher holders are unable to find housing where the voucher is accepted, 2) high rental rates, 3) and decreased voucher funding.

Clay County Housing and Redevelopment Authority reported 413 households on their housing voucher waiting list. Most of their vouchers are used in Moorhead where there are 332 tenant-based vouchers and 29 project based vouchers. The Fargo Housing and Redevelopment Authority had 167 vouchers used in Moorhead in 2014 including 6 HUD Veterans Administration Supportive Housing (VASH) vouchers.

The Planning & Neighborhood Services Department of the City of Moorhead is the lead agency in the CDBG Consolidated Plan and Fair Housing Planning requirements. Requests for information and comments may be addressed to:

City of Moorhead – City Hall
Planning & Neighborhood Services Department
Attn. Community Development Program Administrator
500 Center Avenue, 4th Floor
PO Box 779
Moorhead MN 56560
Phone: (218) 299-5375



A coordinated effort of all organizations working in housing and community development will be needed to overcome barriers to fair housing. As the implementation of the CDBG Consolidated Plan is a joint effort of citizens, the City, neighborhood groups, businesses, and community organizations, this same coordinated effort will be needed to assure fair housing choice in Moorhead.

Changing conditions require ongoing examination of fair housing problems and other housing and community development issues. The process of fair housing planning and assessment of fair housing will continue in Moorhead. To the extent that additional barriers to fair housing choice are identified, additional actions will be recommended to overcome the effects of the barriers.

Community Citizen Participation

Citizens were engaged in the planning process by means of the Moorhead Community Survey, prepared and administered by the City. The purpose of the survey was to have citizens identify the most important housing and non-housing community development needs in Moorhead and gain insight into fair housing. The survey results were compared alongside notes taken during conversations/consultations with local service providers/agencies and statistical data provided by agencies or the US Census Bureau. The Moorhead Community Survey was ultimately used to illustrate correlations among citizens, service providers, agencies, and available data.

The survey was available from August 15-31, 2014 in both paper and online formats; paper surveys were circulated by 28 local service providers/agencies and online surveys were available through the City of Moorhead website. A number of the service providers that helped distribute the surveys work with clients who have disabilities and/or limited English proficiency. Many of the service providers have access to translators and case managers available to assist people. The community was notified in-person, by word-of-mouth, and through e-mail and social media. Though the survey was open to both residents and non-residents, 75% of the respondents were Moorhead residents. A total of 499 surveys were completed.

The City of Moorhead consulted with several local service providers/agencies in preparation of the Consolidated Plan. A total of 27 local service providers and agencies were contacted; of the 13 that responded, 12 were consulted in-person and 1 via email. Service providers/agencies were asked to complete a standard SWOT (Strengths, Weaknesses, Opportunities, Threats) analysis, which was conducted alongside an asset-based analysis asking respondents to rank the weight of seven community capitals known to offer sustainable and vibrant communities when equally weighted or balanced². Capitals include cultural, social, human, financial, built, natural, and political.

The Consolidated Plan is available at:

<http://www.cityofmoorhead.com/home/showdocument?id=1735>

² Flora and Flora (2014). Community Capitals. Retrieved on July 1, 2014 from www.soc.iastate.edu/staff/cflora/ncrcrd/capitals.html

Analysis

Demographic Summary

Moorhead, Minnesota is located in the Red River Valley where the Red River of the North serves as a state line between North Dakota and Minnesota. North Dakota's largest city Fargo is located across the river from Moorhead. Together, the cities form the Fargo-Moorhead community, one that is growing in population and diversity. Though the area is rich with Scandinavian heritage, the large influx of students, a growing labor force, Native Americans, New Americans, and refugees increasingly change the demographic picture of this area.

According to 2013 US Census Data, Moorhead has a population of 39,082 people and is included in the Fargo-Moorhead Metropolitan Statistical Area (MSA), which has an overall population of 223,490 people³; American Community Survey Census data counted 175,563 in 2005. Although Moorhead has a considerably smaller population than Fargo, both cities experienced growth at the same rate between 2000 and 2010 (1.8% annually; 18% total). Fargo was growing at a faster rate than Moorhead between 1990 and 2000 (22% total); Moorhead's population decreased at a -0.37% rate between 1990 and 2000. According to the 2013 Moorhead Homebuyer Survey, contributing factors to Moorhead's recent growth include value of home purchase, neighborhood features, peoples' preference to live in a small town with big town amenities, and to reside in Minnesota (See Appendix B for full survey); another is the increase in colleges and student body. Five Moorhead colleges and North Dakota's largest university in Fargo attract several students to the community each year. See Table 1 for 2014 college enrollment counts.

Though a large proportion of Moorhead's total population identifies as White (91%), the non-White population continues to increase (9%). In 1990, 4.7% of the population in Moorhead identified as non-White; in 2000 the percentage was 7.9%. See Table 2 for non-White populations from 1990 to 2013. There no concentrations of non-White or Hispanic/Latino populations higher than 6% of the overall population in any single census tract or neighborhood in Moorhead. HUD considers disproportionality as a difference of more than 10% of the jurisdiction as a whole. See Figure 1 for race/ethnicity density map; neighborhoods with higher numbers of racial/ethnic populations do not have characteristics that set them apart from neighborhoods with lower numbers of racial/ethnic populations. Each neighborhood has access to transportation, infrastructure, health and safety, and basic services.

Table 1: 2014 College Enrollment Chart

College	Enrollment Numbers
Minnesota State University Moorhead (MSUM)	8,140
Concordia College -Moorhead	2,400
Minnesota State Community & Technical College -Moorhead	8,798
Globe University Minnesota School of Business -Moorhead	135
Rasmussen -Fargo/Moorhead	720
North Dakota State University (NDSU) -Fargo	14,747 (6,572 MN residents)

*Data obtained on college websites or from college admissions staff in December 2014.

³ 2013 American Community Survey, US Census Bureau

Though the non-White population as a whole continues to increase, the 2013 US Census Bureau estimates for the number of Black or African American, American Indian or Alaska Native, Asian, and the “Some Other Race” category have independently decreased while the “Two or More Races” category has increased. This could be a result of more people reporting multiple races (e.g., someone reports they are both American Indian and White so they mark “Two or More Races” rather than one). In addition, the 2013 estimates are not collected the same way as decennial data (i.e., 1990, 2000, 2010 census data). Each year the US Census Bureau uses current data on births, deaths, and migration to calculate population change since the most recent decennial census; population, demographic components, and housing units are estimated. See Table 2.

Other facts regarding Moorhead demographics:

- In the past 20 years (1990-2010), Moorhead’s foreign born population has nearly doubled. Foreign-born residents increased from 816 in 1990 to 1,095 in 2000 to 1,607 in 2010.
- Average family and household sizes are slightly decreasing. See Table 3.
- Median age is increasing. See Table 3.

Table 2: Race/Ethnicity Chart (excludes White population to improve chart visibility of non-White populations. See Appendix Table A for full chart with percentage breakdowns)

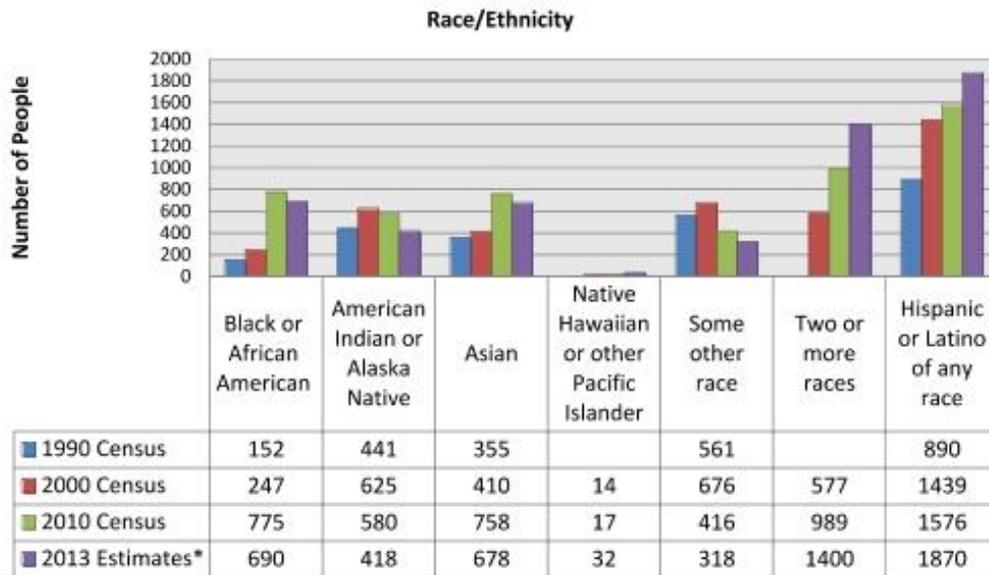


Table 3: Housing/Household Characteristics Chart

Housing/Household Characteristics	2000 Census	2010 Census	2013 Estimates*	2000-'10 % Change
Median Age	28.7	28.3	29.2	-
Total Housing Units <i>(Occupied/Vacant)</i>	12,180 <i>(11,660/520)</i>	15,274 <i>(14,304/970)</i>	15,500 <i>(14,481/1,019)</i>	1.25 <i>(1.23/1.87)</i>
Owner-occupied Housing Units	7,430	8,808	9,023	1.19
Renter-occupied Housing Units	4,230	5,496	5,458	1.30
Average Family Size	3.04	2.97	2.97	0.98
Average Household Size	2.43	2.41	2.41	0.99

* US Census Bureau 2013 population data estimates retrieved on November 28, 2014 from www.census.gov

Segregation/Integration and Racially/Ethnically Concentrated Areas of Poverty (R/ECAPs)

Segregation and integration is difficult to observe and there is no data currently available that indicates segregation and integration in Moorhead. There are small neighborhoods of various ethnic backgrounds and races dispersed throughout Moorhead, but they are not concentrated. HUD considers “concentrated” to be more than 10% of the overall population and the entire non-White population in Moorhead is less than 10%. See Figure 1 for the highest “concentrations” of ethnic/racial groupings in Moorhead; all represent less than 10% of the total population. Within each area shown on the map, there are a variety of housing types to choose from including apartments, condos, twin and town homes, and single family large and small. In some there is senior living, assisted living, nursing home housing, accessible housing, and student housing.

A different indicator of integration is seen through vacancy and income mapping. Much of Moorhead has a 5-10% vacancy rate, which means that a variety of housing, housing prices, and neighborhoods are available. People can be selective when looking for a place to live and housing choice promotes integration. The highest vacancy rates occur in housing that surrounds the colleges, mostly due to the seasonal nature of student renters (See Figure 2). Varying income levels are also scattered throughout the city (See Figures 3-5) and the maps do not indicate any concentrated areas of poverty (See Figure 6) or racially/ethnically concentrated areas of poverty. When vacancy and income maps overlap, the availability of housing and housing choice is demonstrated.

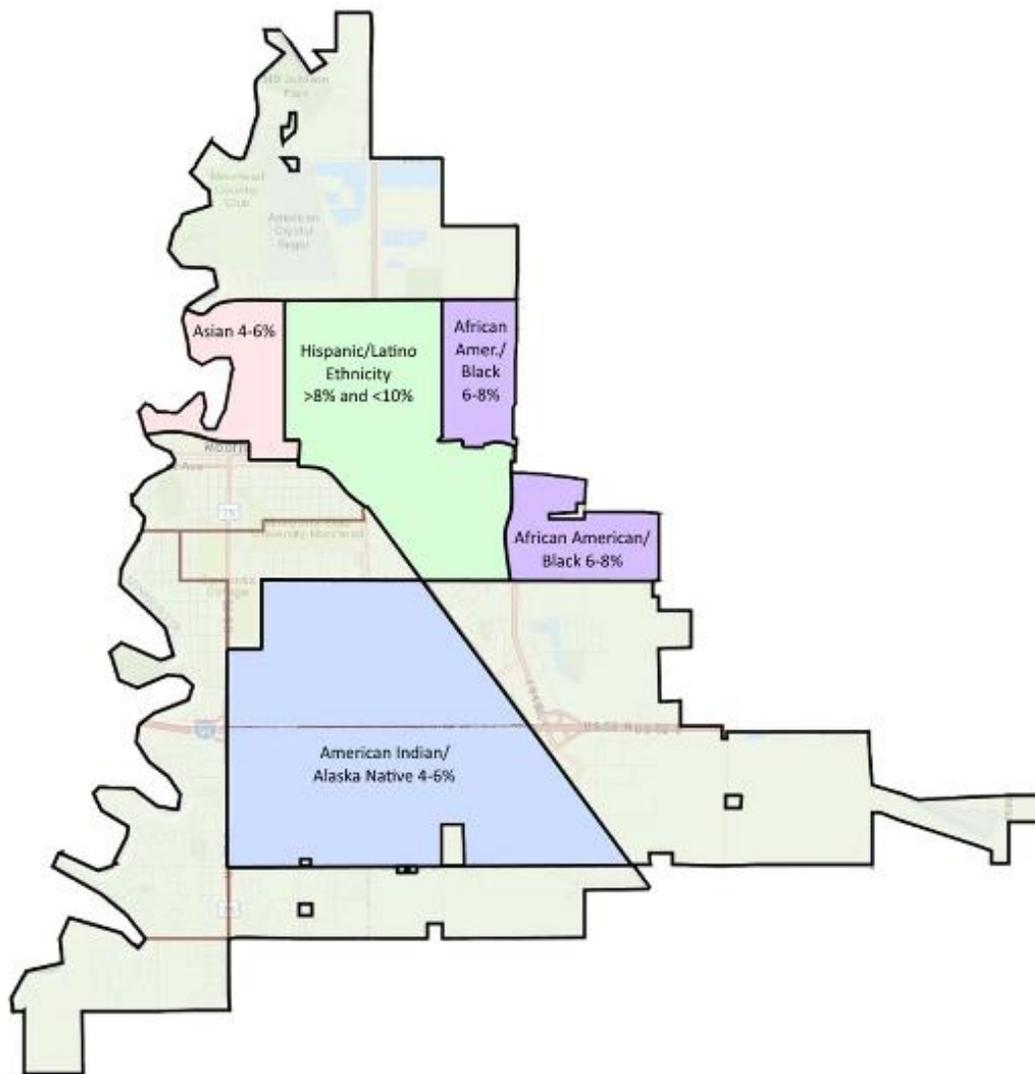


Figure 1. Racial/Ethnic Distribution in Moorhead, CPD HUD Maps.

