



CITY COUNCIL

MEETING AGENDA

JANUARY 09, 2023 AT 5:30 PM

HJEMKOMST CENTER AUDITORIUM

Disclaimer: Voting requirements may be subject to changes in the law, parliamentary procedural matters, or other unforeseen issues. The City Attorney provides opinion on questions of voting requirements in accordance with the Moorhead City Code, Minnesota State Statutes, and parliamentary procedure.

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Agenda Amendments
4. Recognitions - Presentations
 - A. Presentation: Gate City Bank BetterLife Childcare Incentive

5. Consent Agenda

All items listed with an asterisk (*) are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in accordance with the "Council Rules of Procedure". In such event, the item will be removed from the General Order of Business and considered in its normal sequence on the agenda.

6. Approve Minutes
 - A. December 12, 2022 Meeting Minutes
7. Citizens Addressing the Council (Time Reserved: 15 Minutes)

During "Citizens Addressing the Council", the Mayor will invite residents to share issues, concerns and opportunities. Individuals must limit their comments to three minutes. The Mayor may limit the number of speakers on the same issue in the interest of time and topic. Individuals should not expect the Mayor or Council to respond to their comments tonight.

8. *Mayor and Council Appointments
 - A. Resolution to Approve Appointment of Mayor Pro Tem and Mayoral Appointments to Committees, Boards, and Commissions
 - B. *Resolution to Approve Mayoral Appointments of Council Members to Committees, Boards, and Commissions
 - C. *Resolution for Appointments to Boards and Committees

9. Public Hearings (5:45 pm)

During "Public Hearings", the Mayor will ask for public testimony after staff and/or applicants make their presentations. The following guidelines are in place to ensure an efficient, fair, and respectful hearing; limit your testimony to three minutes and to the matter under consideration; the Mayor may modify times, as deemed

necessary; avoid repeating remarks or points of view made by previous speakers. The use of signs, clapping, cheering or booing or any other form of verbal or nonverbal communication is not allowed.

10. Economic Development
 - A. *Resolution to Approve 2023 Tax Increment Interfund Loan
11. Engineering Department
 - A. *Resolution to Approve Agency Agreement No. 1052209 with MnDOT to Appoint Commissioner of Transportation as Agent to Accept Federal Aid Funds
12. Parks and Recreation Department
 - A. *Resolution to Approve an Agreement with Personal Touch Marketing & Manufacturing Inc. for Screen Printing and Apparel Services
 - B. *Resolution to Approve 2023 "Boiler Plate" Agreements and the 2023 Athletic Use Guide for Routine Leasing of Facilities within the Parks and Recreation Department
 - C. *Resolution to Accept Grant Funds from Lake Region Arts Council for the 2023 Celtic Festival
13. Administration
 - A. *Resolution to Affirm 2023 City Council Meeting Dates
 - B. *Resolution to Designate the Official Newspaper and Website of the City
 - C. *Resolution to Designate Official Depositories, Signers and Authority to make Electronic Funds Transfers
 - D. *Resolution to Accept 2022 Donations
 - E. Resolution to Approve Resource Recovery Center Agreement with Clay County
14. Mayor and Council Reports
15. City Manager Reports
16. Executive Session
17. New Business
18. Adjourn



CITY COUNCIL

MEETING MINUTES

DECEMBER 12, 2022 AT 5:30 PM
HJEMKOMST CENTER AUDITORIUM

1. Call to Order and Roll Call

Roll call of the members was made as follows:

Present: Council Member: Shelly Dahlquist
Council Member: Matthew Gilbertson
Council Member: Heather Nesemeier
Council Member: Laura Caroon
Council Member: Deb White
Council Member: Larry Seljevold
Council Member: Steve Lindaas
Council Member: Chuck Hendrickson
Mayor: Shelly Carlson

Absent:

2. Pledge of Allegiance

3. Agenda Amendments

Council Member White requested Item # 10A be removed from consent agenda.

4. Recognitions - Presentations

A. 2022 Human Rights Awards

Moorhead Human Rights Commission members Jen Troska and Siham Amedy presented the following 2022 Moorhead Human Rights Awards:

- Nicole Atherton ARC's Regional Advisory Committee member
- Karen Pifher CEO of Creating Community Consulting
- Rick Hall & Verna Kragnes founders of the New Roots Farm Incubator Cooperative
- Tammi Kromenaker Director of the Red River Women's Clinic

B. Resolution of Appreciation - Retiring Minnesota District 4 Senator Kent Eken

Governmental Affairs Director Lisa Bode recognized Senator Kent Eken who is retiring from the Minnesota State Senate. Ms. Bode expressed how Senator Eken's spirit of service and support is invaluable and appreciated by the City of Moorhead, the region, and State of Minnesota.

C. 6:00 p.m. - Truth-in-taxation Public Comment Opportunity after Presentation of Proposed 2023 Budget and Tax Levy

Finance Director Jenica Flanagan presented the proposed 2023 Budget, Tax Levy, and Capital Improvement Plan.

Motion to Open Public Hearing 6:00 p.m. - Truth-in-taxation Public Comment Opportunity after Presentation of Proposed 2023 Budget and Tax Levy made by Deb White and seconded by Heather Nesemeier

Motion Passed

For: 8; Dahlquist, Gilbertson, Nesemeier, Caroon, White, Seljevold, Lindaas, Hendrickson

Against: 0;

Abstain/Recuse: 0;

Absent: 0

Motion to Close Public Hearing 6:00 p.m. - Truth-in-taxation Public Comment Opportunity after Presentation of Proposed 2023 Budget and Tax Levy made by Deb White and seconded by Laura Caroon

Motion Passed

For: 8; Dahlquist, Gilbertson, Nesemeier, Caroon, White, Seljevold, Lindaas, Hendrickson

Against: 0;

Abstain/Recuse: 0;

Absent: 0

5. Consent Agenda

All items listed with an asterisk (*) are considered to be routine by the City Council and will be enacted by one motion.

