



LIMITED SALVAGE LICENSE APPLICATION

Business Name _____

Business Address _____

Business Phone # _____ E-Mail _____

Applicant's Name _____

Applicant's Address _____

Applicant's Phone # _____ Cell Phone _____

Describe service and materials to be hauled by this service _____

FEE SCHEDULE - \$ 300

BOND - \$1,000

Proof of liability insurance coverage is required: Certificate of Insurance - \$600,000 Single-Limit Liability.

I agree to abide by the laws, ordinances, and regulations pertaining to this license.

Enclosed is my check payable to the City of Moorhead for \$ _____ in payment of the license fee.

DATE _____ SIGNATURE _____

(For Office Use Only)

CHECK NUMBER _____ RECEIPT NUMBER _____

BOND NUMBER _____ BOND EXPIRES _____

LICENSE NUMBER _____ LICENSE EXPIRES _____

**CERTIFICATION OF COMPLIANCE WITH THE
MINNESOTA WORKER'S COMPENSATION LAW**

In accordance with Minnesota Statutes §176.182, every state or local licensing agency is required to withhold the issuance or renewal of a business license or permit until the applicant presents acceptable evidence of compliance with the worker's compensation insurance coverage requirement. Applicants are required to provide the name of the insurance company, the policy number, and dates of coverage or the permit to self-insure.

Print Full Name _____

Doing Business As (Print Business Name) _____

Mailing Address _____

Type of Business (for example: construction, trucking, logging) _____

Worker's Compensation Insurance Company Name _____

Policy No. _____ Date of Coverage _____ through _____

I certify that I am not required to carry worker's compensation insurance because (check one)

_____ I am a sole proprietor or partner and I have no employees.

_____ I have no employees who are covered by the worker's compensation law. (Only employees specifically exempted by statute are not covered by the worker's compensation law. These include: Spouse, Parent; Children, regardless of age; and farm labor employees of a family farm that spent less than \$8,000 for labor in the previous calendar year. All other workers whose work activity is controlled by the employer must be covered.)

I certify that the information provided above is accurate and complete. I understand that this information will be verified by the Minnesota Department of Labor & Industry, and that I am subject to a \$2,000 penalty if the information provided is false.

SIGNATURE _____ DATE _____



MOORHEAD CITY CODE
Title 3. PUBLIC HEALTH AND SANITATION
Chapter 4. SOLID WASTE DISPOSAL REGULATIONS

3-4-1: DEFINITIONS:

BUSINESS ESTABLISHMENT: A building other than a residential dwelling, "multiple dwelling", "condominium" or "cooperative" as defined in this Section.

CONDOMINIUM: A multiple dwelling or development containing individually owned dwelling units and jointly owned and shared areas and facilities, which dwelling or development is subject to the provisions of the Minnesota Condominium Law, Minnesota Statutes section 515.A.1-101 to 515.A.4-118.

COOPERATIVE: A multiple-family dwelling owned and maintained by the residents and subject to the provisions of Minnesota Statutes sections 290.09 and 290.13. The entire structure and real property is under common ownership as contrasted to a condominium dwelling where individual units are under separate individual occupant ownership.

GARBAGE: All organic refuse from the preparation of food, and decayed or spoiled animal or vegetable food from any source.

MULTIPLE DWELLING: A building designed with three (3) or more dwelling units exclusively for occupancy by three (3) or more families living independently of each other, but sharing hallways and main entrances and exits. A two-family dwelling (duplex) and separate rooming unit(s) shall be considered and classified as a multiple-family dwelling.

RUBBISH: All combustible inorganic refuse matter such as papers, sweepings, rags, grass, wood shavings or from any other source, etc., originating from ordinary household or business operations.

WASTE MATERIAL: All noncombustible inorganic refuse matter such as ashes, cinders, sand, earth, metal, concrete, building materials, tires and similar matter, originating from the ordinary household or business operations or from any other source that shall not include body wastes of human or animal origin. (Ord. 96-18, 10-21-1996)

3-4-2: DISPOSAL IN CONTAINERS REQUIRED:

A. Containers: It shall be unlawful for any person to deposit any garbage, rubbish or waste material in any park, street, alley or any other property within the City unless such refuse is deposited in containers, the type, size and location of which are herein provided. Notwithstanding the requirements of this Section, the City reserves the right to vary the type, size and location of containers required herein whenever the Public Works Department determines its ability to sanitarily or conveniently

collect and dispose of garbage, rubbish or waste material would be impaired, whenever the City determines a nuisance condition exists, or whenever the Public Works Department determines that it would be in the public interest to do so.