Data retrieved on December 11, 2014 from <http://egis.hud.gov/cpdmaps/>.

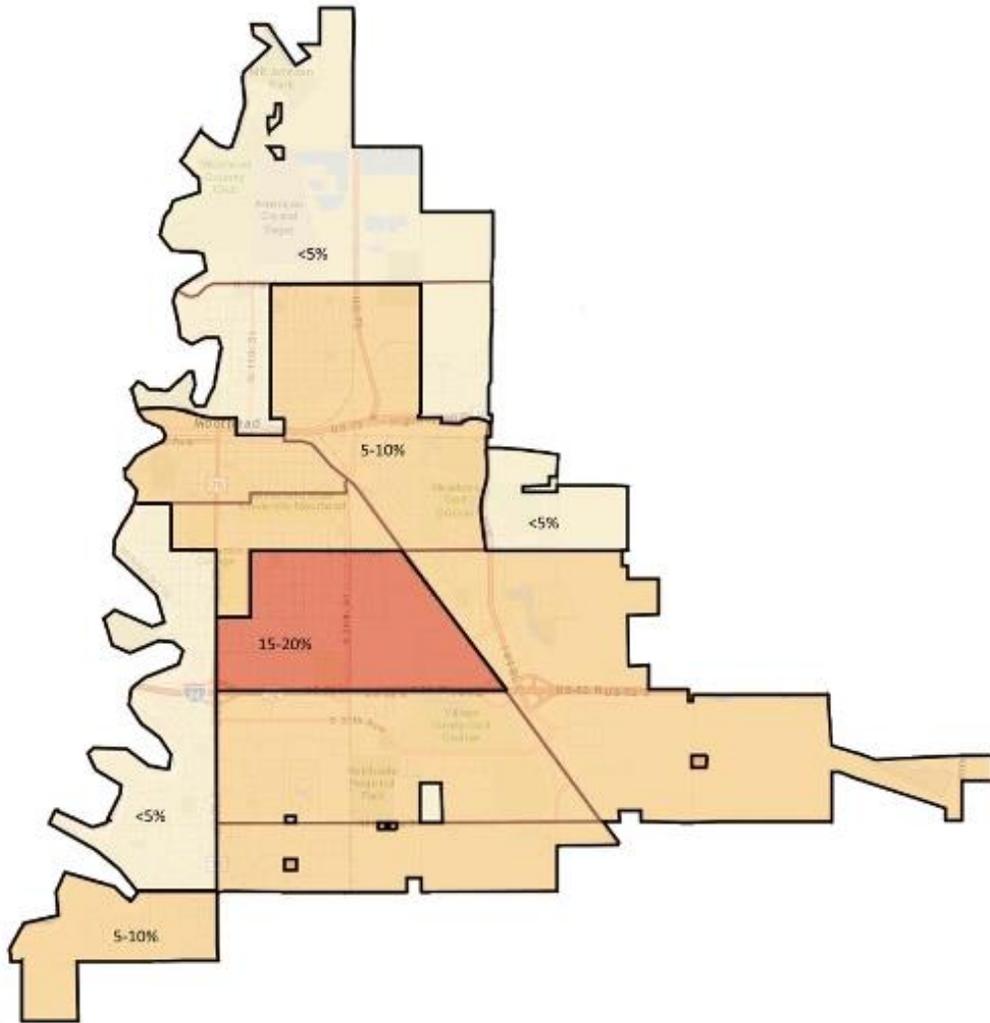


Figure 2. Vacancy Rates in Moorhead, CPD HUD Maps.

Data retrieved on December 11, 2014 from <http://egis.hud.gov/cpdmaps/>.

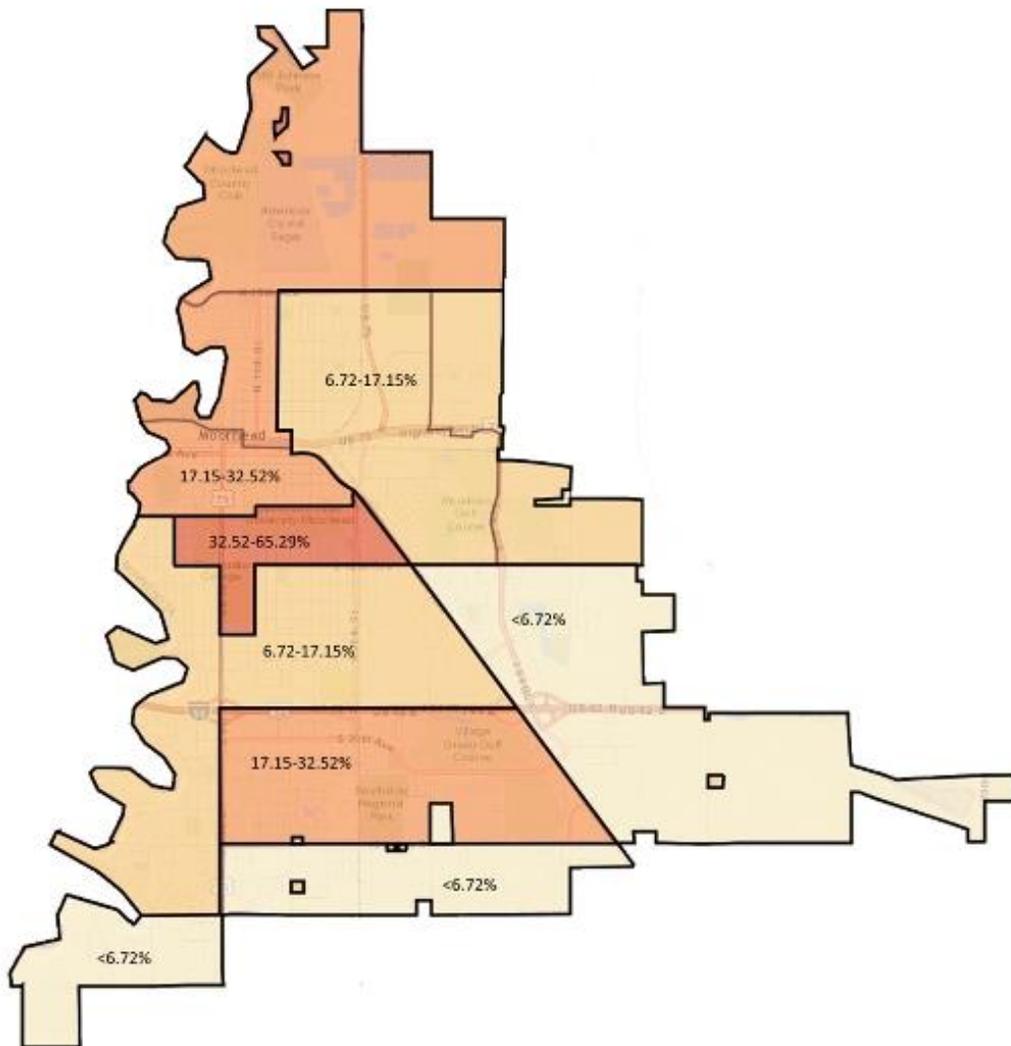


Figure 3. Extreme Low Income Households, CPD HUD Maps.

Data retrieved on December 11, 2014 from <http://egis.hud.gov/cpdmaps/>.

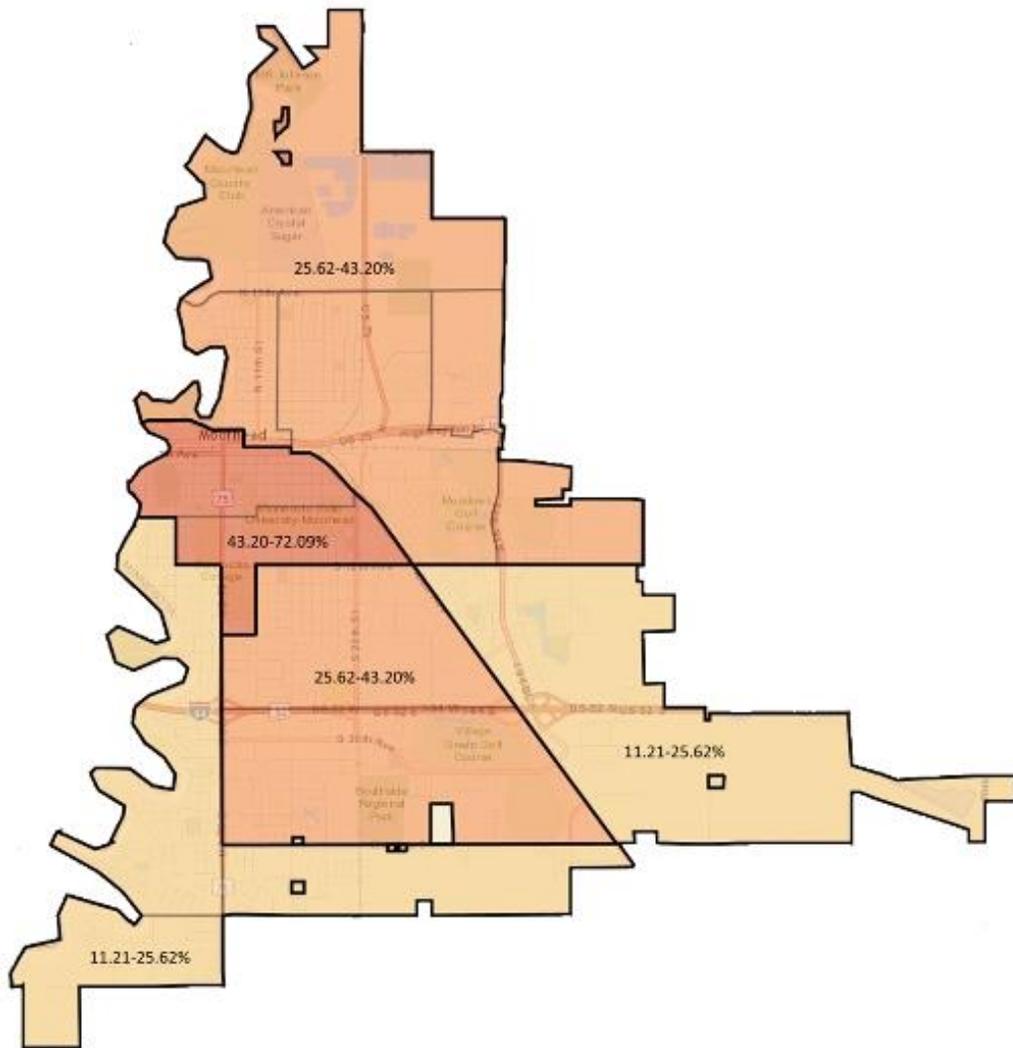


Figure 4. Low Income Households, CPD HUD Maps.

Data retrieved on December 11, 2014 from <http://egis.hud.gov/cpdmaps/>.

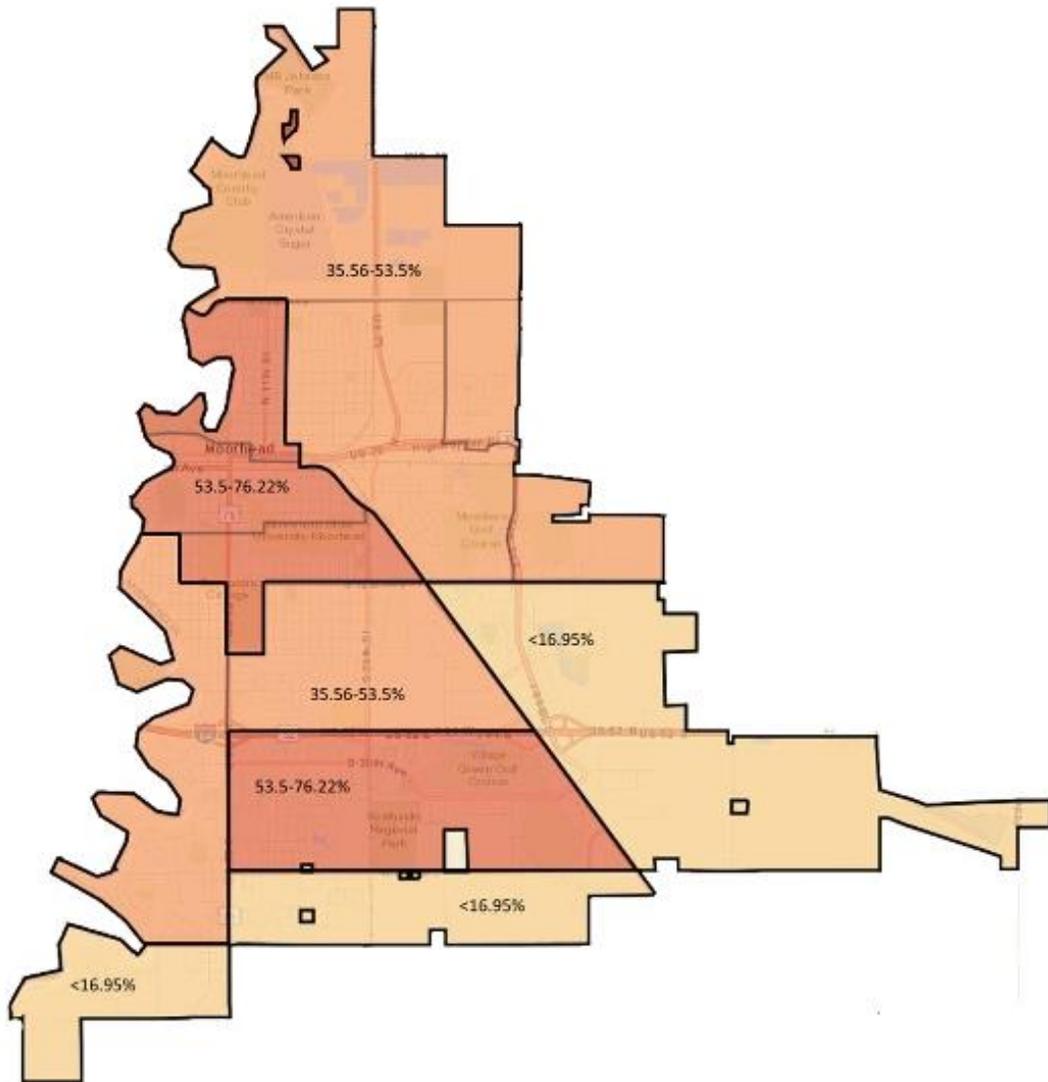


Figure 5. Moderate Income Households, CPD HUD Maps.