Motion to Approve made by Heather Nesemeier and seconded by Laura Caroon

Motion Passed

For: 8; Dahlquist, Gilbertson, Nesemeier, Caroon, White, Seljevold, Lindaas, Hendrickson

Against: 0

Abstain/Recuse: 0

Absent: 0

6. Approve Minutes

A. November 28, 2022 Meeting Minutes

Motion to Approve November 28, 2022 Meeting Minutes made by Deb White and seconded by Larry Seljevold

Motion Passed

For: 8; Dahlquist, Gilbertson, Nesemeier, Caroon, White, Seljevold, Lindaas, Hendrickson

Against: 0;

Abstain/Recuse: 0;

Absent: 0

7. Citizens Addressing the Council (Time Reserved: 15 Minutes)

8. *Mayor and Council Appointments

A. *Resolution for Appointments to Boards and Committees

9. Public Hearings (5:45 pm)

A. Public Hearing to Authorize Filing of an Application to the Federal Transit Administration for 2023 Operating and Planning Assistance

Motion to Open Public Hearing Public Hearing to Authorize Filing of an Application to the Federal Transit Administration for 2023 Operating and Planning Assistance made by Heather Nesemeier and seconded by Laura Caroon

Motion Passed

For: 8; Dahlquist, Gilbertson, Nesemeier, Caroon, White, Seljevold, Lindaas, Hendrickson

Against: 0

Abstain/Recuse: 0

Absent: 0

Transit Manager Lori VanBeek presented the application to the Federal Transit Administration for 2023 Operating and Planning Assistance. Federal funds from 2019 and 2020 will be utilized as needed. No public comment was received during or prior to the meeting.

Motion to Close Public Hearing Public Hearing to Authorize Filing of an Application to the Federal Transit Administration for 2023 Operating and Planning Assistance made by Heather Nesemeier and seconded by Deb White

Motion Passed

For: 8; Dahlquist, Gilbertson, Nesemeier, Caroon, White, Seljevold, Lindaas, Hendrickson

Against: 0

Abstain/Recuse: 0

Absent: 0

- B. Resolution to Authorize Filing of an Application to the Federal Transit Administration for 2023 Operating and Planning Assistance

Motion to Approve Resolution to Authorize Filing of an Application to the Federal Transit Administration for 2023 Operating and Planning Assistance made by Heather Nesemeier and seconded by Laura Caroon

Motion Passed

For: 8; Dahlquist, Gilbertson, Nesemeier, Caroon, White, Seljevold, Lindaas, Hendrickson

Against: 0

Abstain/Recuse: 0

Absent: 0

10. Engineering Department

- A. *Resolution to Order Reports for 2023 Transportation Capital Improvement Program Street Improvements

Council member White stated the way street projects are prioritized disproportionately impacts older neighborhoods in Moorhead. City Engineer Bob Zimmerman addressed the question with information from a decision matrix in the City's Pavement Management Plan. Dr. Zimmerman added the process is currently under review with assistance from GIS staff and others. The plan is to have more information to share with the City Council in the new year.

Motion to Approve Resolution to Order Reports for 2023 Transportation Capital Improvement Program Street Improvements made by Deb White and seconded by Heather Nesemeier

Motion Passed

For: 8; Dahlquist, Gilbertson, Nesemeier, Caroon, White, Seljevold, Lindaas, Hendrickson

Against: 0

Abstain/Recuse: 0

Absent: 0

11. Parks and Recreation Department
 - A. *Resolution to Approve Grant Submission and Letter of Financial Commitment for the Reimagine Romkey – Moorhead Park Renewal and Pool Replacement Project
12. Community Development Department
 - A. *Resolution to Approve Preliminary and Final Plat for Johnson Farms Seventh Addition
 - B. *Resolution to Approve Developer's Agreement for Johnson Farms Seventh Addition
 - C. *Resolution to Approve Vacation of Easements within Johnson Farms First and Fifth Additions
13. Administration
 - A. Resolution to Approve the City of Moorhead 2023 Tax Levy, Budget and Capital Improvement Plan

Motion to Approve Resolution to Approve the City of Moorhead 2023 Tax Levy, Budget and Capital Improvement Plan made by Steve Lindaas and seconded by Chuck Hendrickson
Motion Passed
For: 8; Dahlquist, Gilbertson, Nesemeier, Caroon, White, Seljevold, Lindaas, Hendrickson
Against: 0
Abstain/Recuse: 0
Absent: 0
 - B. Resolution to Approve the Moorhead Economic Development Authority 2023 Tax Levy and Budget

Motion to Approve Resolution to Approve the Moorhead Economic Development Authority 2023 Tax Levy and Budget made by Heather Nesemeier and seconded by Laura Caroon
Motion Passed
For: 8; Dahlquist, Gilbertson, Nesemeier, Caroon, White, Seljevold, Lindaas, Hendrickson
Against: 0
Abstain/Recuse: 0
Absent: 0
 - C. *Second Reading of Ordinance 2022-24: An Ordinance Adopting the 2023 Fee Schedule
 - D. *Resolution to Approve Title & Summary of Ordinance 2022-24: An Ordinance to Adopting the 2023 Fee Schedule
 - E. *Resolution to Authorize Execution of League of Minnesota Cities Insurance Trust (LMCIT) Liability Coverage Waiver Form (Statutory Tort Liability Limits)
 - F. *Resolution to Approve Insurance Agent of Record
 - G. *Resolution to Approve the Joint Powers Agreement with Valley Senior Services and Dilworth for 2023
 - H. *Resolution to Approve a Contract with the City of Dilworth for 2023 Transit Service

- I. *Resolution to Extend MATBUS Advertising Trade Agreement with MSUM Dragon Athletics for a Three-Year Period
- J. *Resolution to Decertify Main Avenue Plaza Tax Increment District
- K. *Second Reading of Ordinance 2022-25: An Ordinance relating to Mayor and Council Member Compensation
- L. *Resolution to Approve Title & Summary of Ordinance 2022-25
- M. *Second Reading of Ordinance 2022-26: An Ordinance to Create and Enact Title 1, Chapter 9, Article F of the Moorhead City Code Relating to a Local Sales and Use Tax
- N. *Resolution to Approve Title & Summary of Ordinance 2022-26
- O. *Resolution to Adopt 2023 City of Moorhead Legislative Priorities
- P. *Resolution to Approve Amendment to the Management Agreement with Moorhead Public Housing Agency for Maple Court Ownership Development LLC
- Q. *Resolution to Approve Amendment of Community Development Block Grant 2022 Annual Action Plan
- R. Resolution to Designate 2023 Election Polling Locations

City Clerk Christina Rust presented proposed 2023 polling locations, which is required by Minnesota State Statute, and noted the combination of precincts #10 & #11 to the Brookdale Baptist Church at 1401 40 Ave S Moorhead.

