



500 CENTER AVENUE, 4<sup>TH</sup> FLOOR  
 MOORHEAD, MN 56561-0779  
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 TTD/RELAY 711

# PORTABLE SIGN PERMIT APPLICATION

## APPLICANT INFORMATION

NAME:	COMPANY:
EMAIL:	
PHONE:	FAX:

## SIGN INFORMATION

ADDRESS:
ZONING:
BUSINESS/EVENT ADVERTISED:
<input type="checkbox"/> ON PREMISE: <span style="margin-left: 200px;"><input type="checkbox"/> OFF PREMISE:</span>
PLACEMENT DATE:
REMOVAL DATE:
PROPOSED LOCATION:

## MOORHEAD SIGN CODE

Portable signs require permits and are allowed only in Downtown, Corridor and Commercial Mixed Use (MU-1, MU-2 or MU-3), Commercial (NC, CC or RC), Public Facilities (P), Industrial (LI or HI), and Institutional (INS) Zoning Districts, and are limited to a period not to exceed days specified in the table below at a time at a specified location and upon expiration shall not be renewed for at least fourteen (14) days.

	MU-1	MU-2	MU-3	NC	CC	RC	P	INS	LI	HI
<b>ON PREMISES PORTABLE SIGNS</b>										
On-Premises Portable Signs: 7 days up; 28 total days per year	X	X		X			X			
On-Premises Portable Signs: 14 days up; 56 total days per year			X		X	X		X	X	X
<b>OFF PREMISES PORTABLE SIGNS</b>										
Off-Premises Portable Signs: 7 days up; 14 total days per year	X	X		X			X			
Off-Premises Portable Signs: 14 days up; 28 total days per year			X		X	X		X	X	X

**FEE:** Portable sign permits have a fee of \$15.00

**SIZE:** Maximum size is sixty (60) square feet or less in area and eight feet (8') in overall height.

**LOCATION:** No portable sign may be placed upon public right of way without consent of the city council and are not permitted within 100 feet of an intersection curb line of a State Highway or within 40 feet of local streets or 24 feet of a driveway, entrance or exit.

**DYNAMIC DISPLAY:** No portable sign placed within one hundred fifty feet (150') of an area zoned for residential use may have blinking, flashing, or fluttering lights or other illuminating devices that have a changing intensity, brightness, or color.

**TRAFFIC VISIBILITY:** Portable signs must meet the visibility standards in section [10-22-3](#) of this chapter.

**MULTI-TENANT DISPLAY:** Only one on-premises portable sign may be placed upon a property at any given time, except in the case of multiple-tenant sites consisting of six (6) or more businesses, where two (2) portable signs will be allowed on the parcel at any given time. Only one off-premises portable sign may be placed upon a property at any given time but may be collocated with an on-premises portable sign display period.