Data retrieved on December 11, 2014 from <http://egis.hud.gov/cpdmaps/>.

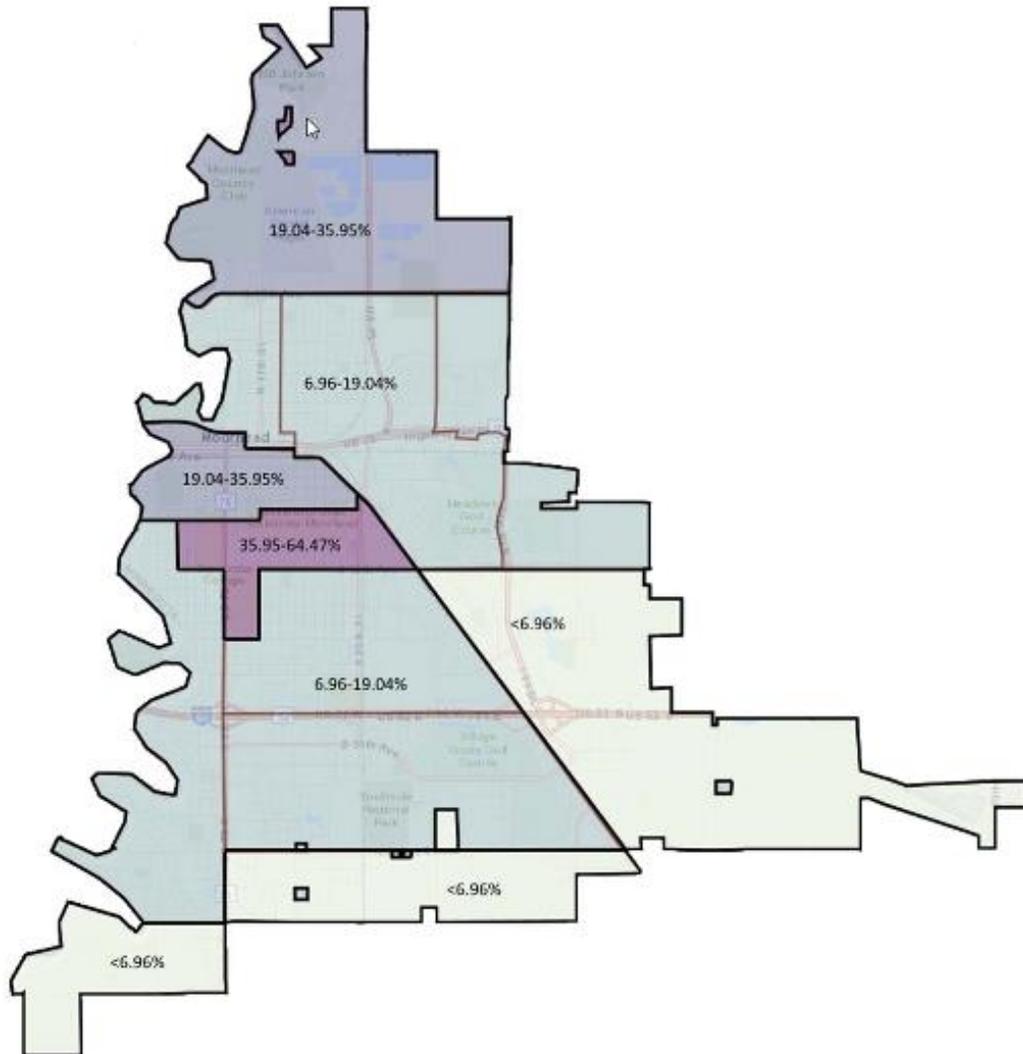


Figure 6. Moorhead Poverty, CPD HUD Maps.

Data retrieved on December 11, 2014 from <http://egis.hud.gov/cpdmaps/>.

Access to Homeownership Opportunity

In the past, the Comprehensive Housing Affordability Study (CHAS) Data Book (2000) reported data on homeownership statistics by household classification including homeownership rates by race. CHAS data is based on US Census data and this type of detail was not collected in recent data collection efforts. The Home Mortgage Disclosure Act (HMDA) provides similar homeownership data and is used in this analysis.

Based on HMDA data, the numbers of home purchase loans originated for people belonging to non-White racial categories are considerably lower than those originated for White people. There are also more home purchases reported for males than females. Generally, homeownership increases when income levels increase. This pattern is more recognizable for conventional loans than FHA, FSA/RHS, or VA-type loans.

Racial/ethnic ratios are not reflective of the racial/ethnic population ratios of the area. Between 2009 and 2013, homeownership among White people in Moorhead averaged 97% of the overall population. The remaining racial and ethnic categories ranged between less than 1% and barely over 1% of the population. The demographic of the area is 91% White and 9% non-White racial and ethnic backgrounds. Similar to the United States as a whole, there is a disproportionate number of White homeowners to non-White homeowners, higher than the individual population ratios reflected among the different races. All people are following a similar path throughout the five year period 2009 to 2013. Aside from African American/Black people, all other racial categories had declining homeownership between 2009 and 2010. Aside from Asians, most racial categories remained level or had a slight decrease in homeownership between 2010 and 2011. From 2011 to 2013, all categories had an increase in homeownership; Asians and Hispanic/Latinos had the most dramatic increases in homeownership during this time. See Figure 6 and Appendix Tables A-C.

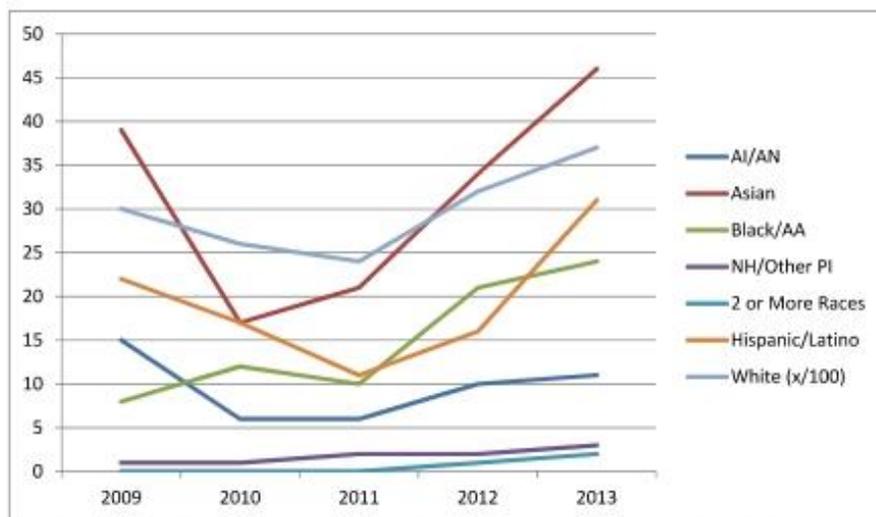


Figure 7. Racial/Ethnic Homeownership Graph -Fargo, ND-Moorhead, MN MSA.

Data retrieved on November 28, 2014 from www.census.gov

Disproportionate Housing Needs

Moorhead’s housing stock consisted of 14,304 occupied units as of Census 2010. There were 5,496 (38.4%) rental units and 8,808 (61.6%) owner-occupied units. The proportion of rental housing stock to overall housing stock has slightly increased since the 2000 Census (2.4%).

A total of 970 vacant housing units were counted in the 2010 Census in Moorhead. The homeowner vacancy rate was 2% and the rental vacancy rate was 8.6%. The US Census Bureau 2011-2013 American Community Survey 3-Year Estimates counted a 0.3% homeowner vacancy rate and a 6.4 rental vacancy rate. While comprehensive data on the current for-purchase home vacancy rate is not available, it is likely lower than the 2011-2013 estimates due to an increase in demand and sale activity. The current rental housing vacancy rate has decreased to 3.68% (Q3 2014), a drop from 2013 (4.5%) and 2012 (6.3%). In a September 2014 quarterly report on apartment vacancy and construction in the Fargo-Moorhead metropolitan area, approximately 4,313 apartment units were counted in Moorhead. A total of 114 units were constructed during the first 3 quarters of 2014 and 88 were under construction at the time of the report. See Appendix D for full report.

From 2003 to November 2014, 4,093 housing units were built in Moorhead. Multifamily construction totaled 1,734 units and single family home construction totaled 2,359 units. Total numbers varied from year to year. During the ten year period, multi-family construction ranged from building 0 units in a year to as many as 276 units. Single family units ranged from 80 to 329 units built per year. See Table 4 for each year.

Based on the data and citizen participation, the populations or household types more affected than others by housing problems are single person and single parent households, people with a criminal history or poor rental history, people with no credit or poor credit, larger families, low income households, people with mental health and/or chemical dependency issues, those fleeing domestic violence, Native Americans who represent 27% of the local adult homeless population, Black or African Americans who represent 14% of the local adult homeless population, veterans who represent 12% of the local adult homeless population, and in some cases, those with a disability. The Clay County HRA specifically reports that those with mental health issues and people of color are more affected by housing problems than others.

The inability to communicate and comprehend English can also be a significant barrier to housing and other life necessities. The Fargo-Moorhead community has seen a significant increase in the number of languages spoken with the relocation of many New Americans and refugees from around the world. Interpreters are often needed to assist with navigating the systems of education, housing, medical care, and other services.

For fair housing choice, tenant education is offered in many languages besides English, including Arabic, Bosnian, French, Vietnamese, Kurdish, Nepali, Spanish, Kirundi, Somali, Swahili, and Tigrigna. One-on-one educational sessions with deaf clients and people who speak some of the various languages previously listed are also made available. Homebuyer education is offered with interpreter services upon request.

Though there are Moorhead households with significant housing needs, the data⁴ does not demonstrate any racial or ethnic groups with disproportionately greater needs (more than 10% of the whole). As income increases, housing problems decrease.

⁴ 2007-2011 Comprehensive Housing Affordability Strategy (CHAS) Data

Table 4. Moorhead Housing Units Constructed 2003-2014 YTD

Year	Multi Family Units	Single Family Units	Total Units
2003	164	195	359
2004	182	293	475
2005	194	320	514
2006	153	329	482
2007	106	225	331
2008	122	190	312
2009	124	175	299
2010	0	160	160
2011	81	80	161
2012	63	86	149
2013	276	129	405
2014 YTD	269	177	446
Tota Built	1734	2359	4093

City of Moorhead Construction Data/2014 YTD data to be updated at year end.

Disparities in Access to Community Assets and Exposure to Adverse Community Factors

Disparities in Community Assets

- School: No students of any particular race/ethnicity or national origin group(s) have far greater access to high-performing schools than students of different race/ethnicity or national origin group(s). All of schools in Moorhead (public, parochial, and Montessori) accept all students. Parochial schools have scholarships or financial aid for families in financial need.
- Public Transportation: Though there are some areas of limited service, there is no data available that demonstrates any differences in the availability of public transportation based on the predominant race, ethnicity, or national origin. No single race has less or more access to public transportation than another. Public transportation goes to all sections of Moorhead.
- Access to Jobs and Unemployment: There is no data available that demonstrates disparities in proximity to jobs and labor market engagement by race or ethnicity.

Exposure to Adverse Community Factors

- Exposure to Neighborhood Poverty: Though there are neighborhoods that have lower income than others, there are no racially/ethnically concentrated areas of poverty (R/ECAPs) in Moorhead. In some lower income neighborhoods there is free after school and summer park programming for children and regular police patrol.
- Environmental Health Hazards: There are no neighborhoods that stand out as having a particularly high levels of environmental hazards.

Moorhead does not have any R/ECAPs or any racially or ethnically concentrated areas in general. Moorhead is also a small community in both population and physical size. These two

factors combined result in the absence of neighborhoods experiencing poor access to assets and high exposure to adverse factors.

Disability and Access

2010 Census data on disability was not available, but 5-year estimates were available from the US Census Bureau American Community Survey 2008-2012. Less than 1% of the population under age 5 had a disability; 5.9% of the population with a disability was between the ages of 5 and 17, 7.8% was between ages 18 and 64, and 30.2% were over the age of 65. The most common disability in children and adults up to age 64 was a cognitive difficulty; for those over the age of 65, the most common disability was an ambulatory difficulty and then a hearing difficulty.

A disproportionate number of Black or African Americans, American Indians, Alaska Natives, and those who identified as “some other race” (other than White, Black, African American, American Indian, Alaska Native, Asian, Native Hawaiian, or Other Pacific Islander) have a disability. Black or African American people only represent 1.8% of the population, yet they represent 19.3% of the disabled population. American Indians and Alaska Natives combined only represent 1.1% of the population, yet represent 12.9% of the disabled population. Those who identified as “some other race” represent less than 1% of the population, yet represent 26.1% of the disabled population. People who identify as members of racial or ethnic minority groups have more people with disabilities and health disparities than Whites because of poor quality healthcare and/or lack of access to healthcare⁵.

When constructing, adding on to, or altering multifamily housing, the Minnesota State Building Code requires buildings to meet accessibility design standards (2015 Minnesota Accessibility Code). Some examples of the design standards are site and building access, accessible restrooms, accessibility between different floor levels, universal accessibility features for sight and hearing impaired persons, and accessibility for extremes of physical size. These standards do not apply to residential dwellings with three or fewer units in a building, but any CDBG-assisted units require adherence to Section 504 regulations. Section 504 is part of the Rehabilitation Act of 1973 and is defined by HUD:

No otherwise qualified individual with a disability in the United States...shall, solely by reason of her or his disability, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program, service or activity receiving federal financial assistance or under any program or activity conducted by any Executive agency or by the United States Postal Service. (29 U.S.C. 794). This means that Section 504 prohibits discrimination on the basis of disability in any program or activity that receives financial assistance from any federal agency, including the U.S. Department of Housing and Urban Development (HUD) as well as in programs conducted by federal agencies including HUD.

