



500 CENTER AVENUE, BOX 779, MOORHEAD, MINNESOTA 56561  
(218) 299-5166 TDD 711

### DANCE PERMIT APPLICATION

Organization \_\_\_\_\_

Organization Address \_\_\_\_\_

Phone# \_\_\_\_\_ E-Mail \_\_\_\_\_

Applicant's Name \_\_\_\_\_

Applicant's Address \_\_\_\_\_

Applicant's Phone# \_\_\_\_\_ Cell Phone \_\_\_\_\_

Dance Location \_\_\_\_\_

Dance Floor Area (Description) \_\_\_\_\_

Date of Dance \_\_\_\_\_ Day of Week \_\_\_\_\_

Time of Event \_\_\_\_\_ to \_\_\_\_\_ Anticipated Number to Attend \_\_\_\_\_

Entertainment Provided By \_\_\_\_\_

College Administrator's Signature \_\_\_\_\_

**Annual Permit Fee**  
\$50.00

**Special Event Permit Fee**  
\$25.00

Security forces (2 police officers) must be present for each public dance held. Arrangements are to be made by calling the Patrol Division Commander, Moorhead Police Department at (218) 299-5111. This detail must be completed before final approval can be granted and a permit issued. Cost for security officers is the responsibility of the applicant.

Date \_\_\_\_\_ Signature \_\_\_\_\_

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#### WITNESSES:

The undersigned do hereby certify that they have known the person submitting the foregoing application for a permit to hold and conduct a public dance; that said applicant is of good and moral character and reputation in the community and has not, within five years prior to making application, been convicted of any felony, gross misdemeanor, or of any violation of the laws of the State of Minnesota relating to the holding and conducting of public dances, and is a proper and responsible person to receive a permit specified in said application.

\_\_\_\_\_  
**Witness**

\_\_\_\_\_  
**Witness**



MOORHEAD CITY CODE  
Title 2. BUSINESS AND LICENSE REGULATIONS  
Chapter 2. AMUSEMENTS  
Article E. DANCES

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**2-2E-1: DANCE PERMIT ISSUANCE PROCEDURE; FEES:**

- A. Applications for a public dance permit shall be made to the city clerk on forms provided by the city clerk and shall contain such information that the city clerk shall determine to be necessary for the issuance of such public dance permits, including specifically, the security forces to be provided by applicant for each public dance held.
- B. The city clerk shall review the application and, if it is found to be in order, shall refer it to the chief of police for approval of the security to be provided.
- C. The application shall then be forwarded directly to the council for action on the issuance of the public dance permit. (Res., 11-1-1982)
- D. The permits shall be issued on an annual basis or on a special event basis and the permits shall be issued upon the fees as established by the city's fee schedule. Fees for annual permits for Concordia College, Moorhead State University, Moorhead Area Vocational Technical Institute, and all schools within the city shall be waived by the council upon issuance of the permits. (Res., 11-1-1982; amd. Ord. 2007-30, 1-7-2008, eff. retroactive to 1-1-2008)
- E. The council shall have the authority to waive the permit fees under special circumstances.
- F. In all events, a special event dance permit shall be required for each dance held at the Moorhead armory and at the Moorhead sports center building. (Res., 11-1-1982)