Motion to Approve Resolution to Designate 2023 Election Polling Locations made by Heather Nesemeier and seconded by Shelly Dahlquist

Motion Passed

For: 8; Dahlquist, Gilbertson, Nesemeier, Caroon, White, Seljevold, Lindaas, Hendrickson

Against: 0

Abstain/Recuse: 0

Absent: 0

- S. Request by Council Members White, Lindaas, Seljevold and Nesemeier to direct the City Manager to place First Reading of an Ordinance Amending Title 3 Chapter 7 of the Moorhead Municipal Code allowing the keeping of chickens in Moorhead

Mayor Carlson stated Council members White, Lindaas, Seljevold and Nesemeier asked that a first reading of an ordinance allowing chickens in City limits be added to a future City Council agenda. Council member Dahlquist asked that language be added to include cayuga ducks in the ordinance.

Motion to Approve Friendly Amendment to include Cayuga ducks in Ordinance made by Heather Nesemeier and seconded by Deb White

Motion Passed

For: 6; Dahlquist, Nesemeier, Caroon, White, Seljevold, Lindaas

Against: 2; Gilbertson, Hendrickson

Abstain/Recuse: 0

Absent: 0

Motion to Approve Request to direct the City Manager to place First Reading of an Ordinance Amending Title 3 Chapter 7 of the Moorhead Municipal Code allowing the keeping of chickens and Cayuga ducks at a City Council meeting in January made by Shelly Dahlquist and seconded by Deb White

Motion Passed

For: 6; Dahlquist, Nesemeier, Caroon, White, Seljevold, Lindaas

Against: 2; Gilbertson, Hendrickson

Abstain/Recuse: 0

Absent: 0

14. Mayor and Council Reports

Council member Nesemeier thanked the United Way of Cass Clay for hosting a poverty simulation for the community in December.

Council member Seljevold mentioned he represented the City Council at a holiday mattress donation event hosted by Slumberland.

Mayor Carlson stated she and others on the City Council participated in the Holiday Lights Parade on December 3. It was a big success and she thanked Michael Burns Architects for hosting a pre-parade gathering at the business on Center Avenue. Mayor Carlson mentioned Egg & Issues in December provided valuable information about collaborations between MState and Moorhead Area Public Schools. Ms. Carlson also attended the Bond Buyer Magazine's Annual Gala where the Fargo Moorhead Diversion Project was presented Bond Buyer's P3 & Overall Project of the Year awards.

15. City Manager Reports

City Manager Dan Mahli stated the City Council meeting on January 9, 2023 will include a swearing-in of Mayor and Council members along with the official annual meeting agenda items. Outgoing Council member Shelly Dahlquist was recognized for her commitment and dedication to the City of Moorhead. Ms. Dahlquist was an active member on numerous boards and committees and a strong advocate for the environment and social issues. Council member Dahlquist thanked the Moorhead community for the opportunity to serve.

16. Executive Session

17. New Business

18. Adjourn

Meeting adjourned at 6:52p.m.

APPROVED BY:

ATTEST:

Michelle (Shelly) A. Carlson
Mayor

Christina Rust
City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.

RESOLUTION

Resolution to Approve Appointment of Mayor Pro Tem and Mayoral Appointments to Committees, Boards, and Commissions

WHEREAS, the City Council of the City of Moorhead, does hereby accept Mayor Carlson's appointment of Council Member Chuck Hendrickson to the position of Mayor Pro-Tem; and

WHEREAS, the City Council of the City of Moorhead, does hereby accept that the Mayor may appoint City Council committees. In addition, per City Charter, the Mayor may not serve on a Council committee unless such service is approved by a unanimous vote of all City Council members (Moorhead City Charter, Chapter 2. Section 2.07. The Mayor).

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Moorhead, does hereby appoint Mayor Carlson to various committees, boards, and commissions as noted below.

- Advisory Budget Work Group
- Board of Appeals & Equalization
- Legislative Workgroup
- Metro Flood Diversion Authority Board
- Metro Flood Diversion Authority Finance Committee
- Metro Flood Diversion Authority Planning Committee
- Moorhead Clay County Joint Powers Authority (MCCJPA)
- Red River Basin Commission
- Red River Regional Dispatch Center Authority Board (RRRDC)

PASSED: January 9, 2023 by the City Council of the City of Moorhead.

APPROVED BY:

ATTEST:

Michelle (Shelly) A. Carlson, Mayor

Christina Rust, City Clerk

RESOLUTION

Resolution to Approve Mayoral Appointments of Council Members to Committees, Boards, and Commissions

BE IT RESOLVED by the City Council of the City of Moorhead, does hereby accept Mayor Carlson's 2023 appointment of Council Members to various committees, boards, and commissions as noted below.

Ryan Nelson – Ward 1

- Advisory Budget Workgroup
- Clay County Joint Powers Committee
- Community Facilities Task Force
- Metro Area Transit Coordinating Board
- Moorhead Community Access Media (MCAM)
- Oakport Joint Powers
- Red River Regional Dispatch Center Authority Board (RRRDC)

Matthew Gilbertson – Ward 1

- Board of Appeals & Equalization
- Public Service Commission
- Clay County Joint Powers Committee
- Community Facilities Task Force
- Greater Fargo Moorhead Economic Development Corp.
- Historical & Cultural Society of Clay County (HCSCC)
- Oakport Joint Powers

Heather Nesemeier – Ward 2

- Public Housing Agency Board
- Cass Clay Food Commission
- Clay County Collaborative
- Clay County Extension
- Clay County Solid Waste Advisory Committee

Laura Caroon – Ward 2

- Board of Appeals & Equalization
- Economic Development Authority
- Library Board
- LARL Board
- Legislative Workgroup

Deb White – Ward 3

- Economic Development Authority
- Human Rights Commission
- Planning Commission (alternate)
- Clay County Planning Commission (alternate)
- Fargo-Moorhead Metropolitan Council of Governments (MetroCOG)
- West Central Initiative Economic Development

Larry Seljevoll – Ward 3

- Park Advisory Board
- Community Fund Advisory
- Metro Flood Diversion Authority Board
- Metro Flood Diversion Public Outreach Committee
- Moorhead Clay County Joint Powers Authority (MCCJPA)
- Northwest Regional Emergency Communications Board

Steve Lindaas – Ward 4

- Airport Committee
- Clay County Planning Commission
- Park Advisory Board (alternate)
- Planning Commission
- Fargo-Moorhead Metropolitan Council of Governments (MetroCOG)
- Metro Area Transit Coordinating Board
- Legislative Workgroup

Chuck Hendrickson – Ward 4

- Art & Culture Commission
- Clay County Solid Waste Advisory Committee
- Fargo-Moorhead Metropolitan Council of Governments (MetroCOG)
- Metro Flood Diversion Authority Board
- Metro Flood Diversion Authority Land Management
- Moorhead Clay County Joint Powers Authority (MCCJPA)
- Legislative Workgroup

PASSED: January 9, 2023 by the City Council of the City of Moorhead.