⁵ The United States Department of Health and Human Services 2013 National Healthcare Disparities Report, retrieved on November 21, 2014 at www.ahrq.gov

In the Moorhead Community Survey, respondents were asked what were the 4 most important housing needs in Moorhead; housing for disabled persons ranked 7th most important housing need out of 8. Fair housing education ranked 8th. See the survey results in Appendix B.

While single family homes are not required to be constructed to accessibility standards, the City of Moorhead finances accessibility improvements through its single family rehabilitation loan program. The City also has a partnership with Freedom Resource Center to build permanent ramps or install temporary ramps for people who have a household member with a mobility difficulty. In 2013 CDBG funds were utilized to help Access of the Red River Valley build an accessible twin home 6 disabled people. More accessible homes could result from similar partnerships in the future. All of these programs are limited to persons who have income at or below 80% of median income.

During Homebuyer Education classes, City staff also promotes the Minnesota Housing Finance Agency's Fix Up loans which may be used for accessibility improvements. There is no income limit on eligible Fix Up loan applicants.

Fair Housing Compliance and Infrastructure

The Moorhead Community Survey conducted by the City of Moorhead in 2004 and 2014 asked respondents to indicate whether housing discrimination occurred in Moorhead. In 2004, 13.6% of respondents reported that housing discrimination was a serious or very serious problem in Moorhead. In 2014, 28% of respondents thought that housing discrimination often or always occurred in Moorhead, but the number of people who reported experiencing housing discrimination in Moorhead was less (13%).

Legal Services of Northwest Minnesota indicates that weekly complaints are received regarding housing discrimination and that the complaints have not decreased in numbers over the past ten years. Between 2007 and 2013, there were 14 discrimination reports to HUD from Moorhead. The Minnesota Department of Human Rights had 48 reports from Moorhead between 2004 and 2013. Some reporters had multiple issues in a single report (e.g., disability, sex). See Table 5.

Table 5. Discrimination Reports in Moorhead (2004-2013)

Basis (highest to lowest reported)	Reports
Disability	44
Race	34
Housing Related (minimum known)	31
Age	15
Sex	14
National Origin	10
No Basis	10
Marital Status	4
Familial Status	3
Sexual Orientation	3
Public Assistance Status	3
Religion	2

Data provided by Minnesota Human Rights Commission and HUD in November 2014.

There are numerous organizations and initiatives underway in Moorhead that educate and/or advocate fair housing rights for residents and fair housing responsibilities for providers of housing:

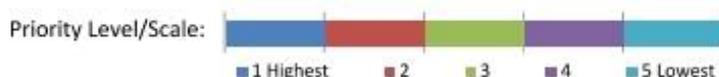
- **Moorhead Human Rights Commission:** recommending board to the City Council and a resource to the community for human rights education and resolution of human rights issues.
- **Fargo Moorhead Coalition for Homeless Persons:** works in partnerships to find permanent solutions to prevent, reduce, and end homelessness, serves as a voice for the local homeless population and ensures their fair housing rights.
- **Lakes and Prairies Community Action Partnership:** assists people and families with a variety of housing needs while ensuring fair housing rights.
- **Freedom Resource Center:** provides information on any disability-related topic, makes efforts to implement local, state, and federal policy changes to make facilities, services, and opportunities available and accessible to individuals with disabilities, helps with reports of discrimination.
- **Access of the Red River Valley:** offers innovative and caring programs for individuals with a variety of disabilities, builds accessible homes for people with disabilities.
- **Successful Outcomes for Tenants and Landlords Committee:** offers educational seminars to tenants and landlords on a variety of topics including fair housing and tenant landlord rights and responsibilities, strives to find ways to improve the relationships and interactions between tenants and landlords.
- **Cultural Diversity Resources:** nonprofit organization working with New Americans and recent immigrants on self-sufficiency

- **Legal Services of Northwest Minnesota:** Nonprofit organization offering legal services to low income persons in the community, including housing related legal issues
- **Village Financial Resource Center Homebuyer Education and Tenant Education Programs:** Nonprofit organization that provides free classes to persons interested in purchasing homes and to renters interested in learning more about their rights and responsibilities as tenants. Tenant Education has become a requirement for persons applying for public housing in Cass and Clay Counties.
- **Moorhead Crime Free Multi Housing Program:** Offered by the Moorhead Police Department as part of a certification program for rental properties; includes a fair housing component as part of the landlord training.

The number of organizations and their various constituencies working toward mutual goals strengthens the community's outreach on fair housing issues.

Fair Housing Goals and Priorities

Several people are involved in making persistent and significant efforts to affirmatively further fair housing in Moorhead; citizens, organizations, the Mayor and City Council, the Moorhead Human Rights Commission, and City staff. The City of Moorhead will continue to comply with the requirements of the Fair Housing Act by preventing discrimination as it provides housing assistance to any person because of race, age, religion, sex, sexual orientation, national origin, disability, marital status, familial status, or public assistance status. The City of Moorhead will continue to affirmatively further fair housing through fair housing planning and analysis of fair housing within the jurisdiction and region. Based on the results of this continued analysis, the City of Moorhead will take appropriate actions to overcome the effects of any additional issues identified and maintaining records of analysis and action. The following is a summary of Moorhead's fair housing goals and priorities:



1. Segregation/Integration and Racially/Ethnically Concentrated Areas of Poverty (R/ECAPs)

Segregation and integration is difficult to observe and there is no data currently available that indicates segregation and integration in Moorhead. There are small neighborhoods of various ethnic backgrounds and races dispersed throughout Moorhead, but they are not concentrated. HUD considers "concentrated" to be more than 10% of the overall population and the entire non-White population in Moorhead is less than 10%.

Goals: Continue to be cognizant of the possibility/concept of segregation, integration, and racially or ethnically concentrated areas of poverty (R/ECAPs) in Moorhead.

Measurement of Success: Generate an annual race and ethnicity density map from CPD Maps. Should any R/ECAPs develop, the City of Moorhead will respond accordingly.

Time Frame: 2015-2019

Priority Level: 5 (not a current issue, will monitor)

2. Disproportionate Housing Needs

Though there are Moorhead households with significant housing needs, the data⁶ does not demonstrate any racial or ethnic groups with disproportionately greater needs (more than 10% of the whole). As income increases, housing problems decrease.

Goals:

- Continue to participate financially in the provision of tenant and homebuyer education and the crime-free multi housing program.
- Continue to encourage the availability of interpreter services for housing activities.

⁶ 2007-2011 Comprehensive Housing Affordability Strategy (CHAS) Data

- Continue to support housing certificate/voucher programs.
- Continue to partner and support relationships with organizations concerned about fair housing rights.

It is recognized that homeownership is an important component of a household's financial stability and wealth generation, and the City of Moorhead must work to maintain availability of its affordable single and multifamily housing units, increase the supply of such units and affirmatively market the availability of down payment assistance and homebuyer education opportunities to persons of protected classes.

Measurement of Success:

- Provide homebuyer and tenant education classes for 3,800 households/people. Classes provide a section on fair housing rights.
- Rehabilitate 15 existing or construct new housing for income eligible households.
- Provide City-wide rehabilitation loan program assisting 50 owner-occupants of single family homes whose income falls below 80% of area median income.
- Construct 5 new housing for income eligible households through partnerships with area organizations (i.e., acquire/donate vacant lots/Habitat for Humanity).

Time Frame: 2015-2019

Level of Priority: 3

3. Disparities in Access to Community Assets and Exposure to Adverse Community Factors

Moorhead does not have any racially or ethnically concentrated areas of poverty or any racially or ethnically concentrated areas in general (greater than 10%). Moorhead is also a small community in both population and physical size. These two factors combined result reduce the likelihood of neighborhoods experiencing poor access to assets and high exposure to adverse factors.

Goals: Continue to be cognizant of the possibility/concept of disparities in access to community assets and exposure to adverse community factors.

Measurement of Success: Generate an annual race and ethnicity density map from CPD Maps. Should any R/ECAPs develop, the City of Moorhead will respond accordingly. Also analyze annually any disparities in access to community assets and exposure to adverse community factors.

Time Frame: 2015-2019

Level of Priority: 4 (not a current issue, will monitor)

4. Disability and Access Issues

The highest numbers of discrimination reports in Moorhead were related to disability, 10 (23%) of the 44 disability-related filings were specifically related to housing discrimination.

Goals:

- Annually distribute information on accessibility renovation and ramp installation information to all metropolitan organizations serving persons with disabilities.

- Continue to enforce requirements of Minnesota Building Code and Section 504 legislation.
- Communicate annually and seek opportunities to partner with organizations that offer disability services.

Measurement of Success: Complete 10 accessibility renovations and/or ramp installations.

Time Frame: 2015-2019

Level of Priority: 1

5. Fair Housing Compliance and Infrastructure

Goals:

- Continue to support and partner with organizations dedicated to fair housing and discrimination issues/reports.
- Annually distribute housing opportunities (education, down payment assistance, and low-interest mortgage financing) information to all metropolitan organizations serving persons of protected classes.
- Continue to affirmatively market the availability of homeownership opportunities to organizations serving a significant proportion of people with disabilities and/or diverse racial populations.

Measurement of Success:

- Provide homebuyer and tenant education classes for 3,800 households/people. Classes provide a section on fair housing rights.
- Assist in the Moorhead Human Rights Commission hosting 5 fair housing activities.
- Conduct annual communication regarding housing opportunities to metro organizations serving persons of protected classes.

Time Frame: 2015-2019

Level of Priority: 2

Appendix A: Questionnaire for HUD's Initiative on Removal of Regulatory Barriers

America's Affordable Communities Initiative	U.S. Department of Housing and Urban Development	OMB approval no. 2535-0120 (exp. 11/30/2014)
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Public reporting burden for this collection of information is estimated to average 3 hours. This includes the time for collecting, reviewing, and reporting the data. The information will be used to encourage applicants to pursue and promote efforts to remove regulatory barriers to affordable housing. Response to this request for information is required in order to receive the benefits to be derived. This agency may not collect this information, and you are not required to complete this form unless it displays a currently valid OMB control number.

Questionnaire for HUD's Initiative on Removal of Regulatory Barriers

Part A. Local Jurisdictions, Counties Exercising Land Use and Building Regulatory Authority and Other Applicants Applying for Projects Located in such Jurisdictions or Counties [Collectively, Jurisdiction]

	1	2
1. Does your jurisdiction's comprehensive plan (or in the case of a tribe or TDHE, a local Indian Housing Plan) include a "housing element"? A local comprehensive plan means the adopted official statement of a legislative body of a local government that sets forth (in words, maps, illustrations, and/or tables) goals, policies, and guidelines intended to direct the present and future physical, social, and economic development that occurs within its planning jurisdiction and that includes a unified physical plan for the public development of land and water. If your jurisdiction does not have a local comprehensive plan with a "housing element," please enter no. If no, skip to question # 4.	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
2. If your jurisdiction has a comprehensive plan with a housing element, does the plan provide estimates of current and anticipated housing needs, taking into account the anticipated growth of the region, for existing and future residents, including low, moderate and middle income families, for at least the next five years?	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
3. Does your zoning ordinance and map, development and subdivision regulations or other land use controls conform to the jurisdiction's comprehensive plan regarding housing needs by providing: a) sufficient land use and density categories (multifamily housing, duplexes, small lot homes and other similar elements); and, b) sufficient land zoned or mapped "as of right" in these categories, that can permit the building of affordable housing addressing the needs identified in the plan? (For purposes of this notice, "as-of-right," as applied to zoning, means uses and development standards that are determined in advance and specifically authorized by the zoning ordinance. The ordinance is largely self-enforcing because little or no discretion occurs in its administration.). If the jurisdiction has chosen not to have either zoning, or other development controls that have varying standards based upon districts or zones, the applicant may also enter yes.	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
4. Does your jurisdiction's zoning ordinance set minimum building size requirements that exceed the local housing or health code or is otherwise not based upon explicit health standards?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

5. If your jurisdiction has development impact fees, are the fees specified and calculated under local or state statutory criteria? If no, skip to question #7. Alternatively, if your jurisdiction does not have impact fees, you may enter yes.	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
6. If yes to question #5, does the statute provide criteria that sets standards for the allowable type of capital investments that have a direct relationship between the fee and the development (nexus), and a method for fee calculation?	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
7. If your jurisdiction has impact or other significant fees, does the jurisdiction provide waivers of these fees for affordable housing?	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes
8. Has your jurisdiction adopted specific building code language regarding housing rehabilitation that encourages such rehabilitation through graduated regulatory requirements applicable as different levels of work are performed in existing buildings? Such code language increases regulatory requirements (the additional improvements required as a matter of regulatory policy) in proportion to the extent of rehabilitation that an owner/developer chooses to do on a voluntary basis. For further information see HUD publication: " <i>Smart Codes in Your Community: A Guide to Building Rehabilitation Codes</i> " (www.huduser.org/publications/destech/smartcodes.html)	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes
9. Does your jurisdiction use a recent version (i.e. published within the last 5 years or, if no recent version has been published, the last version published) of one of the nationally recognized model building codes (i.e. the International Code Council (ICC), the Building Officials and Code Administrators International (BOCA), the Southern Building Code Congress International (SBCI), the International Conference of Building Officials (ICBO), the National Fire Protection Association (NFPA)) without significant technical amendment or modification. In the case of a tribe or TDHE, has a recent version of one of the model building codes as described above been adopted or, alternatively, has the tribe or TDHE adopted a building code that is substantially equivalent to one or more of the recognized model building codes? Alternatively, if a significant technical amendment has been made to the above model codes, can the jurisdiction supply supporting data that the amendments do not negatively impact affordability.	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
10. Does your jurisdiction's zoning ordinance or land use regulations permit manufactured (HUD-Code) housing "as of right" in all residential districts and zoning classifications in which similar site-built housing is permitted, subject to design, density, building size, foundation requirements, and other similar requirements applicable to other housing that will be deemed realty, irrespective of the method of production?	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes

