

## How to Apply!

You may apply to be an election judge by completing the application below and mailing it to:

City of Moorhead  
Attn: City Clerk  
500 Center Avenue, Box 779  
Moorhead, MN 56561-0799

Or you may email a scanned application to:

cityclerk@cityofmoorhead.com

Or call 299.5166 option 3

\*If you are a college student, please provide your address and phone number at school.

## APPLICATION:

Name:
Address:
Primary Phone:
Email:

Please list top 3 precincts that you are interested in serving at with 1 being the most preferred.

### WARD 1

\_\_\_ Ward 1, Precinct 1: Believer Fellowship Church

\_\_\_ Ward 1, Precinct 2: Clay County Courthouse

\_\_\_ Ward 1, Precinct 3: Moorhead City Hall

### WARD 2

\_\_\_ Ward 2, Precinct 4: Moorhead Sports Center

\_\_\_ Ward 2, Precinct 5: Lutheran Church of Christ the King

\_\_\_ Ward 2, Precinct 6: Grace United Methodist Church

### WARD 3

\_\_\_ Ward 3, Precinct 7: First Presbyterian Church

\_\_\_ Ward 3, Precinct 8: Valley Christian Church

\_\_\_ Ward 3, Precinct 9: Bluestem Center for the Arts

### WARD 4

\_\_\_ Ward 4, Precinct 10: Triumph Lutheran Brethren Church

\_\_\_ Ward 4, Precinct 11: Brookdale Baptist Church

\_\_\_ Ward 4, Precinct 12: Lutheran Church of the Good Shepherd

\_\_\_ Ward 4, Precinct 13: Calvary Church at Village Green

## Party Affiliation:

- Democrat Party  
 Independence Party  
 Republican Party  
 No Party (Independent)  
 Other \_\_\_\_\_

I am available for the following Elections:

- Primary, August 14, 2018  
 General, November 6, 2018

I am available for the following shifts:

- 6:00 am—8:00 pm (ALL DAY)  
 6:00 am—3:00 pm  
 3:00 pm—8:00 pm

**Training Sessions: Must attend one!**

**Times will be determined at a later date.**

**Are you interested in serving as a Co-Head Election Judge?**  
(Must be available all day)

- Yes  No

**Are you interested in helping with Health Care Facility Voting?**

- Yes  No

**Notes:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# SERVE AS AN ELECTION JUDGE

PRIMARY ELECTION

AUGUST 14, 2018

&

GENERAL ELECTION

NOVEMBER 6, 2018

## Duties of an Election Judge



### Duties of an Election Judge

- Set up the polling place
- Operate voting equipment
- Direct voters to the correct line
- Register individuals to vote
- Ensure all qualified voters are permitted to vote
- Demonstrate how to vote
- Distribute ballots to voters
- Assist voters
- Close down polling place following voting
- Determine results after polls close
- Certify the polling place results

### Required Qualifications to be and Election Judge:

To be an election judge you must meet all of the following qualifications:

- You must be eligible to vote in MN
- You must be able to read, write, and speak English
- You cannot be a spouse, parent, child, or sibling of any election judge serving in the same precinct at the same time
- You cannot be a candidate or the spouse, parent, child, or sibling of any candidate on the ballot in that precinct

### Student Eligibility:

- College students at least 18-years-old may serve as election judges

### Desired Qualifications:

- Ability to communicate clearly with voters
- Comfortable with assisting and serving a diverse population
- Ability to remain impartial and not exert influence over voters
- Physical and emotional stamina
- Attention to detail
- General math skills
- Fluency in a second language