APPROVED BY:

ATTEST:

Michelle (Shelly) A. Carlson, Mayor

Christina Rust, City Clerk

RESOLUTION

Resolution for Appointments to Boards and Committees

BE IT RESOLVED by the City Council of the City of Moorhead, Minnesota that the City council does hereby approve the following committee appointments:

Airport Committee

- Gerald Allen, Moorhead resident, is appointed to a term commencing February 1, 2023 and ending January 31, 2026. (Ward 1)

Charter Commission

- Cathi Chial, Moorhead resident, is appointed to a term commencing February 1, 2023 and ending January 31, 2027. (Ward 1)

Human Rights Commission

- Sajid Ghauri, Moorhead resident, is appointed to a term commencing February 1, 2023 and ending January 31, 2026. (At-Large)

Library Board

- Charley Johnson, Moorhead resident, is appointed to a term commencing February 1, 2023 and ending January 31, 2026. (Ward 4)

LARL Board

- Charley Johnson, Moorhead resident, is appointed to a term commencing February 1, 2023 and ending January 31, 2026. (At-Large)
- Chizuko Shastri, Moorhead resident, is appointed to a term commencing February 1, 2023 and ending January 31, 2026. (At-Large)

Planning Commission

- Jana Kasper, Moorhead resident, is appointed to a term commencing February 1, 2023 and ending January 31, 2026. (At-Large)
- Amber Gustafson, Moorhead resident, is appointed to a term commencing February 1, 2023 and ending January 31, 2026. (Ward 4)

Public Housing Agency Board

- Michael Carbone, Moorhead resident, is appointed to a term commencing February 1, 2023 and ending January 31, 2028. (At-Large)
- Rochelle Dahlquist, Moorhead resident, is appointed to a term commencing February 1, 2023 and ending January 31, 2028. (At-Large)

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Moorhead

PASSED: January 9, 2023 by the City Council of the City of Moorhead.

APPROVED BY:

ATTEST:

Michelle (Shelly) A. Carlson, Mayor

Christina Rust, City Clerk



City Council Communication

January 9, 2023

SUBJECT:

Resolution to Approve 2023 Tax Increment Interfund Loan

RECOMMENDATION:

The Mayor and City Council are asked to consider a resolution renewing the annual “blanket” Tax Increment Interfund Loan for the year 2023

BACKGROUND/KEY POINTS:

The City of Moorhead and the Moorhead Economic Development Authority (EDA) utilize tax increment finance to facilitate projects which have resulted in the redevelopment of blighted property and/or the construction of low- and moderate-income housing throughout the community. The City/EDA may incur limited consultant costs, such as building/site condition assessments, bond counsel and fiscal advisor review, to determine if the facts of the proposed development meet the statutory thresholds necessary to propose for policy review the establishment of a tax increment district. After these investigative elements, the City/EDA may elect to proceed with the establishment of a tax increment district. Such actions cause additional costs to be incurred for the preparation of a tax increment plan, fiscal forecast, and other documents necessary for the establishment of the district.

State tax increment law allows cities and EDAs to be reimbursed, from future tax increments, certain eligible costs (pre/post-district establishment) such as those noted above. Tax Increment Law, as amended in 2001, authorizes interfund advances or loans to be repaid from tax increments, but requires that such interfund loans be first authorized by a resolution of the governing body. The law provides that such approval resolution be general or specific to a tax increment district. Moorhead has established such interfund loans, blanket and/or specific, each year since the law was amended in 2001.

The proposed 2023 Tax Increment Interfund Loan resolution sets forth the source of the interfund loan and its maximum (without amendment) amount, rate, and term (see attached). Please note that this amount is not to be construed as pre-approval for various spending actions. It is rather an amount that allows City-approved expenditures (TIF eligible) at or below this level to be reimbursed in the future. Authority for specific spending is contained within approved department budgets or in the case of certain activities, such as land acquisition or contracts, may require specific advance approval of the City Council.

FINANCIAL CONSIDERATIONS:

The proposed interfund loan resolution does not allocate nor commit the City to any expenditure. The authority given by resolution approved the establishment of an interfund loan expires at the end of each calendar year.



City Council Communication

January 9, 2023

Voting Requirements: Majority of Council

Submitted By:

Dan Mahli, City Manager

Jenica Flanagan, Finance Director

Amy Thorpe, Economic Development Program Administrator

Attachments: Draft Resolution

RESOLUTION

Resolution to Approve 2023 Tax Increment Interfund Loan

WHEREAS, the City of Moorhead, Minnesota (the "City") and the Moorhead Economic Development Authority (the "EDA") may incur expenditures preliminary to the formation of a tax increment district as well as following the establishment of a tax increment district but in advance of the receipt of tax increments; and

WHEREAS, the City and EDA, in accordance with state law, have utilized tax increments when first received to reimburse such expenditures; and

WHEREAS, the tax increment law now provides a specific procedure for authorizing and repaying advances that finance tax increment expenditures both before and after the establishment of a tax increment district; and

WHEREAS, the City from time to time has adopted resolutions for interfund loans with respect to specific tax increment districts or proposed tax increment districts, but it is administratively less complex and more comprehensive to provide a general rule as authorized by state law by means of this resolution:

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Moorhead, Minnesota, as follows:

1. Policy. It is the policy of this City that tax increments be utilized to pay administrative and other preliminary or early costs of tax increment districts or proposed tax increment districts. Absent a determination to the contrary by the City Council at the time of payment of administrative or other preliminary or early costs of tax increment districts or proposed tax increment districts, such payment shall be made as an interfund loan pursuant to this blanket resolution, and the accounting records of the City and EDA shall recognize and reflect each such expenditure as an interfund loan.