11. Within the past five years, has a jurisdiction official (i.e., chief executive, mayor, county chairman, city manager, administrator, or a tribally recognized official, etc.), the local legislative body, or planning commission, directly, or in partnership with major private or public stakeholders, convened or funded comprehensive studies, commissions, or hearings, or has the jurisdiction established a formal ongoing process, to review the rules, regulations, development standards, and processes of the jurisdiction to assess their impact on the supply of affordable housing?	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
12. Within the past five years, has the jurisdiction initiated major regulatory reforms either as a result of the above study or as a result of information identified in the barrier component of the jurisdiction's "HUD Consolidated Plan?" If yes, attach a brief list of these major regulatory reforms.	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes
13. Within the past five years has your jurisdiction modified infrastructure standards and/or authorized the use of new infrastructure technologies (e.g. water, sewer, street width) to significantly reduce the cost of housing?	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes
14. Does your jurisdiction give "as-of-right" density bonuses sufficient to offset the cost of building below market units as an incentive for any market rate residential development that includes a portion of affordable housing? (As applied to density bonuses, "as of right" means a density bonus granted for a fixed percentage or number of additional market rate dwelling units in exchange for the provision of a fixed number or percentage of affordable dwelling units and without the use of discretion in determining the number of additional market rate units.)	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes
15. Has your jurisdiction established a single, consolidated permit application process for housing development that includes building, zoning, engineering, environmental, and related permits? Alternatively, does your jurisdiction conduct concurrent, not sequential, reviews for all required permits and approvals?	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes
16. Does your jurisdiction provide for expedited or "fast track" permitting and approvals for all affordable housing projects in your community?	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes
17. Has your jurisdiction established time limits for government review and approval or disapproval of development permits in which failure to act, after the application is deemed complete, by the government within the designated time period, results in automatic approval?	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
18. Does your jurisdiction allow "accessory apartments" either as: a) a special exception or conditional use in all single-family residential zones or, b) "as of right" in a majority of residential districts otherwise zoned for single-family housing?	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes
19. Does your jurisdiction have an explicit policy that adjusts or waives existing parking requirements for all affordable housing developments?	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes
20. Does your jurisdiction require affordable housing projects to undergo public review or special hearings when the project is otherwise in full compliance with the zoning ordinance and other development regulations?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Total Points:	9	22

Appendix B: Moorhead Community Survey Results -CDBG

Community Survey Results –Community Development Block Grant

A total of 499 surveys were completed from August 15-31, 2014. The survey was available on the City of Moorhead’s website and paper copies were distributed at various agencies throughout Moorhead. Results to housing-specific questions are provided below:

In your opinion, what are the 4 most important housing needs in Moorhead? Total votes = 1968

Housing Needs	Percentage of Votes	Number of Votes
Affordable Rental Housing	18%	362
Affordable Housing for Purchase	16%	309
Energy Efficiency Improvements	14%	280
Home Rehabilitation	13%	264
Homeowner Assistance	12%	227
Senior Housing	10%	187
Housing for Disabled Persons	9%	181
Fair Housing Education	8%	164

How often do you think housing discrimination occurs in Moorhead? Total votes= 489

Frequency	Percentage of Votes	Number of Votes
Never	2%	11
Rarely	16%	79
Sometimes	53%	260
Often	24%	119
Always	4%	20

Have you ever experienced housing discrimination in Moorhead? Total votes = 496

Response	Percentage of Votes	Number of Votes
Yes	13%	64
No	87%	432

If you answered YES: Who do you believe you discriminated against you (choose all that apply)? Total votes = 86

Person or Agency	Percentage of Votes	Number of Votes
Landlord	70%	60
Real Estate Lender	10%	9
Mortgage Lender	6%	5
Other	14%	12

Other included staff, rental agency/manager, maintenance personnel, police officer, and homeless shelter.

What are the reasons you were discriminated against? Total votes = 141

Protected Classes in Minnesota	Percentage of Votes	Number of Votes
Receipt of Public Assistance	26%	37
Race	18%	26
Familial Status	12%	17
Physical or Mental Disability	10%	14
Color	9%	13
National Origin	6%	9
Marital Status	6%	8
Sexual Orientation	5%	7
Religion	4%	6
Sex	3%	4
Creed	2%	3
Age	1%	1

Did you report the incident? Total votes = 73

Response	Percentage of Votes	Number of Votes
Yes	14%	10
No	86%	63

If YES, to whom did you report the incident? Total votes = 28

Person or Agency	Percentage of Votes	Number of Votes
Business Owner/Manager	18%	5
Elected Official	7%	2
Moorhead Human Rights Commission	14%	4
MN Dept. of Human Rights	14%	4
HUD	21%	6
Other	25%	7

Other included a fair housing authority (Unknown agency, possibly HUD's Fair Housing and Equal Opportunity), supervisors, homeless shelter director, the City, and a VA Social Worker.

If NO, why didn't you report it? Total votes = 101

Reason	Percentage of Votes	Number of Votes
Afraid of retaliation	12%	12
Don't believe it makes a difference	39%	39
Don't know where to report it	30%	30
Too much trouble	11%	11
Other	9%	9

Other included waiting to report it and found another place to live.

Demographic Information

Are you a Moorhead resident? Total votes = 490

Response	Percentage of Votes	Number of Votes
Yes	75%	366
No	25%	124

Current Housing Status Total votes = 484

Status	Percentage of Votes	Number of Votes
Renter	43%	209
Homeowner	52%	252
Homeless	5%	23

How many people live in your home? Total votes = 475

Number of People	Percentage of Votes	Number of Votes
0	1%	4
1	23%	111
2	30%	142
3	17%	80
4	17%	81
5	8%	38
6	2%	9
7	1%	4
8	1%	3
9-12	0%	0
13	0%	2

How many of those are children under 18? Total votes = 399

Number of People	Percentage of Votes	Number of Votes
1	15%	60
2	18%	70
3	8%	33
4	2%	9
5	1%	4
6	1%	3

What is your age? Total votes = 468

Age	Percentage of Votes	Number of Votes
Under 13 years old	0%	1
13-17	0%	0
18-24	13%	62
25-34	25%	115
35-44	21%	100
45-54	18%	82
55-64	14%	65
65-74	6%	26
75-84	4%	17
85 years or older	1%	4

What is your annual household income? Total votes = 468

Income	Percentage of Votes	Number of Votes
\$0-\$21,650	32%	152
\$21,651-\$36,050	13%	61
\$36,051-\$57,700	16%	75
\$57,701-\$72,100	13%	60
\$72,101+	26%	120

What is your race (choose all that apply)? Total votes = 506

Race	Percentage of Votes	Number of Votes
White	86%	435
African American/Black	5%	24
Asian	1%	3
American Indian/Alaska Native	5%	23
Native Hawaiian/Other Pacific Islander	0%	1
Other Multi-Racial	4%	20

Are you Hispanic or Latino? Total votes = 470

Response	Percentage of Votes	Number of Votes
Yes	5%	22
No	95%	448

Appendix C: 2014 Homebuyer Survey



2014 Homebuyer Survey

In June and July of 2014, the City of Moorhead surveyed all 2013 purchasers (617) of existing and newly constructed homes regarding their home buying experience and their impressions of Moorhead. The survey was distributed by mail and respondents could complete a paper response (stamped return envelopes were enclosed) or complete it through the City's website (hidden link). The response rate was 33% (205 responses). Responses to individual questions are detailed below. Please note that the total responses for individual questions may not total 205; some questions allowed for multiple responses and not all respondents answered each question.

1. Did you own a home prior to this home purchase?

Yes = 62% (126 respondents)

No = 38% (78 respondents)

Most respondents owned homes prior to their 2013 Moorhead home purchase.

2. Is your current home:

Newly constructed (you are the first occupant) = 11% (23 respondents)

Existing/previously occupied = 89% (178 respondents)

A significant majority of respondents purchased existing homes.

3. Immediately prior to purchasing your home, where did you live?



Location	Percentage	Respondents
Moorhead	36.8%	74
Fargo (south)	17.9%	36
Minnesota outside Clay County	13.4%	27
Fargo (north)	9%	18
West Fargo	7.4%	15
Outside MN/ND (in the US)	6%	12
Elsewhere in Clay County	4%	8
Elsewhere in ND	4%	8
Outside of the US	1.5%	3
	100%	201

37% of respondents most recently lived in Moorhead before buying their current home; 34% lived in Fargo or West Fargo; 7% came from states outside of MN/ND or from another country.

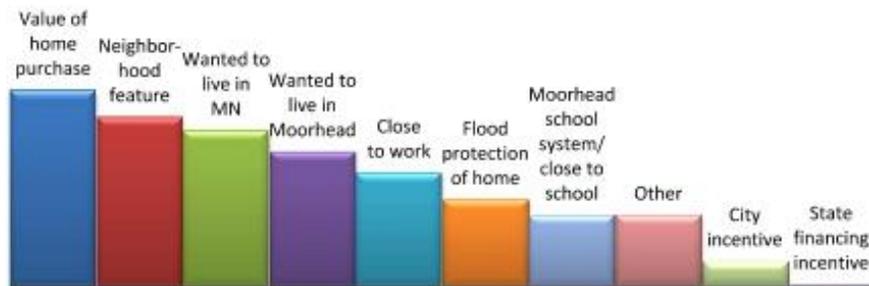
4. Where else did you consider purchasing a home?



Location	Votes (#)
Fargo	106
Did not consider living anywhere but Moorhead	57
West Fargo	55
Dilworth	53
Other	27

Most homebuyers are “shopping around” the metro area.

5. Besides the features of the home you purchased, what were the 3 most important factors influencing your decision about where to live? Please choose up to 3.



Reason	Votes (#)
Value of your home purchase	103
Neighborhood feature	89
Wanted to live in Minnesota	82
Wanted to live in Moorhead	71
Close to work	60
Flood protection of home	46
Moorhead school system/close to school	38
Other	38
City incentive (e.g., First & New, tax rebate)	14
State financing incentive/program	2
Welcome Home Pass	0

6. Now that you've lived in Moorhead for a while, how do you feel about these community features? 1=very dissatisfied to 5=very satisfied.

YOUR NEIGHBORHOOD

89% of Moorhead homebuyers surveyed said they were satisfied or very satisfied with their neighborhoods!

Rating	#	%
5	103	51.5%
4	75	37.5%
3	19	9.5%
2	3	1.5%
1	0	0%
200		

AFFORDABILITY/COST OF LIVING

71.4% of Moorhead homebuyers surveyed said they were satisfied or very satisfied with Moorhead's affordability and cost of living!

Rating	Respondents	%
5	40	20.1%
4	102	51.3%
3	45	22.6%
2	7	3.5%
1	5	2.5%
199		

K-12 EDUCATION

76% of Moorhead homebuyers surveyed said they were satisfied or very satisfied Moorhead's K-12 education!

Rating	#	%
5	27	27%
4	49	49%
3	17	17%
2	5	5%
1	2	2%
100		

PARKS AND RECREATION

80.4% of Moorhead homebuyers surveyed said they were satisfied or very satisfied with Moorhead's parks and recreation opportunities!

Rating	#	%
5	66	35.9%
4	82	44.5%
3	32	17.4%
2	4	2.2%
1	0	0%
184		

SHOPPING, ENTERTAINMENT, AND RESTAURANT OPTIONS

On a scale of 1 – 5, most Moorhead homebuyers surveyed rated Moorhead's shopping, entertainment, and restaurant options a "3."

Shopping			Entertainment			Restaurant		
Rating	#	%	Rating	#	%	Rating	#	%
5	18	9.2%	5	7	3.8%	5	10	5.1%
4	53	27%	4	34	18.4%	4	41	20.9%
3	63	32.1%	3	77	41.6%	3	72	36.7%
2	46	23.5%	2	39	21.1%	2	45	23%
1	16	8.2%	1	28	15.1%	1	28	14.3%
196			185			196		

6. What is your neighborhood's best attribute, amenity, or feature? The most common responses are listed in order below:

- 1) Near natural or recreational amenity (e.g., green space, water, golf course, pathways)
- 2) The neighbors (e.g., friendly, young families, few children, 55+ community)
- 3) Quiet and peaceful
- 4) Well established with mature trees
- 5) Connectivity within infrastructure/ease of access: I-94, HWY 10, major arterial streets

7. Homebuyers in 2013 received a "Welcome Home Pass". Buyers of existing homes received a round of golf and buyers of newly constructed homes received an "all access" recreational pass.

a) If you bought an **existing** home, did you use your free round of golf?

Yes = 22% (40 respondents)

No = 78% (138 respondents)

b) If you bought a **newly constructed** home, which free activities did you use? Choose all that apply.

Activity	Votes(#)
Golf	11
Recreation Programs	1
Swimming	3
I did not use my pass	25
	40

c) Now that you have tried Moorhead's recreational programs and services, what will you purchase/participate in again next season? Choose all that apply.

Activity	Votes(#)
Golf—season pass	19
Recreation Programs	8
Swimming—season pass	18
I'm not sure	74
I will not purchase/participate next season	39
	158

2013 was the first year of the Welcome Home program. More data will be collected to determine the value and cost of the program for residential recruitment and post-purchase satisfaction.

8. What would you say to other potential homebuyers about buying a home in Moorhead? The most frequently reported responses are listed in order below:

1) Great neighborhoods and community, nice place to live

2) Better home value and quality than surrounding areas (e.g., larger homes/lots for less cost)

3) Do it! Move to Moorhead!

4) Moorhead has a small town feeling with large town opportunities and amenities, it's quiet with great schools with school involvement, take your time looking, know your options, and do the math and comparisons

5) Tie: Income taxes are high; it's a great community for families

9. Why did you buy in Moorhead? The most frequently reported responses are listed in order below:

1) Wanted to live or stay in Minnesota or Moorhead

2) Affordability, better home value and quality than surrounding areas

3) Found the right house

4) Neighborhood and/or location: close to work, school, family, friends

5) School system

Appendix D: Quarterly Report on Apartment Vacancy and Construction in the Fargo-Moorhead MSA

QUARTERLY REPORT ON APARTMENT VACANCY AND CONSTRUCTION - FARGO-MOORHEAD METROPOLITAN AREA - Conducted by Appraisal Services, Inc. - September 1, 2014

Multi-family development continues to be strong with revolving construction of over 1,000 units for the fifth straight quarter. The following table was developed using data from the American Community Survey (ACS) to better estimate the supply of apartment units in the metro area.

