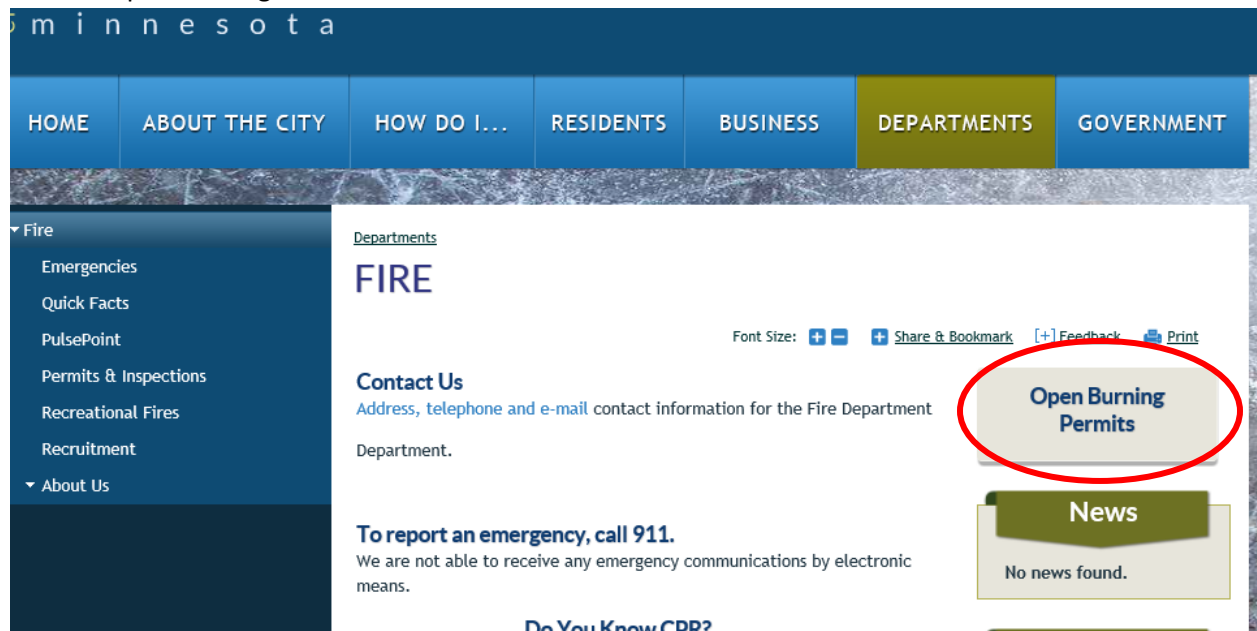


BURNING PERMIT
MOORHEAD FIRE DEPARTMENT

1. Under the Departments Heading, Click on Recreational Fires.



2. Click on Open Burning Permits.



3. Complete all information listed on the screen. Instructions are provided in red.

OPEN BURNING PERMIT

Permittee Information

Name

Enter Name First and last name

Address

Enter Address Home address

City

City Home address city

State

MN Home address state

Zip

Zip Home address zip code

Phone

Phone Number Contact phone number. Use format 123-456-7890

Format: 123-456-7890

Email address

name@example.com Contact email address

Burn Site Location

Same Address as Above Check this box if the burn site is the same as the listed home address. If not, complete the burn site address in the box below

Is the burning permit for:

- An Oakport Resident
- A River Lot
- Other

Check at least one of these three boxes. If you check other, please list the reason for the requested permit

Burning Permit Conditions

Check those that apply.

Piled Material Check piled material. If this does not apply, move to the Special Events section.

Trees

Brush

Check at least one of these three boxes. If you check other, please describe the piled material

Other

of Piles

Indicate the number of piles that would be burning at one time

Approx. Pile Size

Indicate the approximate size of the largest pile you will be burning
Use format 20'x20'x20' (this is the largest approved size)

BURNING PERMIT

MOORHEAD FIRE DEPARTMENT

Note: Pile must be located a **minimum** of 25 feet away from any structure. Size of pile must be no larger than needed from the DNR.

Note: Burning of leaves is **not** permitted in the City of Moorhead. Residents in the Oakport Subdivision are prohibited from burning leaves from September 15th and December 1st by first obtaining an Open Burning Permit. Limits and conditions will apply.

Burning of grass clippings is prohibited.

SPECIAL EVENTS: (Describe event) *If the Piled Material section did not apply, click Special Events and describe your event*

PRIOR TO BURNING CALL: 701.451.7660 *Check this box. Prior to each burn, call Central Dispatch to report your burn.*

Effective Date

From

List the start date of your requested burn permit. Permits are typically valid for 2 months unless special circumstances/events.

4. Click the Check Mark in the Gray Box and the Submit button at the bottom of the screen. If any required information is not included, the font will change to red and an x will appear on the right side of the screen.

Fire Safety and Air Quality Requirements

I AGREE:

- To keep this fire under control and to assume responsibility for all damages and costs that may result from burning done under this permit.
- To attend this fire until completely extinguished.
- Not to burn if there is a practical alternative method for disposal of the material such as chipping or composting.
- To use a clean burning device to start the fire.
- Not to conduct burning during any air quality alert.
- Not to burn paper or cardboard except as provided under Minnesota Statutes 17.135. To extinguish the fire immediately if this permit is revoked.
- To have this permit available at the burn site for inspection.
- That prevailing wind must be less than 10 miles per hour and away from nearby occupied buildings. That fires will not be allowed to smolder without a flame.