2. Maximum Amount. The maximum amount of interfund loans made pursuant to this blanket resolution shall initially be \$250,000. The City's finance director shall keep the City Council apprised of the total amount of interfund loans made pursuant to this resolution, and as the maximum amount, or prior amended maximum amount, is neared shall recommend to this City Council an amendment to this blanket resolution that will increase the maximum amount of interfund loans authorized hereby.

3. Interfund Loans. Interfund loans (the "Loans") shall be made from the City's General Fund or other funds of the City to the tax increment account of the appropriate tax increment district for the purpose of paying public costs of redevelopment. The Loans shall be repaid from tax increments or from the proceeds of tax increment bonds; provided that later proceedings may provide a priority of payment for the Loans if they are repaid directly from tax increments.

4. Terms. The Loans shall bear interest at the rate of 7% (or the maximum rate permitted by Minnesota Statutes, Section 469.178, Subdivision 7, if at the time of an advance such maximum rate is less than 7%), payable when the principal is repaid. The Loans shall have a maximum term which correlates to the date of the last receipt of tax increment from the respective TIF District; provided that later proceedings when other uses of tax increments are known may provide more specific payment or prepayment timing for the principal of the Loans and the interest thereon.

5. No Notes. The Loans shall not be evidenced by any note or writing other than this resolution and the City's accounting records.

PASSED: January 9, 2023 by the City Council of the City of Moorhead.

APPROVED BY:

ATTEST:

Michelle (Shelly) A. Carlson, Mayor

Christina Rust, City Clerk



City Council Communication

January 9, 2023

SUBJECT:

Resolution to Approve Agency Agreement No. 1052209 with MnDOT to Appoint Commissioner of Transportation as Agent to Accept Federal Aid Funds

RECOMMENDATION:

The Mayor and City Council are asked to consider a resolution to approve the above-referenced agreement.

BACKGROUND/KEY POINTS:

The Delegated Contracting Process (DCP) allows the Minnesota Department of Transportation (MnDOT) to act as the City's agent in accepting Federal Aid. The DCP allows cities to let and administer Federal Aid projects as long as the City agrees to follow standard MnDOT procedures. The advantage of the DCP is to expedite approval of projects that receive Federal Aid. The City of Moorhead has been using the DCP under the terms of the current agreement between the City and MnDOT that was approved by the City Council on January 8, 2018. MnDOT has proposed modifications to the agreement to comply with current processes and procedures. These modifications require a resolution of the City Council to approve the new agency agreement.

FINANCIAL CONSIDERATIONS:

Not Applicable

Voting Requirements: Majority of Quorum

Submitted By:

Dan Mahli, City Manager
Bob Zimmerman, Engineering Director
Tom Trowbridge, Assistant City Engineer
Ruth Sierra, Office Specialist

Attachments: Draft Resolution

RESOLUTION

Resolution to Approve Agency Agreement No. 1052209 with MnDOT to Appoint Commissioner of Transportation as Agent to Accept Federal Aid Funds

BE IT RESOLVED, that pursuant to Minnesota Stat. Sec. 161.36, the Commissioner of Transportation be appointed as Agent of the City of Moorhead to accept as its agent, federal aid funds which may be made available for eligible transportation related projects.

BE IT FURTHER RESOLVED, that the Mayor and the City Manager are hereby authorized and directed for, and on behalf of, the City of Moorhead to execute and enter into an agreement, and any amendments that may be deemed necessary, with the Commissioner of Transportation, prescribing the terms and conditions of said federal aid participation as set forth and contained in "Minnesota Department of Transportation Agency Agreement No. 1052209", a copy of which said agreement was before the City Council/County Board and which is made a part hereof by reference.

PASSED: January 9, 2023 by the City Council of the City of Moorhead.

APPROVED BY:

ATTEST:

Michelle (Shelly) A. Carlson, Mayor

Christina Rust, City Clerk



City Council Communication

January 9, 2023

SUBJECT:

Resolution to Approve an Agreement with Personal Touch Marketing & Manufacturing Inc. for Screen Printing and Apparel Services

RECOMMENDATION:

The Mayor and City Council are asked to consider the approval of an Agreement with Personal Touch Marketing & Manufacturing Inc. for screen printing and apparel services.

BACKGROUND/KEY POINTS:

A Request for Quotes was released to local businesses on October 27, 2022 seeking a qualified vendor for screen printing and embroidery services for the various departments within the City of Moorhead. The request was resent on November 16, 2022 after not receiving the requisite number of quotes after the first deadline. Included in the request for the Parks and Recreation Department, was specific apparel for youth and adult t-shirts and jerseys, as well as a request to provide discounts on employee apparel that is embroidered throughout City Departments. In return, the City will provide screen printing and embroidery rights for the preferred vendor.

A two-week time frame was given to vendors to submit their proposals. Followed by a three-week time frame for the second request. Two proposals were received.

The quotes that were received and reviewed came from Personal Touch Marketing & Manufacturing Inc. (Personal Touch), of Moorhead, who is the current vendor, and CI Apparel of Fargo (CI).

Differences in the quotes between Personal Touch and CI include:

- Personal Touch offers a 10% discount on employee clothing while CI offered a \$500 rebate.
- For Parks and Recreation apparel, CI was approximately \$500 lower based on the quantities identified in the Request for Quote.
- Employee clothing line options are identified by an on-line catalog from both CI and Personal Touch. Pricing of the base products between the two vendors was very comparable.

Staff is recommending remaining with Personal Touch Embroidery Marketing and Manufacturing Inc. of Moorhead as the prime vendor for embroidery and screen-printing apparel for Moorhead Parks and Recreation.

The City Attorney has drafted an Agreement between the City and Personal Touch Marketing and Manufacturing Inc. for a three-year term with two (2) option years. The quotes would remain consistent through the term of the agreement.



City Council Communication

January 9, 2023

FINANCIAL CONSIDERATIONS:

A complete breakdown of the quoted pricing is available upon request.

