



City of Moorhead

Citizens Government Academy:

2023 Application

Moorhead's **Citizens Government Academy** is a unique opportunity to go behind the scenes and experience City government firsthand. Moorhead residents 18 and over are eligible to participate. Class size will be limited to the first 24 applicants.

Citizens Government Academy will run for *seven sessions on Tuesday evenings, March 7 through April 18 from 5:30 to 8 p.m.* **Graduation will occur at the Monday, April 24 City Council meeting.** There will be no cost for this program. Please commit, to the best of your ability, to attend all sessions and graduation. **The application deadline is February 17, 2023.**

Last Name: _____

First Name: _____ Middle Name: _____

Previous Names used (including maiden name): _____

Street Address: _____

City: MOORHEAD State: MN Zip Code: _____

Primary Phone: _____ Email: _____

Date of Birth: _____

How long have you lived in Moorhead? _____

On a scale of 1-10, how well do you believe you understand the functions of a municipal government? (10 meaning you should be the City Manager!) _____

Have you ever attended a City Council meeting? Why?

Why are you interested in Citizens Government Academy, and what do you most hope to learn?

Please return form to:

City of Moorhead

Attn: Zoe Johnson

500 Center Ave / P.O. Box 779

Moorhead, MN 56560

Phone: 218.299.5185

Email: zoe.johnson@moorheadmn.gov

Shirt Size:

☐ Women's S ☐ Women's M ☐ Women's L ☐ Women's XL

☐ Other: _____

☐ Men's S ☐ Men's M ☐ Men's L ☐ Men's XL ☐ Other: _____

DATA PRACTICES RIGHTS ADVISORY

As an applicant for the Moorhead Citizens Government Academy program, you are being asked to provide information about yourself which will be used in consideration of your application. The purpose of this request for information is to obtain information to permit the City to make basic checks in regard to the possible existence of a criminal record, outstanding warrants(s), or orders for protection. You are being requested to sign these documents and complete the information in order to be considered for the Moorhead Citizens Government Academy program. The information contained in this Application and the Civilian Observer Waiver of Claims and Release of Liability Agreement are required by the City. You are not required to provide any information requested in these materials. However, if the requested information is not furnished, your application will not be processed and attendance will not be permitted.

The data you are being asked to provide is defined under the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13. Under the Data Practices Act, some of this data is classified as public data, the remaining information classified as private or confidential. Private data is available only to you and city officials and agencies with a bona fide need to know such information to process and decide on the approval of your application. Public data is available to anyone requesting it and consists of all data furnished in the application process that is not designated private or confidential. The purpose and intended use of the information provided to the City of Moorhead is to determine whether authorization for attendance in the Citizens Government Academy program should be approved.

If approval is granted, most information supplied by the applicant may become public.

The release for information that you have signed, and the data you provide, may be conveyed to third parties. To the extent that they reveal private information, they will be disclosed only to the extent that is necessary to perform the required process of this application.

I have read and understand the above information regarding my rights as a subject of government data.

APPLICANT SIGNATURE

APPLICANT NAME (Please print)

DATE

MOORHEAD CITIZENS GOVERNMENT ACADEMY PROGRAM CONFIDENTIALITY AGREEMENT

As a participant in the City of Moorhead's Citizens Government Academy Program, it is possible that I may come into contact with various types of information, with different legal designations and in different forms, including information that I would otherwise have no right to access.

I agree that I will not actively solicit or access, through city computers, files, or other means available, through my participation in the Moorhead Citizens Government Academy any data that I otherwise have no right or need to witness.

To the extent that I may have access to private, confidential, nonpublic or protected nonpublic data during the course of my Moorhead Citizens Government Academy activities, I agree to comply with the Minnesota Government Data Practices Act and all other applicable statutes of the State of Minnesota, the federal Health Insurance Portability and Accountability Act (HIPAA) and all other applicable federal laws, and all applicable policies, rules and regulations of this City. I promise to protect the confidentiality of any and all such information that I may learn through my participation in the Moorhead Citizens Government Academy and will all times act accordingly.

I understand that I may be subject to criminal or civil penalties for noncompliance.

I have read and understand the above information and agree to be bound by its terms.

APPLICANT NAME (Please print)

DATE

APPLICANT SIGNATURE

MOORHEAD CITIZENS GOVERNMENT ACADEMY PROGRAM WAIVER OF CLAIMS AND RELEASE OF LIABILITY AGREEMENT

WHEREAS the undersigned has voluntarily elected to ride as a passenger in vehicles owned by the City of Moorhead (the "City") and to accompany the City's Police Officers while engaged in the performance of their duties, to study and observe for his/her own benefit the functions and operations of the Moorhead Police Department and its personnel; and

WHEREAS the undersigned desires to participate in the Citizens Government Academy Program at his/her own risk and recognizes the possible and inherent danger to his/her person and property resulting therefrom, including but not limited to the risk bodily injury, sickness, disease, death, and/or property loss or damage; and

WHEREAS the undersigned desires to release the City from all liability for any such injury, sickness, disease, death, property loss and/or damage he/she may suffer while participating in the Citizen's Government Academy Program; and

NOW, THEREFORE, in consideration of being permitted to participate in the Citizens Government Academy Program, and other good and valuable consideration, the sufficiency of which is hereby acknowledged, the undersigned does hereby for himself/herself, his/her wife/husband, heirs' executor or administrator and personal representatives:

A. Fully and forever release and discharge the City, its agents, officers and employees from any and all claims, demands, damages, rights of action or causes of action, present or future, whether the same be known, anticipated or unanticipated, resulting from or arising out of the undersigned's being in, on or about any such City vehicle or at any or all of the premises and places aforesaid or while accompanying any City Police Officer as aforesaid or while participating in any other way in the Citizens Government Academy Program, whether or not caused by an act, omission, negligence or other fault of the City, its agents, officers or employees, or by any other cause;

B. Agree to indemnify and hold harmless the City, its agents, officers and employees for any acts or conduct of the undersigned of whatever kind or nature whatsoever while in, on or about any such City vehicle or at any or all of the premises and places aforesaid or while accompanying any city Police Officer as aforesaid or while participating in any other way in the Citizens Government Academy Program;

C. Agree to defend and to pay any and all claims, damages and liabilities whatsoever, including attorney fees and costs, arising out of any action brought by or against the City, its agents, officers and employees for any acts or conduct of the undersigned of whatever kind or nature whatsoever while in, on or about any such City vehicle, or at any or all of the premises and places aforesaid, or while participating in any other way in the Citizens Government Academy Program;

D. Agree that it is the intent of the undersigned that this Civilian Observer Waiver of Claims and Release of Liability Agreement remain in full force and effect from the date of execution hereof.

E. Agree that if any of the provisions of this Agreement are found to be unenforceable, all other provisions shall remain in full force and effect.

APPLICANT SIGNATURE

APPLICANT NAME (Please print)

DATE