PROHIBITED MATERIALS ARE: oils, rubber, plastics, tires and chemically treated materials such as railroad ties, treated lumber, composite shingles, tar paper, insulation, composition board, sheet rock, wiring, paint, hazardous and industrial solid waste. VIOLATIONS OF PERMIT CONDITIONS MAY SUBJECT PERMITTEE TO CRIMINAL AND/OR CIVIL ACTIONS ADMINISTRATIVE PENALTY FEE OF \$100.00 FOR BURNING WITHOUT A PERMIT REUSE, RECYCLE, AND COMPOST

VIOLATIONS OF PERMIT CONDITIONS MAY SUBJECT PERMITTEE TO CRIMINAL AND/OR CIVIL ACTIONS ADMINISTRATIVE PENALTY FEE OF \$100.00 FOR BURNING WITHOUT A PERMIT

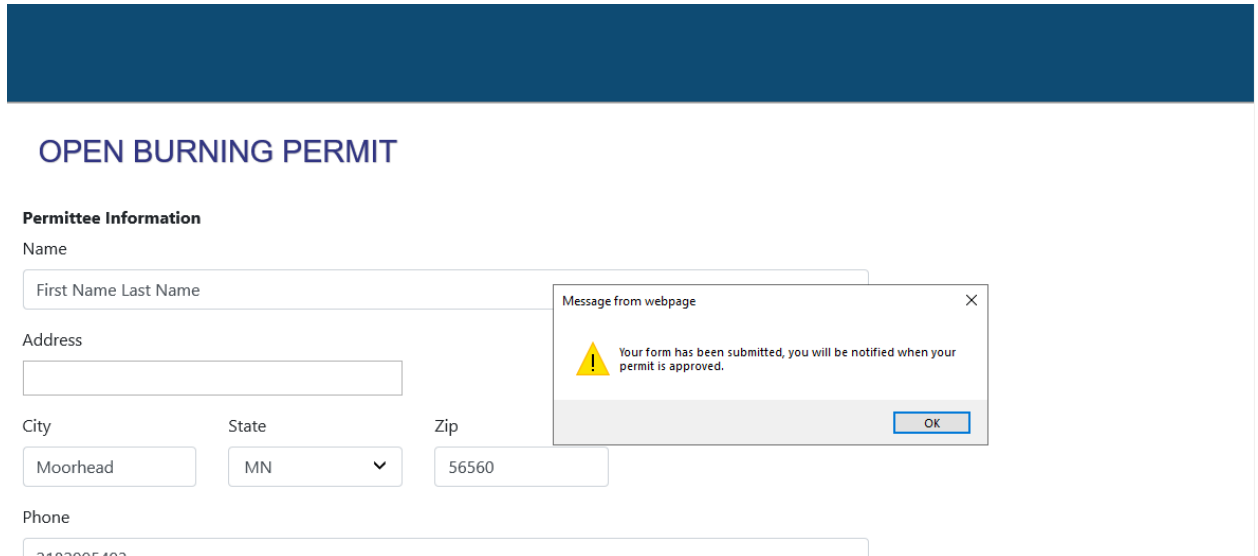
I attest, that I have read and will comply with the conditions of, and any attachments to this permit; and that I am the landowner or have permission of the landowner to burn at the above site location.

Submit

BURNING PERMIT

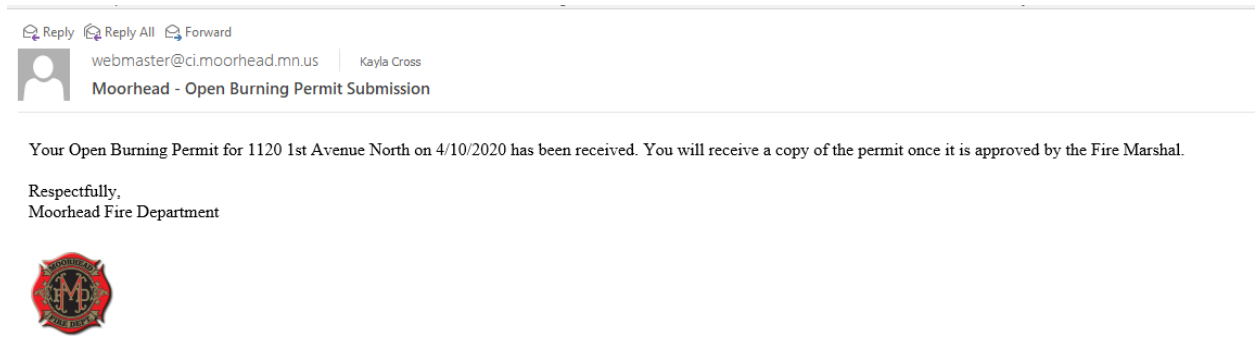
MOORHEAD FIRE DEPARTMENT

- Once your form has been submitted, you will receive a dialog box indicating that your form has been submitted and you will be notified when your permit is approved.



The screenshot shows the 'OPEN BURNING PERMIT' form. The 'Permittee Information' section includes fields for Name (First Name Last Name), Address, City (Moorhead), State (MN), Zip (56560), and Phone (7102005400). A dialog box titled 'Message from webpage' is overlaid on the form, displaying a yellow warning icon and the text: 'Your form has been submitted, you will be notified when your permit is approved.' with an 'OK' button.

- If an email address was provided, you will also receive an email indicating your application was received.



- Once your permit is approved by Moorhead Fire, a copy of the approved permit will be emailed to you.