Voting Requirements: Majority of Council

Submitted By:

Dan Mahli, City Manager

Holly Heitkamp, Parks and Recreation Director

Attachments:

RESOLUTION

Resolution to Approve an Agreement with Personal Touch Marketing & Manufacturing Inc. for Screen Printing and Apparel Services

WHEREAS, a Request for Quotes was released to the public on October 27, 2022 and again on November 16, 2022 soliciting qualified vendors to provided embroidery and screen-printing services for the Parks and Recreation Department adult and youth programs and staff apparel for the various Departments in the City of Moorhead; and

WHEREAS, two vendors submitted proposals by the deadline of 4:00 p.m. on December 1, 2022, and

WHEREAS, City Staff are recommending that Personal Touch Marketing and Manufacturing Inc. of Moorhead by selected as the prime vendor; and

WHEREAS, an agreement was prepared by the City Attorney laying out a three-year term and conditions with Personal Touch Marketing and Manufacturing Inc.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Moorhead, Minnesota that the City enter into an agreement with Personal Touch Marketing and Manufacturing Inc. as the prime vendor for embroidery and screen-printing services for the City of Moorhead.

NOW, THEREFORE, BE IT FURTHER RESOLVED by the City Council that the Mayor and the City Manager are authorized execute the Agreement, any amendments to the Agreement, and other documents required to comply with the terms of the agreement as presented.

PASSED: July 25, 2022 by the City Council of the City of Moorhead.

APPROVED BY:

ATTEST:

Michelle (Shelly) A. Carlson, Mayor

Christina Rust, City Clerk



City Council Communication

January 9, 2023

SUBJECT:

Resolution to Approve 2023 "Boiler Plate" Agreements and the 2023 Athletic Use Guide for Routine Leasing of Facilities within the Parks and Recreation Department

RECOMMENDATION:

The Mayor and Council are asked to consider approving a resolution to allow the Parks and Recreation Department to use City Attorney Approved 2023 "Boiler Plate" Facility Lease Agreements and the *2023 Athletic Use Guide* to establish the terms and the use of City owned facilities.

BACKGROUND/KEY POINTS:

The local athletic association, whose mission it is to provide recreational programming to Moorhead citizens, leases fields and facilities from the City of Moorhead for this activity. The City Attorney is recommending that the Moorhead City Council annually approve boiler plate lease agreements for long- and short-term use, and the *2023 Athletic Facility Use Guide* identifying the detailed terms of use. This will streamline the process and provide consistency for the various groups.

The *2023 Athletic Facility Use Guide* includes terms and conditions for the use of facilities owned and operated by the City of Moorhead. It also includes the fees and charges for this use that were previously approved by the Parks Advisory Board and the Moorhead City Council during the budgeting process.

The athletic associations that the City routinely leases fields and facilities include:

- American Legion Baseball (Blues and Golds)
- Moorhead Baseball
- Tri-City United Youth Soccer
- Fusion Soccer Club
- Moorhead Crush Girls Softball
- FM Athletics Youth Football
- Moorhead Softball (Adult)
- Moorhead Lacrosse
- Moorhead Marlins Swimming Club
- In addition to independent groups that may request use for a shorter term and can meet the criteria of leasing space from the City including providing insurance, etc.

Facilities that are covered by these leases include Centennial Athletic Complex, Matson Field, and Southside Regional Park.

The process for entering into these Agreements is that the documents be presented to the Moorhead City Council at one of the first meeting in January, on an annual basis for approval. When negotiating the agreements with the Lessees if there are significant changes, it is required



City Council Communication

January 9, 2023

that the Lease Agreement be brought back to City Council for approval. City Attorney will review each lease agreement prior to Mayor and City Manager signing.

FINANCIAL CONSIDERATIONS:

All fines, fees and charges in this document have been previously approved by the Moorhead City Council at their regular meeting in December, 2022.

Voting Requirements: Majority of Council

Submitted By:

Dan Mahli, City Manager
Holly Heitkamp, Parks and Recreation Director

Attachments: Upon Request

RESOLUTION

Resolution to Approve 2023 "Boiler Plate" Agreements and the 2023 Athletic Use Guide for Routine Leasing of Facilities within the Parks and Recreation Department

WHEREAS, the City of Moorhead owns and operates athletic fields and facilities to be used to provide recreation opportunities for the citizens of Moorhead; and

WHEREAS, local athletic associations / groups lease City of Moorhead owned facilities to provide these recreation opportunities and events; and

WHEREAS, the City Attorney has advised that to streamline the approval process for Facility Use Agreements with these associations / groups that the Moorhead City Council approve various "Boiler Plate" Lease Agreements and the *2023 Athletic Facility Use Guide* which identifies the details of use for all parties, and

WHEREAS, on an annual basis "Boiler Plate" Lease Agreements and the *Athletic Facility Use Guide* be reviewed and updated by the City Attorney to include the most recent City Council approved fee schedule, and any changes that may be necessary.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Moorhead, Minnesota the "Boiler Plate" Lease Agreements and the *2023 Athletic Facility Use Guide* be approved for use by the Parks and Recreation Department to lease City owned Facilities.

PASSED: January 9, 2023 by the City Council of the City of Moorhead.

APPROVED BY:

ATTEST:

Michelle (Shelly) A. Carlson, Mayor

Christina Rust, City Clerk



City Council Communication

January 9, 2023

SUBJECT:

Resolution to Accept Grant Funds from Lake Region Arts Council for the 2023 Celtic Festival

RECOMMENDATION:

The Mayor and Council are asked to consider a resolution accepting grant funds from the Lake Region Arts Council for the 2023 Celtic Festival.

BACKGROUND/KEY POINTS:

The Celtic Festival is an annual event held at the Hjemkomst Center that celebrates the intriguing history, arts and traditions of the seven Celtic Nations through music, storytelling, information booths and cuisine. This event was previously co-hosted with the Fargo Park District, but since 2022 has been hosted solely by Moorhead Parks and Recreation.

The Moorhead Parks and Recreation Special Event Coordinator routinely applies for grants to be used for special events hosted by the City of Moorhead. Receiving the grants allows staff to bring in quality artists as entertainment for this event. An estimated 1,500 people will attend the 2023 Celtic Festival. All grants accepted must be through City Council resolution as per Minnesota Statute.

FINANCIAL CONSIDERATIONS:

The grant award from The Lake Region Arts Council (LRAC) for Celtic Festival is \$3,850 and will cover the cost of the paid performers. This is the second time the event received funding from LRAC and the first time our Celtic Festival grant received full funding. 80% of the funding is received pre-event, totaling \$3,080 and the remaining 20% will be received upon completion of the event and final report approval.