B. Dwellings: Any householders or occupants of any private dwellings shall provide themselves with one container or plastic bag to receive all refuse which may accumulate between the times of collection. All garbage and wet garbage shall be drained and wrapped before depositing into a container or plastic bag. All containers and plastic bags shall be maintained and kept clean in accordance with the City's public health and sanitation regulations in Title 3 of this Code as such regulations may be from time to time amended, supplemented or replaced. The containers or plastic bags shall be securely sealed and placed in a convenient place for collection by the City sanitation vehicles. Only one container or one plastic bag shall be set out for collection at each dwelling, which container or plastic bag shall not have a capacity in excess of thirty (30) gallons or thirty (30) pounds. If more than thirty (30) gallons or thirty (30) pounds are to be set out for collection, the excess must be placed in one or more prepaid refuse bags authorized by the City for collection of solid waste. Recyclable materials placed out for collection pursuant to Section [3-4-9](#) of this Chapter or yard waste set out for collection pursuant to Section [3-4-11](#) of this Chapter do not count toward the initial thirty (30) gallon or thirty (30) pound limit nor do they need to be disposed of in special prepaid refuse bags. Containers or plastic bags placed out for collection shall be protected from animals or anyone who may want to tear the containers or plastic bags, and shall be stored within the principal structure of the dwelling, within an accessory building to the dwelling, or, for exterior storage, stored in such a manner so as to: 1) not create a nuisance condition, 2) be out of sight from eye level view from the public right of way by locating the containers or plastic bags in the rear of the dwelling and 3) comply with all applicable setback requirements and easements.

C. Multiple Dwellings Other Than Condominiums And Cooperatives: The City shall provide and rent to owners and operators of multiple dwellings within the City, other than a condominium or cooperative, containers for the purpose of disposal of garbage, rubbish or waste material. Said containers shall be the sole and exclusive means for owners and operators of multiple dwellings within the City to dispose of garbage, rubbish or waste material. The containers will not be allowed on streets or boulevards. The containers shall be maintained and kept clean in accordance with the City's public health and sanitary regulations in Title 3 of this Code as such regulations may be from time to time amended, supplemented or replaced. The containers shall be located so that they may be sanitarily and conveniently collected in City sanitation vehicles. The containers shall be further located so as to: 1) not create a nuisance condition, 2) be out of sight from eye level view from the public right of way by locating the containers in the rear of the multiple dwelling, and 3) comply with all applicable setback requirements and easements. The containers may be required to be kept and stored on a concrete or asphalt surface and fully screened from view of adjacent properties and the public right of way by a fence or wall of at least six feet (6') in height and a minimum opaqueness of eighty percent (80%) whenever the Public Works Department finds good cause exists to impose such requirements to protect the general health, safety and welfare of the public. Provided, however, the Public Works Department may grant exceptions to the above requirements, as well as exception to the zoning regulations relating to placement of dumpsters where existing physical conditions do not make compliance practical.

D. Condominiums And Cooperatives: Subject to approval by the Department of Public Works, owners and operators of condominiums or cooperatives within the City shall have the option upon request of the condominium or cooperative association to either: 1) rent the containers provided by the City for the disposal of garbage, rubbish or waste material in accordance with subsection C of this Section and comply with the terms contained therein, or 2) to provide themselves with containers or plastic bags to receive and deposit for collection in accordance with subsection B of this Section and to comply with the terms therein.

E. Business Establishments: The City shall provide and rent to owners and operators of restaurants, stores and business establishments within the City containers for the purpose of disposing of garbage, rubbish or waste material. Said containers shall be the sole and exclusive means for owners and operators of restaurants, stores or business establishments, within the City to dispose of garbage, rubbish or waste material except as may be otherwise permitted by the Department of Public Works. The containers will not be allowed on streets or boulevards. The containers shall be maintained and kept clean in accordance with the City's public health and sanitation regulations in Title 3 of this Code as such regulations may be from time to time amended, supplemented or replaced. The containers shall be located so that they may be sanitarily and conveniently collected in City sanitation vehicles. The containers shall be located so as to: 1) not create a nuisance condition, 2) be out of sight from eye level view from the public right of way by locating the containers in the rear of the restaurant, store or business establishment, and 3) comply with all applicable setback requirements and easements. The containers may be required to be kept and stored on a concrete or asphalt surface and fully screened from view of adjacent properties and the public right of way by a fence or wall of at least six feet (6') in height and a minimum opaqueness of eighty percent (80%) whenever the public works department finds good cause exists to impose such requirements to protect the general health, safety and welfare of the public.