The resulting total number of apartment units in Fargo-West Fargo-Moorhead-Dilworth via the 2012 ACS survey was 30,254. The table below indicates that 888 of the 1,218 units permitted in 2012 have been completed. A 330-unit facility on the east edge of West Fargo makes up the remainder of the 2012 projects that remain incomplete. As of September 1, approximately 1,239 of 1,644 units permitted in 2013 have been completed. Based on this information we estimate that the total number of apartment units available for occupancy as of September 1, 2014 was 32,381. Approximately 1,151 new units have come online since the beginning of 2014 with an additional 1,988 units being under construction as of September 1, 2014. An estimated 295 units have come online since June 1 of this year, all of them in the Fargo market. The individual community information is related in the following table.

*FM Metro Apartment Growth						
Year		Fargo	West Fargo	Moorhead	Dilworth	Metro Total
2009	Bldg Permits	741	12	124	0	877
2010	Bldg Permits	507	48	0	0	555
2011	Bldg Permits	683	96	60	0	839
2012	Bldg Permits	252	402	63	21	1,218
2012	Units Completed	732	72	63	21	888
2013	Bldg Permits	1,170	200	274	0	1,644
2013	Units Completed	807	200	232	0	1,239
Approx. Available Apartment Totals:		24,870	2,836	4,313	362	32,381
5-Yr Avg Growth (Permits)		767	152	104	4	1,027
Completed Construction 1/14 - 9/14		837	200	114	0	1,151
Under Construction as of 9/14		1,506	594	88	0	1,988

*An "apartment" is defined in this table as a building with five (5) or more single-family units, based on ACS parameters.

We conducted a survey of 59 local apartment owners and managers with 100% response rate. The overall vacancy rate for the metro area was 3.86% for the 26,598 units surveyed, which is over 80% of the total estimated apartment market. The survey results are summarized below.

Survey Area	Units Surveyed	Percent Vacant				Average Annual Vacancy			
		9/14	9/13	9/12	9/11	2013	2012	2011	2010
S Fgo Area 1	4,604	3.41	1.1	7.3	4.1	2.5	2.1	3.9	5.0
S Fgo Area 2	1,886	3.34	3.4	5.8	4.3	2.1	3.4	4.6	5.3
S Fgo Area 3	1,765	4.93	3.1	5.7	6.6	3.3	3.3	4.9	6.6
S Fgo Area 4	4,838	3.84	2.5	5.1	4.2	2.6	3.1	4.9	6.0
S Fgo Area 5	2,958	3.04	2.2	3.6	6.2	3.5	3.6	5.8	6.8
N. Fargo	3,089	3.28	2.4	2.8	6.1	2.2	2.4	4.2	5.7
Total Fargo	20,040	3.56	2.3	5.3	5.0	2.7	2.9	4.7	5.8
West Fargo, ND	3,107	6.08	1.9	8.2	6.7	2.6	2.6	8.4	6.6
Moorhead, MN	3,260	3.68	4.5	6.3	5.6	5.0	5.2	7.2	7.0
Dilworth, MN	191	2.09	6.0	5.4	9.2	4.5	6.3	6.0	8.5
Total	26,598	3.86	2.5	5.7	5.3	3.0	3.2	5.5	6.0

This survey measures physical vacancy and does not consider rental incentives, delinquencies and lost rent from skips, which are also part of the true vacancy picture. The vacancy rate would be higher if the impact of rental incentives and tenants vacating prior to lease expiration was considered. It is difficult to quantify the economic vacancy factor, based on the scope of our survey.

The overall 3.86% vacancy condition indicates that demand still appears to be outpacing the existing supply in the metro area. The metro vacancy rate has increased 1.3% since this time last year, and is up 0.6% from the June 1, 2014 survey. We anticipate that the vacancy rate will continue to slowly trend upward with the expectation of another 500 new units coming to market by the end of this year.

Rental rates have been experiencing increases over the last two years as demand outpaced supply. Developers responded by taking out permits for over 2,800 units in 2012-2013. Thus far, in 2014, developers have acquired permits for 1,816 new apartment units. The new construction may result in supply outpacing demand in some portions of the market, resulting in flat or declining rental rates. Additionally, rental incentives continue to return in an effort to accelerate lease-up in new buildings.

The graph below provides a picture of the relationship between the metro area vacancy rate and apartment units under construction over the last four years. Owners and property managers offer better rates for yearlong leases, diminishing seasonal vacancy spikes associated with the college student population. More of the market is being occupied by young professionals who opt to rent rather than own, a trend being observed nationwide.

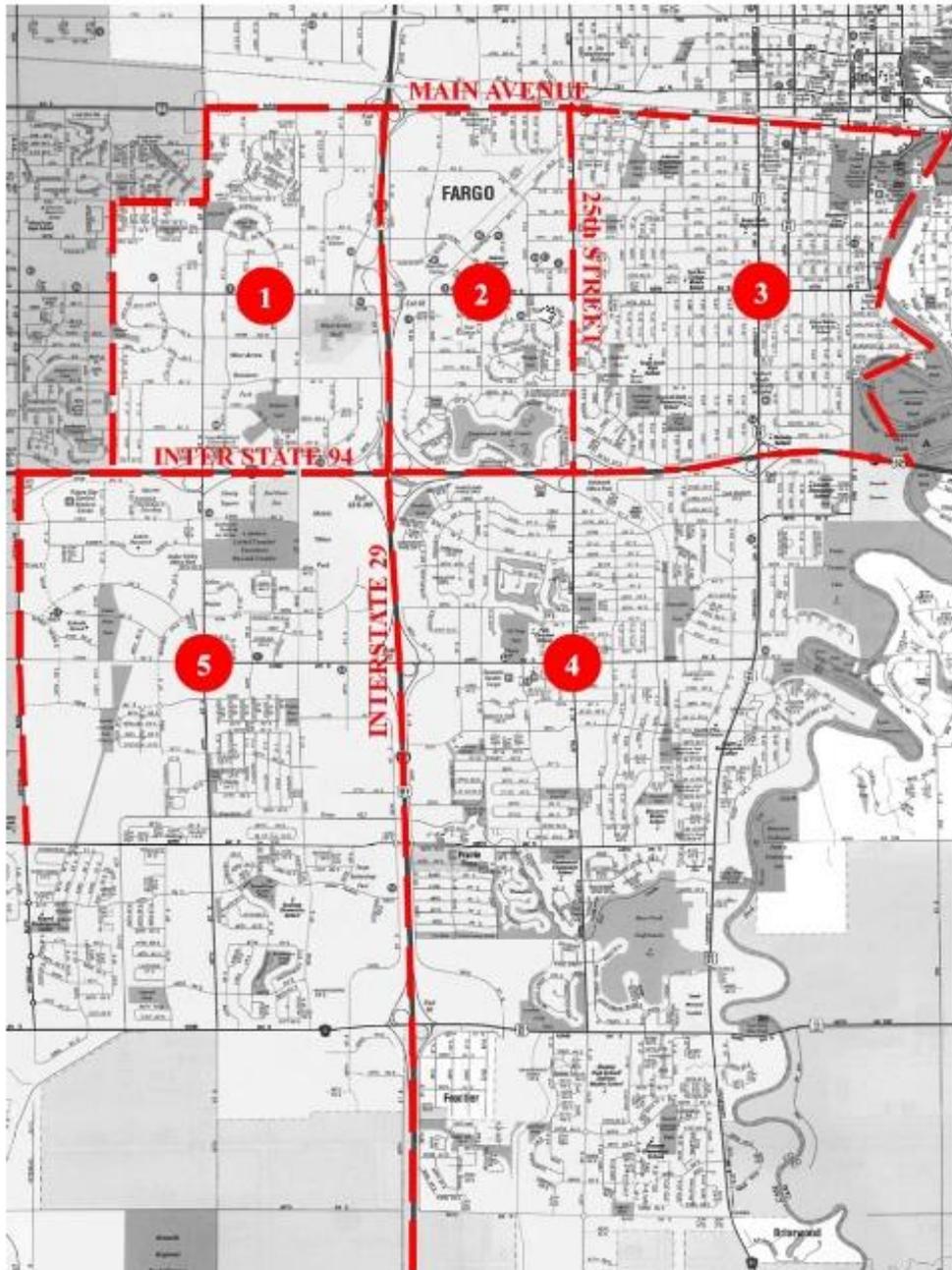


The multi-family rental market is the strongest it has been in a decade. Healthy state and local economies accelerated in-migration following the 2008 economic downturn. Strong education and healthcare sectors coupled with one of the lowest costs-of-living in the country also factor into the metro area growth rate. A recent presentation on population trends from the North Dakota Department of Commerce estimated that the population of Fargo alone has grown by over 13,000 residents since April of 2010.

Low mortgage interest rates, high occupancy levels and increasing population have been responsible for the aggressive apartment construction. It remains to be seen whether the recent boom in construction will overbuild the market or simply satisfy demand. Apartment sales activity continues to be strong, with multiple parties bidding on apartments offered for sale.

Petter N. Eriksmoen – Appraisal Services, Inc.

¹ For information about the ACS visit census.gov/acs



Appendix Table A: Population Chart 1990-2013

Population	1990 Census (overall %)	2000 Census (overall %)	2010 Census (overall %)	2013 Estimate (overall %)	2000 to 2010 Growth Rate %
Total	32,295	32,177	38,065	39,082	1.8 ↑
White	30,786 (95.3%)	29,628 (92.1%)	34,530 (90.7%)	35,546 (91%)	1.7 ↑
Black or African American	152 (0.5%)	247 (0.8%)	775 (2%)	690 (1.8%)	21.4 ↑
American Indian or Alaska Native	441 (1.4%)	625 (1.9%)	580 (1.5%)	418 (1.1%)	-0.7 ↓
Asian	355 (1.1%)	410 (1.3%)	758 (2%)	678 (1.7%)	8.5 ↑
Native Hawaiian or Other Pacific Islander	-	14 (<.01%)	17 (<.01%)	32 (<.01%)	2.1 ↑
Some other race	561 (1.7%)	676 (2.1%)	416 (1.1%)	318 (0.8%)	-3.8 ↓
Two or more races		577 (1.8%)	989 (2.6%)	1,400 (3.6%)	7.1 ↑
Hispanic or Latino of any race	890 (2.8%)	1,439 (4.5%)	1,576 (4.1%)	1,870 (4.8%)	1.0 ↑

Data retrieved on November 28, 2014 from www.census.gov.

Appendix Table B: 2013 Conventional Home Purchase Loans by Race & Gender

Race or Ethnicity	Number of Conventional Home Purchase Loans Originated by Gender/Joint/Income					
	Total	Male	Female	Joint (Male/Female)	0-79% of MSA Median Income	80% or greater of MSA Median Income
American Indian/Alaska Native	5	2	3	0	1	4
Asian	42	22	6	14	9	33
Black or African American	9	6	1	2	5	4
Native Hawaiian/Other Pacific Islander	1	1	0	0	0	1
White	2707	671	463	1573	809	1,818
2 or More Minority Races	1	1	0	0	0	1
Joint (White/Minority Race)	21	0	1	20	2	18
Race Not Available	225	5	6	12	17	42
Hispanic or Latino	19	10	5	4	11	8
Not Hispanic or Latino	2751	694	470	1586	814	1,486
Joint (Not Hispanic or Latino/Hispanic or Latino)	17	0	0	17	2	14
Ethnicity Not Available	224	4	5	14	16	42

(Home Mortgage Disclosure Act –HMDA 2013 data for Fargo-Moorhead Metropolitan Statistical Area – MSA, retrieved on December 3, 2014 from <http://www.ffiec.gov/hmda/>)⁷

⁷ In some instances, the total female, male, and joint counts do not add up to category totals provided by HMDA.

Appendix Table C: 2013 FHA, FSA/RHS, and VA Home Purchase Loans by Race & Gender

Race or Ethnicity	Number of FHA, FSA/RHS, and VA Home Purchase Loans Originated by Gender/Joint/Income					
	Total	Male	Female	Joint (Male/Female)	0-79% of MSA Median Income	80% or greater of MSA Median Income
American Indian/Alaska Native	6	2	2	2	2	4
Asian	4	2	1	1	4	0
Black or African American	15	7	5	3	13	2
Native Hawaiian/Other Pacific Islander	2	1	0	1	2	0
White	1027	362	192	471	545	460
2 or More Minority Races	1	1	0	0	1	0
Joint (White/Minority Race)	19	0	0	19	5	13
Race Not Available	19	4	2	5	9	10
Hispanic or Latino	12	4	5	3	7	4
Not Hispanic or Latino	1059	372	196	490	567	470
Joint (Not Hispanic or Latino/Hispanic or Latino)	5	0	0	5	0	5
Ethnicity Not Available	17	3	1	4	7	10

(Home Mortgage Disclosure Act –HMDA 2013 data for Fargo-Moorhead Metropolitan Statistical Area – MSA, retrieved on December 3, 2014 from <http://www.ffiec.gov/hmda/>)⁸

⁸ In some instances, the total female, male, and joint counts do not add up to category totals provided by HMDA.