Voting Requirements: Majority of Council

Submitted By:

Dan Mahli, City Manager
Holly Heitkamp, Parks and Recreation Director

Attachments:

RESOLUTION

Resolution to Accept Grant Funds from Lake Region Arts Council for the 2023 Celtic Festival

WHEREAS, Cities may accept grants to be used in accordance with the guidelines and stipulations set forth in the terms of the grant guidelines; and

WHEREAS, under Minnesota Statute, a resolution accepting a grant must be approved by members of the City Council; and

WHEREAS, a city may not, however, accept or use grants for religious or sectarian purposes; and

WHEREAS, the Moorhead City Council finds a grant in the amount of \$3,850 has been offered by Lake Region Arts Council to be used for the 2023 Celtic Festival.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Moorhead that the City Council does hereby accept the donation in accordance with the terms prescribed by the donor; and

BE IT FURTHER RESOLVED by the City Council of the City of Moorhead that the City Council does hereby express their sincere gratitude to Lake Region Arts Council, for this grant. WHEREAS,

PASSED: January 9, 2023 by the City Council of the City of Moorhead.

APPROVED BY:

ATTEST:

Michelle (Shelly) A. Carlson, Mayor

Christina Rust, City Clerk

RESOLUTION

Resolution to Affirm 2023 City Council Meeting Dates

BE IT RESOLVED by the City Council of the City of Moorhead, that the City Council does hereby set as regular meetings of the City Council for 2023 the second and fourth Monday of each month, with said meetings to commence at 5:30 p.m. at the Hjemkomst Center in the City of Moorhead. If the regularly scheduled meeting of the City Council falls on a designated holiday, the meeting will take place the following day.

Meeting Date	Meeting Type
Monday, January 9	City Council
Monday, January 23	City Council
Monday, February 13	City Council
Monday, February 27	City Council
Monday, March 13	City Council
Monday, March 27	City Council
Monday, April 10	City Council
Monday, April 24	City Council
Monday, May 8	City Council
Monday, May 22	City Council
Monday, June 12	City Council
Monday, June 26	City Council
Monday, July 10	City Council
Monday, July 24	City Council
Monday, August 14	City Council
Monday, August 28	City Council
Monday, September 11	City Council
Monday, September 25	City Council
Tuesday, October 10	City Council
Monday, October 23	City Council
Monday, November 13	City Council
Monday, November 27	City Council
Monday, December 11	City Council
Monday, December 25 (<i>cancelled</i>)	City Council

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Moorhead

PASSED: January 9, 2023 by the City Council of the City of Moorhead.

APPROVED BY:

ATTEST:

Michelle (Shelly) A. Carlson, Mayor

Christina Rust, City Clerk

RESOLUTION

Resolution to Designate the Official Newspaper and Website of the City

WHEREAS, by the City Council of the City of Moorhead, that pursuant to Section 13.01 of the Moorhead City Charter, the City Council does hereby designate The Extra as the legal newspaper for the City of Moorhead commencing February 1, 2023 through January 31, 2024.

WHEREAS, by the City Council of the City of Moorhead, that pursuant to Minnesota Statutes 331A.12, designated www.cityofmoorhead.com as the City's Official Website, and authorized its use as the official means of publication for the solicitation of bids for transportation projects as necessary to satisfy the requirements of the Uniform Municipal Contracting Law, Minnesota Statutes 471.345.

WHEREAS, by the City Council has also authorized the Official Website for use as an additional means of publication of Requests for Qualifications and Requests for Proposals for transportation projects.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Moorhead, Minnesota, that the Mayor and City Manager are hereby authorized to execute the agreement for advertising with The Extra.

PASSED: January 9, 2023 by the City Council of the City of Moorhead.

APPROVED BY:

ATTEST:

Michelle (Shelly) A. Carlson, Mayor

Christina Rust, City Clerk

RESOLUTION

Resolution to Designate Official Depositories, Signers and Authority to make Electronic Funds Transfers

WHEREAS, the City Council must annually designate the official depositories of the City; and

WHEREAS, the City Council must also delegate authority annually for the signers on bank and investment accounts held by the City; and

WHEREAS, the City Council must also delegate authority for performing electronic funds transfers on behalf of the City.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Moorhead hereby directs that all City investments will be in accordance with Minnesota Statutes and the provisions of the City's Investment Policy and that the following be designated as depositories, official signers and delegation to make electronic funds transfers, for City funds for calendar year 2023:

OFFICIAL DEPOSITORIES	
Bremer Bank	Bremer Trust, N.A.
Wells Fargo Securities, LLC	U.S. Bank
Northwestern Bank of Moorhead	American Federal Bank
Valley Premier Bank	Bell Bank
First International Bank & Trust	Gate City Bank
Bank of the West	Magnifi Financial Credit Union
Minnesota Municipal Money Market Fund	Choice Bank
(4-M)/RBC Capital Markets, LLC	PFM Asset Management, LLC

OFFICIAL SIGNERS	
Dan Mahli	City Manager
Jenica Flanagan	Finance Director
Ann Henne	Lead Accountant

AUTHORITY TO MAKE ELECTRONIC FUNDS TRANSFERS	
Jenica Flanagan	Finance Director

PASSED: January 9, 2023 by the City Council of the City of Moorhead.

APPROVED BY:

ATTEST:

Michelle (Shelly) A. Carlson, Mayor

Christina Rust, City Clerk

RESOLUTION

Resolution to Accept 2022 Donations

WHEREAS, the City of Moorhead is generally authorized to accept donations pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens; and

WHEREAS, the City of Moorhead is also the recipient of gifts made through the Moorhead Community Fund at the Fargo-Moorhead Area Foundation; and

WHEREAS, donations may include gifts of real or personal property, including money, and the City will use gifts in accordance with the terms described by the donor; however, the City may not accept or use donations for religious or sectarian purposes; and

WHEREAS, under Minnesota Statutes Section 465.03, a resolution accepting donations and the terms for such requires an affirmative vote of two-thirds of the members of the City Council; and

WHEREAS, the Moorhead City Council finds that if acceptance of all individual donations are completed through a vote of City Council, then the acceptance may not be accomplished in a timely manner to fulfill the intent of the donation; and

WHEREAS, Section 6.05 of the Moorhead City Charter establishes that the City Manager is the chief purchasing agent of the City and has the authority to make purchases and enter contracts, including for the acceptance of gifts; and

WHEREAS, the City Council retains the authority to review and approve of donations valued at more than \$1,000, and will aid the City Manager with donation review if requested by the City Manager.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Moorhead Minnesota, the City Council does hereby authorize the City Manager to accept the following individual gifts of real or personal property to be utilized by the City of Moorhead as described by the donor.