F. Institutions Of Higher Learning: Four (4) year institutions of higher learning shall be permitted to provide collection services of garbage, rubbish and waste material utilizing the institution's equipment and personnel. (Ord. 96-18, 10-21-1996)

3-4-3: COLLECTION AND DISPOSAL OF SOLID WASTE:

The city shall hereafter provide for the collection and disposal of garbage, rubbish, waste material, yard waste and recyclable material as deposited and stored as provided herein. Such refuse shall be collected from private dwellings as described in subsections [3-4-2B](#), C and D of this chapter and from business establishments as described in subsections [3-4-2E](#) and F of this chapter as deemed necessary. The city shall further provide for the transportation and disposition of said refuse by such means and in such manner as to ensure the protection of public health and to avoid the establishment of a public nuisance and to render safe, sanitary service to all residences or businesses requiring such service.

Except as specifically permitted in this chapter, no person or firm shall engage in collection and disposal of garbage, rubbish, waste material, yard waste or recyclable material in the city other than as authorized by the public works director to assist with collection during times of natural disaster or emergencies as declared by the mayor. (Ord. 96-18, 10-21-1996)

3-4-4: COSTS OF COLLECTION:

A. The cost of the collection and disposal of refuse from private dwellings, as described in subsections [3-4-2B](#), C and D of this chapter, shall become a charge against the occupant of each dwelling, to be payable monthly together with other public service charges as defined by the city. A fair and reasonable charge for the collection of the contents of the containers at each regular collection time from each dwelling, single-family or apartment shall be determined by the council.

B. The cost of the collection and disposal of refuse from business establishments, as described in subsections [3-4-2E](#) and F of this chapter, shall become a charge against each and every establishment serviced, and a fair and just rate for each establishment shall be approved by the council. This rate is to be determined by the type and amount of refuse to be collected from the establishment and to be payable monthly to the city. (Ord. 96-18, 10-21-1996)

3-4-5: PERMIT FOR SOLID WASTE HAULERS:

A. Rules And Regulations Established: Any rules and regulations necessary to regulate special permit holders may be from time to time promulgated by the council, and failure of the special permit holder to abide by such rules and regulations shall be just cause for the denial, suspension or revocation of the special permit. (Ord. 96-18, 10-21-1996)

B. Special Permit Required; Fee; Bond: The city council shall have the authority to issue a limited license for the sole purpose of hauling paper, loose cardboard, baled cardboard materials, iron and metal material, recyclable materials or such other specific materials that the council may from time to time approve. The limited license may be granted only by the council upon payment of a fee as established by the city's fee schedule to the city. Failure of the licensee to abide by such rules and regulations to be issued by the city shall be cause for the revocation of the license. A special license approved herein shall be issued for a period of one year and will be renewable annually on the payment of an additional license fee as established by the city's fee schedule for each succeeding year the council approves the extension of the license. In the event the license is for a period of less than a year, the entire fee for that year shall be nonrefundable. The licensee, when authorized by the city, may provide roll-off container service. In addition, any person or entity having such a special license shall be required on a monthly basis to file a report with the director of public works for the city setting forth the type of material hauled for that month, the actual quantity of each type of material by tonnage weight and where the material was disposed. These reports shall be due on or before the fifteenth day of the following month. The city council shall also have the authority to require the license holders under this section to file a bond or similar security acceptable to the city in an amount set by the city by resolution. Provided, however, that if the license holder in question has a similar bond or financial security filed with the county or state in an amount equal to or greater than the amount set by the city by resolution, no city bond shall be required. (Ord. 96-18, 10-21-1996; amd. Ord. 2007-30, 1-7-2008, eff. retroactive to 1-1-2008)

3-4-6: DISPOSAL SITES:

No garbage, rubbish, waste material, yard waste or recyclable material collected in the city shall be deposited in any place except such as shall be designated by the council. (Ord. 96-18, 10-21-1996)

3-4-7: PROHIBITED DEPOSITS:

It shall be unlawful for any person to deposit or cause to be deposited any garbage, rubbish, waste material, yard waste or recyclable material upon any street, alley, gutter, boulevard, park or other public place, or to throw or deposit the same in or upon any street, alley, gutter, boulevard, park or other public place, or in or upon any vacant lot or back yard; and it shall be unlawful to have, store, deposit or keep such material where animals shall have access thereto or feed thereon. It shall be unlawful for any person to deposit any garbage, rubbish, or waste material in any container designated for use by another. (Ord. 96-18, 10-21-1996)

3-4-8: PENALTY FOR VIOLATION:

Any person violating any of the provisions of this chapter, or violating any rule or regulation promulgated by the council and duly published, shall, upon conviction, be penalized in accordance with the provisions of section [1-4-2](#) of this code. Each day that a violation of this chapter or any rule or regulation promulgated hereunder, as aforesaid, continues shall be considered a separate offense punishable upon conviction as aforesaid. (Ord. 96-18, 10-21-1996)

3-4-9: RECYCLABLE MATERIAL:

A. Purpose: The purpose of this section is to reduce the amount of waste generated in the city by voluntary separation of recyclable materials.