Appendix Table D: 2009-2013 Conventional, FHA, FSA/RHS, and VA Home Purchase Loans by Race for all Income Levels

Race or Ethnicity	2009	2010	2011	2012	2013
American Indian/Alaska Native	15 (<1%)	6 (<1%)	6 (<1%)	10 (<1%)	11(<1%)
Asian	39 (>1%)	17 (<1%)	21(<1%)	34 (1%)	46 (>1%)
Black or African American	8 (<1%)	12 (<1%)	10 (<1%)	21 (<1%)	24 (<1%)
Native Hawaiian/Other Pacific Islander	1 (<1%)	1 (<1%)	2 (<1%)	2 (<1%)	3 (<1%)
White	2,969 (97%)	2,627 (98%)	2,396 (98%)	3,150 (97%)	3,734 (97%)
2 or More Minority Races	0	0	0	1 (<1%)	2 (<1%)
Hispanic or Latino	22 (<1%)	17 (<1%)	11 (<1%)	16 (<1%)	31 (<1%)

(Home Mortgage Disclosure Act –HMDA 2013 data for Fargo-Moorhead Metropolitan Statistical Area – MSA, retrieved on December 3, 2014 from <http://www.ffiec.gov/hmda/>)



**Analysis of Impediments to Fair Housing Choice
January 2015**

City of Moorhead
500 Center Avenue
PO Box 779
Moorhead, MN 56561

2015 Analysis of Impediments

Moorhead, Minnesota

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**If you feel you have experienced discrimination in the housing industry,
please contact:**

Fair Housing Regional Office for Minnesota
Chicago Regional Office of Fair Housing Equal Opportunity (FHEO)
U.S. Department of Housing and Urban Development
Ralph H. Metcalfe Federal Building
77 West Jackson Boulevard, Room 2101
Chicago, Illinois 60604-3507
(312) 353-7776 ext. 2453
(800) 765-9372
TTY (312) 353-7143

**Minneapolis HUD Field Office
International Centre**
920 Second Avenue South, Suite 1300
Minneapolis, Minnesota
55402-4012
Telephone: (612) 370-3000
TTY (612) 370-3186

**Minnesota Department of Human Rights
Freeman Building**
625 Robert Street North
St. Paul, Minnesota 55155
Phone: 651-539-1100
MN Relay: 711 or 1-800-627-3529
Toll Free: 1-800-657-3704
Fax: (651) 296-9042
Email: Info.MDHR@state.mn.us

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Analysis of Impediments to Fair Housing Choice

Introduction

The Fair Housing Act prohibits any person from discriminating in the sale or rental of housing, the financing of housing, or the provision of brokerage services, including otherwise making unavailable or denying a dwelling to any person because of race, color, religion, sex, national origin, handicap, or familial status. The Fair Housing Act further requires the U. S. Department of Housing and Urban Development to administer the programs and activities relating to housing and urban development in a manner to affirmatively further the policies of the Fair Housing Act.

Moorhead's Analysis of Impediments to Fair Housing Choice is an effort to identify impediments to fair housing choice as they may exist within the jurisdiction and control of the City of Moorhead.

Impediments to fair housing choice are defined as actions, omissions, or decisions taken because of race, color, religion, sex, disability, familial status, or national origin which restrict housing choices or the availability of housing choices; or actions, omissions, or decisions which have the effect of restricting housing choices or the availability of housing choices on the basis of race, color, religion, sex, disability, familial status, or national origin.

Barriers to affordable housing are distinct from impediments to fair housing choice. As instructed by HUD, impediments to fair housing choice are analyzed without regard to income or affordability. Affordability issues are reviewed within the Consolidated Plan for Housing and Community Development. Moorhead's Analysis of Impediments to Fair Housing Choice (the Analysis) is a review of impediments to fair housing choice in the public and private sector, involving:

"a comprehensive review of laws, regulations, and administrative policies, procedures, and practices; an assessment of how these regulations affect the location, availability, and accessibility of housing; and an assessment of conditions, public and private, affecting fair housing choice."

The Analysis is required by the U.S. Department of Housing and Urban Development as a condition of receipt of Community Development Block Grant funds. The City of Moorhead certifies in its 2015 - 2019 Consolidated Plan for Housing and Urban Development that it will fulfill the following obligations:

1. Conduct an analysis of impediments to fair housing choice;
2. Prepare a description of any steps taken to carry out the certification; and
3. Maintain evidence to support the certification.

The Planning & Neighborhood Services Department of the City of Moorhead is the lead agency in the Consolidated Plan and Fair Housing Planning requirements. Requests for information and comments may be addressed to:

City of Moorhead – City Hall
Planning & Neighborhood Services Department
Attn. Community Development Program Administrator
500 Center Avenue, 4th Floor
PO Box 779
Moorhead MN 56560
Phone: (218) 299-5434 (voice/TDD)

A coordinated effort of all organizations working in housing and community development will be needed to overcome impediments to fair housing. As the implementation of the Consolidated Plan is a joint effort of the citizens, the City, neighborhood groups, businesses, and community organizations, this same coordinated effort will be needed to assure fair housing choice in Moorhead.

Changing conditions require ongoing examination of fair housing problems, and other housing and community development issues. The process of fair housing planning and analysis of impediments to fair housing will continue in Moorhead. To the extent that additional impediments to fair housing choice are identified, additional actions will be recommended to overcome the effects of the impediments.

Community Background

Demographics: Moorhead's population is 32,177 persons (Census 2000). This is a slight (-0.37%) decrease from 1990 (32,295). The decrease has been determined to be largely attributable to declines in college enrollment.

Moorhead is a border city to Fargo, North Dakota. Fargo's 2000 population was 90,599. Fargo's rate of growth from 1990 – 2000 was 22%. Growth has significantly increased within the City of Moorhead as the community has experienced record breaking housing starts for the past four years. Fargo continues to grow at a faster rate than Moorhead. Minnesota State University Moorhead, Concordia College, and Northwest Technical College attract more than 10,000 students to the community. Moorhead is the largest city in Clay County and the county seat, providing state and county government services.

While a relatively small proportion of Moorhead's total population is of a racial minority status (8%), the growth in racial minority population classifications continues to increase (from 4% in 1990 to 8% in 2000). Moorhead's minority population grew by a total of 1,040 and the nonminority population decreased by 1,158 from 1990 to 2000.

Population	1990 Census	2000 Census	% of Total 2000 Census	%Change
White	30,786	29,628	92.08	-3.76
Black or African American	152	247	0.77	62.50
Amer Indian or Native Alaskan	441	625	1.94	41.72
Asian	355	424	1.32	19.44
Some other race	561	676	2.10	20.50
Two or more races		577	1.79	NA
Hispanic or Latino (of any race)	890	1439	4.47	61.69
Total Population	32,295	32,177		-0.37

Foreign-born residents increased from 816 in 1990 to 1,095 in 2000. The increase in foreign-born residents living in Moorhead who entered the country during the previous decade increased by 241 persons from 1990 to 2000.

As of Census 2000, there were 1,633 households in Moorhead with a household member having a mobility or self care limitation that would constitute a disability. Of these households, 719 include persons who are age 65 or older.

Housing stock: Moorhead's housing stock consisted of 11,651 occupied units as of Census 2000. Rental units comprise 4,228 (36%) of the total housing units and 7,426 (64%) are owner-occupied. During the 1990s, a total of 1,425 units were built and 749 were demolished or moved. Demolition was precipitated by Red River flood damage, age/condition of units, and redevelopment projects. Since 2000, 1,010 housing units have been added to the housing stock. Rental housing was 36.3% of the total occupied housing stock (Census 2000).

According to Appraisal Services Inc., the 2003 annual apartment vacancy rate in Moorhead was 7.0 percent, which is near the average vacancy rate for the Fargo-Moorhead metropolitan area (6.7%). During the period 1997 to 2001, an average of 38 multifamily units per year were constructed; however, during the three-year period 2002 – 2004, the average has increased dramatically to 169 per year. Single family home construction has also seen a significant increase during the most recent three- year period to 228 units per year, up from approximately 84 units per year from the preceding five-year period.

F-M Metropolitan Council of Governments has reviewed Census 2000 information to document areas of the metropolitan area in which the minority population is at least 25% of the total population within the block. The same standard was applied to low-income populations, indicating households at 1.24 or less of poverty level.

Analysis of Impediments

Moorhead, Minnesota

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Analysis of Impediments

This component of the Analysis focuses on potential market, governmental, and environmental impediments to fair housing choice existing within the City of Moorhead and within the control of the City of Moorhead, based upon self-identification, identification by citizens and advocacy groups, and state and federal agencies. Actions to further fair housing by addressing each of these concerns are also included.

Access to Homeownership Opportunity.

As is a problem nationally, homeownership rates are lower among minority households in Moorhead. The CHAS Data Book (2000) reports the following homeownership statistics by household classification:

Household Classification	Total Households	Homeownership Rate Total for Classification	Homeownership Rate 80% MFI or greater
Asian Non-Hispanic	36	39%	89%
Pacific Islander Non-Hispanic	4	100%	100%
Black Non-Hispanic	46	52%	100%
Hispanic	390	39%	81%
Native American Non-Hispanic	136	28%	60%
White Non-Hispanic	10,720	66%	89%
Mobility or Self-care Limitation (including elderly)	1,633	55%	80%
Mobility or Self-care Limitation (excluding elderly)	914	52%	80%

Homeownership rates overall are lower for nearly all households within racial minority categories and households with mobility or self-care limitations than for White Non-Hispanic households. However, when controlled for income, homeownership rates significantly increase for all household classifications reviewed as noted in the last column, reflecting only those households with incomes at or above 80% median family income.

Response: While it does not appear that access to homeownership is a significant impediment to fair housing choice at moderate income or above, there is a greater variance when controlled for income. It is recognized that homeownership is an important component of a household's financial stability and wealth generation, and the City of Moorhead must work to maintain availability of its affordable single and multifamily housing units, increase the supply of such units and affirmatively market the availability of down payment assistance and homebuyer education opportunities to persons of protected classes.

The City of Moorhead will continue to affirmatively market the availability of homeownership opportunities to organizations serving a significant proportion of racial minority households and those with disabilities. In 2004, the City worked with a metropolitan collaborative to hold a homebuyer education seminar at Centro Cultural, marketing to the Hispanic community. While the seminar was not well attended, the City will look for future opportunities to expand such offerings and increase attendance.

2005-2008 Action Steps:

- Annually distribute housing opportunities (education, down payment assistance, and low mortgage financing) information to all metropolitan organizations serving persons of protected classes.
- Annually conduct one homeownership event targeted to persons of protected classes.

Availability of Accessible Housing for Persons with Disabilities.

There is no local, state, or federal requirement for single family housing to be constructed to meet the accessibility needs of households with a household member with a disability. Two percent of units in 8 or more unit multifamily developments must be accessible as required by the Minnesota State Building Code. Two-level townhomes are exempt from this restriction, however, assistance through CDBG requires adherence to Section 504 regulations, requiring 5 percent (at least 1) for persons with mobility impairments and 2 percent (at least one) for persons with vision or hearing impairments.

The City of Moorhead surveyed residents regarding the difficulty of finding accessible housing in 1999 and 2004. In 1999, 18.9% of respondents reported problems finding accessible housing (23.1% of renters and 13.8% of owners). In 2004, the response rate decreased to 15.3% overall (17.2% of renters and 11.1% of owners).

Response:

While single family homes are not required to be constructed to accessibility standards, the City of Moorhead will finance accessibility improvements through its single family rehabilitation program. Accessibility renovations will be given emergency priority status for purposes of the waiting list for the program. This program is limited to persons at or below 60% of median income. The City has a partnership with the Lutheran Church of the Good Shepherd volunteer carpenters to provide materials for free ramps for households earning below 80% median income. Households exceeding 80% median income would be required to seek their own financing for accessibility renovations.

Moorhead and the State of Minnesota adopted revised accessibility standards for new construction on January 23, 1996. The standards require residential dwellings, with the exception of owner-occupied units, to have accessible entrances and common areas. Apartment buildings with seven or more units must provide two percent or at least one accessible unit. Similar standards apply to hotels, dormitories, and congregate residences. The City of Moorhead requires multifamily new construction conform with the accessibility requirements of the Minnesota State Building Code. Any project financed through CDBG will adhere to Section 504 requirements.

2005-2008 Action Steps:

- Annually distribute information on accessibility renovation information to all metropolitan organizations serving persons with disabilities.
- Continue to enforce requirements of Minnesota Building Code and Section 504 legislation.

Land Use/Regulatory Barriers.

Group homes, emergency shelter, and transitional housing facilities are permitted within all of Moorhead's residential zoning districts. Maximum occupancy is based upon facility size to ensure public safety. Occupancy limitations are applied uniformly to multiple resident facilities.

A further review of regulatory barriers has been derived from HUD Form 27300, "Questionnaire for HUD's Initiative on Removal of Regulatory Barriers."

1. Does your jurisdiction's comprehensive plan include a "housing element? A local comprehensive plan means the adopted official statement of a legislative body of a local government that sets forth (in words, maps, illustrations, and/or tables) goals, policies, and guidelines intended to direct the present and future physical, social, and economic development that occurs within its planning jurisdiction and that includes a unified physical plan for the public development of land and water. Yes, the City of Moorhead Comprehensive Plan as adopted in 2004 contains a housing element.
2. If your jurisdiction has a comprehensive plan with a housing element, does the plan provide estimates of current and anticipated housing needs, taking into account the anticipated growth of the region, for existing and future residents, including low, moderate and middle income families, for at least the next five years? Yes, the City of Moorhead Comprehensive Plan does contain growth estimates, based upon a Housing Market Analysis published in January 2004.
3. Does your zoning ordinance and map, development and subdivision regulations or other land use controls conform to the jurisdiction's comprehensive plan regarding housing needs by providing: a) sufficient land use and density categories (multifamily housing, duplexes, small lot homes and other similar elements); and, b) sufficient land zoned or mapped "as of right" in these categories, that can permit the building of affordable housing addressing the needs identified in the plan? (For purposes of this notice, "as-of-right," as applied to zoning, means uses and development standards that are determined in advance and specifically authorized by the zoning ordinance. The ordinance is largely self-enforcing because little or no discretion occurs in its administration.). If the jurisdiction has chosen not to have either zoning, or other development controls that have varying standards based upon districts or zones, the applicant may also enter yes. Yes, the City of Moorhead Comprehensive Plan provides for a variety of density categories and the building of affordable housing identified within the Comprehensive Plan.