POLICE VOLUNTEER	
AMERICAN CRYSTAL SUGAR COMPANY	500.00
HOHLE, HANS OR PHYLLIS A	100.00
BERQUIST MEMORIAL	
LARSON, DELBERT OR LUANN	50.00
B BERGQUIST MEMORIAL DONATION	
DARE CONTRIBUTION	
GATE CITY BANK	600.00
JOHNSONS AUTO REPAIR LLC	500.00
KLEFSTAD, LAUREL	100.00
GREGOIRE, JEREMY	250.00
KENNEDY, JESSE	200.00
SCHEMPP, DAN	100.00
DAVIDSON, STACY	200.00

BUCHOLZ, CHARLES	50.00
KOSSAN, EMILY	200.00
WAGNER, BILL	250.00
KRABBENHOFT, TROY	500.00
OLSON, KONRAD	250.00
REMODELING BY FOSS	100.00
SAGVOLD & ASSOCIATES INC	100.00
BORDER FOODS OF ND LLC	150.00
CB & SONS ELECTRIC INC	200.00
EIDE BAILLY LLP	100.00
HARLEY-DAVIDSON OF FARGO	250.00
KEN'S SANITATION AND RECYCLING INC	100.00
KORSMO FUNERAL SERVICE INC	100.00
LUTHER FAMILY BUICK GMC	300.00
MAGNIFI FINANCIAL	500.00
MOORHEAD PLUMBING AND HEATING INC	100.00
NOKKEN CHIROPRACTIC CLINIC LTD	50.00
SANDMAN STRUCTURAL ENGINEERS	100.00
TOWN & COUNTRY OIL CO.	100.00
VALLEY PREMIER BANK	100.00
WARD MUSCATELL AUTOMOTIVE GROUP	50.00
OLSON, AARON	50.00
SWENSON, ARLAN	50.00
GEIGLE, TROY	100.00
ABBOTT, ARNE, SCHWINDT, INC.	250.00
ADVANCED BUSINESS METHODS	100.00
AMVETS POST NO 7	50.00
HANSON-RUNSVOLD FUNERAL HOME	200.00
JOHNSONS AUTO REPAIR LLC	500.00
MICHAEL J BURNS ARCHITECTS	50.00
HANSON, AARON	100.00
MOORHEAD LODGE #126 A.F. & A.M.	100.00
AMERICAN LEGION POST 21	250.00
VFW AUXILARY	300.00
EDWARD JONES	50.00
CENTER FOR SLEEP LLC	250.00
COLE PAPERS INC	250.00
F-M SALT DELIVERY INC	50.00
SCHEELS CORPORATE OFFICE	1,500.00
FUN & GAMES LLC	200.00
K-9	
ORDER OF EASTERN STAR	50.00
CARLSON, CATHERINE	50.00
MALVIN, JESSICA (THE FREEZ)	150.00

FIRE	
WALTER, JAMES S	50.00
EMPLOYEE/VOLUNTEER APPRECIATION	
SCHERLING PHOTOGRAPHY	881.39
SCHERLING PHOTOGRAPHY	952.41
INCLUSIVE PLAYGROUND	
MOORHEAD KIWANIS CLUB	2,000.00
BEEDY, JACQUELINE	200.00
MOORHEAD MIDDAY CENTRAL LIONS CLUB	1,668.00
MOORHEAD MIDDAY CENTRAL LIONS CLUB	532.00
MOORHEAD PLUMBING AND HEATING, INC	250.00
MOORHEAD VIKINGLAND KIWANIS	1,000.00
INCLUSIVE PLAYGROUND DONATION	
SCHEELS CORPORATE OFFICE	500.00
DOG PARK	
LINSTROM, CHARLIE	100.00
NIELSEN, SHERRI	20.00
PARK BENCH/TREE PLANTING MEMORIAL	
GROTHE FAMILY FUND	650.00
ATS LLC	200.00
CONNER, DENIS J	200.00
LANGE, CHRISTOPHER	400.00

PASSED: January 9, 2023 by the City Council of the City of Moorhead.

APPROVED BY:

ATTEST:

Michelle (Shelly) A. Carlson, Mayor

Christina Rust, City Clerk



City Council Communication

January 9, 2023

SUBJECT:

Resolution to Approve Resource Recovery Center Agreement with Clay County

RECOMMENDATION:

The Mayor and City Council are asked to consider the approval of the Cooperative Services Agreement for the Clay County Resource Recovery Center & Transfer Station.

BACKGROUND/KEY POINTS:

The City has completed work on the agreement with Clay County to provide operational services at the new Resource Recovery Center. The effective date of the agreement will be February 6, 2023 and will be for a term of three years. The new facility is expected to begin operating in February. The agreement has been reviewed by the city attorney as well as a risk management attorney with our insurer, the League of Minnesota Cities Insurance Trust and their contributions have been incorporated into the agreement.

FINANCIAL CONSIDERATIONS:

Cost of Agreement has been approved in the 2023 budget.

Voting Requirements: 3/4 of Council (6)

Submitted By:

Dan Mahli, City Manager

Mike Rietz, Assistant City Manager

Attachments:

RESOLUTION

Resolution to Approve a Cooperative Services Agreement for the Clay County Resource Recovery Center and Transfer Station

WHEREAS, the City of Moorhead and Clay County have completed work on an agreement for the operation of a new resource recovery center and transfer station (RRC); and

WHEREAS, the new RRC is expected to begin operations in February 2023, with City Staff recommending entering into the three-year agreement; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Moorhead, Minnesota that the City enter into a Cooperative Services Agreement for the Clay County Resource Recovery Center and Transfer Station.

NOW, THEREFORE, BE IT FURTHER RESOLVED by the City Council that the Mayor and the City Manager are authorized execute the Agreement, any amendments to the Agreement, and other documents required to comply with the terms of the agreement as presented.

PASSED: January 9, 2023 by the City Council of the City of Moorhead.

APPROVED BY:

ATTEST:

Michelle (Shelly) A. Carlson, Mayor

Christina Rust, City Clerk