B. Separation: Residents of residential dwellings up to twelve-plex residential units, or other buildings as authorized by the director of public works, may participate in the city's plan of separation of recyclable materials. The following materials may be separated from the normal garbage, rubbish and waste material collection if the materials have not been contaminated:

1. Newsprint.
2. Rinsed glass bottles and jars and other glass containers without rings and caps.
3. Aluminum cans.
4. Tin and steel cans.
5. Rinsed HDPE and PET plastics without rings, caps or lids.
6. Flattened corrugated cardboard.

C. Collection Of Separated Materials: The collection of separated materials shall be at such regular times as set by the city. Materials shall only be collected if set out in special recycling containers provided by the city and separated as follows: Within the special recycling container, glass, cans and acceptable plastics shall be separated and placed in separate paper bags. Newsprint and cardboard shall also be separated and placed within the special recycling container. The city, upon request, shall provide persons with the special recycling containers upon payment of an amount set by the city. (Ord. 96-18, 10-21-1996)

D. Rates: Any additional fee or rate, or discount, if any, for garbage collection for persons who participate in the collection of recyclable materials under this section shall be as established by the city's fee schedule. (Ord. 96-18, 10-21-1996; amd. Ord. 2007-30, 1-7-2008, eff. retroactive to 1-1-2008)

E. Antiscavenging Clause: Ownership of separated materials set out for collection by the city shall be vested in the city. It shall be unlawful and an offense against this section for any person, firm or corporation to pick up separated materials for his/her own use, except the owner, lessee or occupant of a residential dwelling may take back materials set out at that particular dwelling.

F. Corrugated Cardboard Recycling At Business Establishments: Business establishments may participate in the city's corrugated cardboard recycling program. Business establishments shall contract directly with a private waste hauler/recycler to provide collection and disposal of corrugated cardboard.

The containers to be used for the corrugated cardboard recycling program at business establishments shall be rented from the city by private waste haulers/recyclers. Said containers shall be the only containers used by owners or operators of business establishments within the City to dispose of corrugated cardboard recyclable materials. The containers will not be allowed on streets or boulevards. The containers shall be maintained and kept clean in accordance with the City's public health and sanitary regulations in Title 3 of this Code as such regulations may be from time to time amended, supplemented or replaced. The containers shall be located so as to: 1) not create a nuisance condition, 2) be out of the sight from eye level view from the public right of way and 3) comply with all applicable setback requirements and easements.

The City will invoice the private waste hauler/recycler for rental of the corrugated cardboard container. Any charges or details concerning collection and disposal or rebates for corrugated cardboard materials shall be determined between the business establishment and private waste hauler/recycler.

All monthly reports as set forth in subsection [3-4-5B](#) of this Chapter will be required of the private waste hauler/recycler. (Ord. 96-18, 10-21-1996)

3-4-10: COMPOSTING:

A. Composting, for purposes of this Section, is any aboveground microbial process that converts plant materials to organic soil amendment or mulch.

B. Composting is permitted in residential zoned districts, provided the following regulations are complied with:

1. Composting shall be conducted within an enclosed container not exceeding two hundred fifty (250) cubic feet and four feet (4') in height. The container shall be of durable material, such as wood, plastic, fiberglass or metal fencing material.

2. The compost container shall be located in the rear yard and placed no closer than twenty feet (20') to any habitable building and twenty feet (20') from the street on a corner lot.

3. A compost area may consist of, but is not limited to, yard waste, fruit or vegetable waste, garden waste, eggshells, coffee grounds, soil, fertilizer, flowers, or small shrub trimmings or twigs ($\frac{1}{4}$ inch diameter maximum) generated from the site on which the compost site is located. However, in no case are the following materials permitted in compost areas: meat, bones, grease, whole eggs, dairy products, and human or pet feces.

4. A compost area must not be established or maintained in a manner such that it creates a nuisance to adjacent properties. As part of regular maintenance, the compost area must periodically be mixed to promote efficient biological deterioration.

C. The City is authorized to maintain a composting site on City-owned property for the purpose of complying with the provisions of State law that provide that no yard waste may be disposed of in landfills. (Ord. 96-18, 10-21-1996)

3-4-11: YARD WASTE:

A. Purpose: The purpose of this Section is to reduce the amount of waste generated in the City by a separate collection of yard waste.

B. Definition: Yard waste for purposes of this Section shall include grass clippings, leaves and garden waste.

C. Collection Of Yard Waste: Yard waste will be collected and placed out for collection on the same day as regularly scheduled garbage collection provided that yard waste is to be put into clear plastic bags or nondisposable containers appropriately marked as yard waste.

D. Rates: Any additional fee or rate, if any, for garbage collection for persons who participate in the collection of yard waste under this Section shall be set by resolution of the City Council. (Ord. 96-18, 10-21-1996)