4. Does your jurisdiction's zoning ordinance set minimum building size requirements that exceed the local housing or health code or is otherwise not based upon explicit health standards? No, Moorhead's Zoning Ordinance does not set minimum building size requirements exceeding the local housing or health code.
5. If your jurisdiction has development impact fees, are the fees specified and calculated under local or state statutory criteria? If no, skip to question #7. Alternatively, if your jurisdiction does not have impact fees, you may enter yes. Yes, charges are specified under local criteria based upon structure value.
6. If yes to question #5, does the statute provide criteria that sets standards for the allowable type of capital investments that have a direct relationship between the fee and the development (nexus), and a method for fee calculation? Yes.
7. If your jurisdiction has impact or other significant fees, does the jurisdiction provide waivers of these fees for affordable housing? No. (Not applicable to fair housing)
8. Has your jurisdiction adopted specific building code language regarding housing rehabilitation that encourages such rehabilitation through graduated regulatory requirements applicable as different levels of work are performed in existing buildings? Such code language increases regulatory requirements (the additional improvements required as a matter of regulatory policy) in proportion to the extent of rehabilitation that an owner/developer chooses to do on a voluntary basis. For further information see HUD publication: "Smart Codes in Your Community: A Guide to Building Rehabilitation Codes" (www.huduser.org/publications/destech/smartcodes.html) No, requirements are applied uniformly.
9. Does your jurisdiction use a recent version (i.e. published within the last 5 years or, if no recent version has been published, the last version published) of one of the nationally recognized model building codes (i.e. the International Code Council (ICC), the Building Officials and Code Administrators International (BOCA), the Southern Building Code Congress International (SBCI), the International Conference of Building Officials (ICBO), the National Fire Protection Association (NFPA)) without significant technical amendment or modification. Yes, the City of Moorhead uses the 2003 Minnesota State Building Code, which includes the requirements of a national building code, the International Building Code, 2000 edition. However, with respect to accessibility requirements, the Minnesota State Building Code adheres to a greater standard than the International Building Code.
10. Does your jurisdiction's zoning ordinance or land use regulations permit manufactured (HUD-Code) housing "as of right" in all residential districts and zoning classifications in which similar site-built housing is permitted, subject to design, density, building size, foundation requirements, and other similar requirements applicable to other housing that will be deemed realty, irrespective of the method of production? Yes, manufactured housing is permitted in all residential districts and zoning classifications.

11. Within the past five years, has a jurisdiction official (i.e., chief executive, mayor, county chairman, city manager, administrator, or a tribally recognized official, etc.), the local legislative body, or planning commission, directly, or in partnership with major private or public stakeholders, convened or funded comprehensive studies, commissions, or hearings, or has the jurisdiction established a formal ongoing process, to review the rules, regulations, development standards, and processes of the jurisdiction to assess their impact on the supply of affordable housing? Yes, the Mayor convened the Moorhead Housing Task Force in 2001 and their analysis involved interviews with citizens, developers, builders, lenders, realtors, and advocacy groups. The Moorhead Housing Task Force Report was issued in 2002. These issues were also reviewed by a citizen task force during the 2004 Comprehensive Plan Update.

12. Within the past five years, has the jurisdiction initiated major regulatory reforms either as a result of the above study or as a result of information identified in the barrier component of the jurisdiction's "HUD Consolidated Plan?" If yes, attach a brief list of these major regulatory reforms. The following reforms were implemented upon issuance of the Moorhead Housing Task Force Report:
 - a. Adopted the Planning Commission recommendation to review the Future Land Use Map for additional medium density and high density residential classifications
 - b. Adopted the recommendation of the Planning Commission to revise the Comprehensive Plan's residential land use classification to encourage greater diversity in neighborhoods
 - c. Identified and extended infrastructure to locations appropriate for development of medium and high density housing as established by the Planning Commission.

13. Within the past five years has your jurisdiction modified infrastructure standards and/or authorized the use of new infrastructure technologies (e.g. water, sewer, street width) to significantly reduce the cost of housing? No, density bonuses are offered by the City of Moorhead. (Not applicable to fair housing)

14. Does your jurisdiction give "as-of-right" density bonuses sufficient to offset the cost of building below market units as an incentive for any market rate residential development that includes a portion of affordable housing? (As applied to density bonuses, "as of right" means a density bonus granted for a fixed percentage or number of additional market rate dwelling units in exchange for the provision of a fixed number or percentage of affordable dwelling units and without the use of discretion in determining the number of additional market rate units.) No, infrastructure standards have not been modified. (Not applicable to fair housing)

15. Has your jurisdiction established a single, consolidated permit application process for housing development that includes building, zoning, engineering, environmental, and related permits? Alternatively, does your jurisdiction conduct concurrent, not sequential, reviews for all required permits and approvals? Yes, the City conducts a sequential review for permits and approvals.

16. Does your jurisdiction provide for expedited or "fast track" permitting and approvals for all affordable housing projects in your community? No, all permits are given equal priority.

17. Has your jurisdiction established time limits for government review and approval or disapproval of development permits in which failure to act, after the application is deemed complete, by the government within the designated time period, results in automatic approval? Yes, if no action is taken on a permit, the City gives automatic approval 60 days after a complete application is received, in compliance with Minnesota Statutes.
18. Does your jurisdiction allow "accessory apartments" either as: a) a special exception or conditional use in all single-family residential zones or, b) "as of right" in a majority of residential districts otherwise zoned for single-family housing? No, accessory apartments are not permitted.
19. Does your jurisdiction have an explicit policy that adjusts or waives existing parking requirements for all affordable housing developments? No, parking requirements are consistently applied.
20. Does your jurisdiction require affordable housing projects to undergo public review or special hearings when the project is otherwise in full compliance with the zoning ordinance and other development regulations? No special hearings are required unless the project is receiving public assistance, in which cases the terms of citizen participation/public notice are governed by the funding source requested.

Response: This review of regulatory barriers does not identify impediments to fair housing choice.

2005-2008 Action Steps:

- The City of Moorhead will continue to review regulatory barriers annually.

Reports of Discrimination.

The Community Development Survey conducted by the City of Moorhead in 2004 and 2014 asked respondents to indicate whether housing discrimination was a current, significant problem for them. The response rate declined significantly over the five-year period, from 23.1% in 1999 to 13.6% in 2004. Both owners and renters statistics improved:

Housing Discrimination reported as a serious or very serious problem.

2004			1999		
Total	Renters	Owners	Total	Renters	Owners
13.6%	17.2%	3.7%	23.1%	29.1%	8.2%

Legal Services of Northwest Minnesota indicates that fair housing complaint filings have increased. These two factors combined (feelings of discrimination decreased, filings increased) suggest that the advocacy efforts of community organizations and public education regarding discrimination are proving effective.

Response: There are numerous organizations and initiatives underway in Moorhead that educate and/or advocate fair housing rights for residents and fair housing responsibilities for providers of housing:

- **Moorhead Human Rights Commission:** recommending board to the City Council and a resource to the community for human rights education and resolution of human rights issues.
- **Cultural Diversity Resources:** nonprofit organization working with New Americans and recent immigrants on self-sufficiency; also has established a Human Rights Center for community education and advocacy
- **Uniting for Equality:** a collaborative of Fargo-Moorhead organizations focused on achieving inclusive community goals regarding education, housing and public safety, income and employment, and recreation and sports
- **Justice Circle:** group of community citizens engaged in community organizing, education, and advocacy for the purpose of enhancing equal opportunity and promoting racial and ethnic justice
- **Legal Services of Northwest Minnesota:** Nonprofit organization offering legal services to low income persons in the community, including housing related legal issues
- **Village Financial Resource Center Homebuyer Education and Tenant Education Programs:** Nonprofit organization that provides free classes to persons interested in purchasing homes and to renters interested in learning more about their rights and responsibilities as tenants. Tenant Education has become a requirement for persons applying for public housing in Cass and Clay Counties.
- **Moorhead Crime Free Multi Housing Program:** Offered by the Moorhead Police Department as part of a certification program for rental properties; includes a fair housing component as part of the landlord training.

The number of organizations and their various constituencies working toward mutual goals strengthens the community's outreach on fair housing issues.

2005-2008 Action Steps:

- Continue relationships with these and other organizations concerned with fair housing rights.
- Continue to participate financially in the provision of tenant and homebuyer education and the crime-free multi housing program.

Language barriers. The inability to communicate and comprehend English can be a significant barrier to housing and other life necessities. The Fargo-Moorhead community has seen a significant increase in the number of languages spoken with the relocation of many New Americans and refugees from around the world. Interpreters are often needed to assist with navigating the systems of education, housing, medical care, and other services.

Response: Specifically related to housing, tenant education is offered in many languages besides English, including Spanish, Kurdish, Bosnian, Creole, Arabic, and Somali in 2004. Homebuyer education is offered with interpreter services upon request, and the Cities of Fargo and Moorhead have begun offering up to 10 free hours of interpreter services for realtor and lender interactions to limited English-speaking persons who have completed homebuyer education.

2005-2008 Action Steps:

- Continue to encourage and participate financially in the provision of interpreter services for housing activities.

Conclusion

The City of Moorhead, through the Mayor and City Council, volunteer boards and commissions, and staff are making persistent, significant efforts to affirmatively further fair housing with the involvement of many individuals and organizations in the community. The City of Moorhead will continue to comply with the requirements of the Fair Housing Act by preventing discrimination as it provides housing assistance to any person because of race, color, religion, sex, national origin, handicap or familial status. The City of Moorhead will continue to affirmatively further fair housing through fair housing planning and analysis to identify impediments to fair housing choice within the jurisdiction. Based on the results of this continued analysis, the City of Moorhead will take appropriate actions to overcome the effects of any additional impediments identified, and maintaining records reflecting the analysis and actions in this regard.

Appendix A

Community Survey Results –Community Development Block Grant

A total of 499 surveys were completed from August 15-31, 2014. The survey was available on the City of Moorhead’s website and paper copies were distributed at various agencies throughout Moorhead. Results to housing-specific questions are provided below:

In your opinion, what are the 4 most important housing needs in Moorhead? Total votes = 1968

Housing Needs	Percentage of Votes	Number of Votes
<i>Affordable Rental Housing</i>	18%	362
Affordable Housing for Purchase	16%	309
Energy Efficiency Improvements	14%	280
Home Rehabilitation	13%	264
Homeowner Assistance	12%	227
Senior Housing	10%	187
Housing for Disabled Persons	9%	181
Fair Housing Education	8%	164

How often do you think housing discrimination occurs in Moorhead? Total votes= 489

Frequency	Percentage of Votes	Number of Votes
Never	2%	11
Rarely	16%	79
<i>Sometimes</i>	53%	260
Often	24%	119
Always	4%	20

Have you ever experienced housing discrimination in Moorhead? Total votes = 496

Response	Percentage of Votes	Number of Votes
Yes	13%	64
<i>No</i>	87%	432

If you answered YES: Who do you believe you discriminated against you (choose all that apply)? Total votes = 86

Person or Agency	Percentage of Votes	Number of Votes
<i>Landlord</i>	70%	60
Real Estate Lender	10%	9
Mortgage Lender	6%	5
Other	14%	12

Other included staff, rental agency/manager, maintenance personnel, police officer, and homeless shelter.

What are the reasons you were discriminated against? Total votes = 141

Protected Classes in Minnesota	Percentage of Votes	Number of Votes
<i>Receipt of Public Assistance</i>	26%	37
Race	18%	26
Familial Status	12%	17
Physical or Mental Disability	10%	14
Color	9%	13
National Origin	6%	9
Marital Status	6%	8
Sexual Orientation	5%	7
Religion	4%	6
Sex	3%	4
Creed	2%	3
Age	1%	1

Did you report the incident? Total votes = 73

Response	Percentage of Votes	Number of Votes
Yes	14%	10
<i>No</i>	86%	63

If YES, to whom did you report the incident? Total votes = 28

Person or Agency	Percentage of Votes	Number of Votes
Business Owner/Manager	18%	5
Elected Official	7%	2
Moorhead Human Rights Commission	14%	4
MN Dept. of Human Rights	14%	4
HUD	21%	6
<i>Other</i>	25%	7

Other included a fair housing authority (Unknown agency, possibly HUD's Fair Housing and Equal Opportunity), supervisors, homeless shelter director, the City, and a VA Social Worker.

If NO, why didn't you report it? Total votes = 101

Reason	Percentage of Votes	Number of Votes
Afraid of retaliation	12%	12
<i>Don't believe it makes a difference</i>	39%	39
Don't know where to report it	30%	30
Too much trouble	11%	11
Other	9%	9

Other included waiting to report it and found another place to live.

Demographic Information

Are you a Moorhead resident? Total votes = 490

Response	Percentage of Votes	Number of Votes
Yes	75%	366
No	25%	124

Current Housing Status Total votes = 484

Status	Percentage of Votes	Number of Votes
Renter	43%	209
Homeowner	52%	252
Homeless	5%	23

How many people live in your home? Total votes = 475

Number of People	Percentage of Votes	Number of Votes
0	1%	4
1	23%	111
2	30%	142
3	17%	80
4	17%	81
5	8%	38
6	2%	9
7	1%	4
8	1%	3
9-12	0%	0
13	0%	2

How many of those are children under 18? Total votes = 399

Number of People	Percentage of Votes	Number of Votes
1	15%	60
2	18%	70
3	8%	33
4	2%	9
5	1%	4
6	1%	3

What is your age? Total votes = 468

Age	Percentage of Votes	Number of Votes
Under 13 years old	0%	1
13-17	0%	0
18-24	13%	62
25-34	25%	115
35-44	21%	100
45-54	18%	82
55-64	14%	65
65-74	6%	26
75-84	4%	17
85 years or older	1%	4

What is your annual household income? Total votes = 468

Income	Percentage of Votes	Number of Votes
\$0-\$21,650	32%	152
\$21,651-\$36,050	13%	61
\$36,051-\$57,700	16%	75
\$57,701-\$72,100	13%	60
\$72,101+	26%	120

What is your race (choose all that apply)? Total votes = 506

Race	Percentage of Votes	Number of Votes
White	86%	435
African American/Black	5%	24
Asian	1%	3
American Indian/Alaska Native	5%	23
Native Hawaiian/Other Pacific Islander	0%	1
Other Multi-Racial	4%	20

Are you Hispanic or Latino? Total votes = 470

Response	Percentage of Votes	Number of Votes
Yes	5%	22
No	95%	448

