

HOW TO APPLY

You may apply to be an election judge by completing the application below and mailing it to:

**City of Moorhead
Attn: City Clerk
500 Center Ave, Box 779
Moorhead, MN 56561-0799**

Or you may email a scanned application to:

cityclerk@cityofmoorhead.com

Or call **218.299.5166 (option 3)**

*If you are a college student, please provide your address and phone number at school.

APPLICATION:

Name:
Address:
Primary Phone:
Cell Phone (if applicable):
Email:

Please list top 3 precincts that you are interested in serving at with 1 being the most preferred.

WARD 1

___ Ward 1, Precinct 1a: St. Francis de Sales Church

___ Ward 1, Precinct 1b: St. Francis de Sales Church

___ Ward 1, Precinct 2: Moorhead Center Mall

WARD 2

___ Ward 2, Precinct 3: Moorhead Youth Hockey Arena

___ Ward 2, Precinct 4: Triumph Lutheran Brethren Church

___ Ward 2, Precinct 5a: MSUM—Comstock Memorial Union

___ Ward 2, Precinct 5b: Grace United Methodist Church

WARD 3

___ Ward 3, Precinct 6a: Concordia—Knutson Campus Center

___ Ward 3, Precinct 6b: First Congregational United Church of
Christ

___ Ward 3, Precinct 7: First Presbyterian Church

___ Ward 3, Precinct 8: Valley Christian Church

WARD 4

___ Ward 4, Precinct 9: Calvary Church at Village Green

___ Ward 4, Precinct 10: Brookdale Baptist Church

___ Ward 4, Precinct 11: Brookdale Baptist Church

___ Ward 4, Precinct 12: Calvary Church at Village Green

Party Affiliation:

- Democrat Party
- Independence Party
- Republican Party
- No Party (Independent)

I am available for the following Election Day:

- General, November 8, 2016

I am available for the following shifts: *Please check both for full-day.*

- 6:00 am—3:00 pm
- 3:00 pm—8:00 pm

Upcoming Training Sessions:

Required attendance; held at the Clay County Courthouse, 807 11 St N, Moorhead, MN 56560.

- October 12, 2016

1:00—3:00 pm Election Judge Training

3:00—4:00 pm Head Judge Training

Are you interested in serving as a Co-Head Election Judge? *If yes, you will need to attend the Head Judge training noted above.*

- Yes No

Are you interested in helping with Health Care Facility Voting?

- Yes No

Notes: _____

SERVE AS AN ELECTION JUDGE (PAID POSITION)

GENERAL ELECTION

NOVEMBER 8, 2016

Duties of an Election Judge



Duties of an Election Judge

- Set up the polling place
- Operate voting equipment
- Direct voters to the correct line
- Register individuals to vote
- Ensure all qualified voters are permitted to vote
- Demonstrate how to vote
- Distribute ballots to voters
- Assist voters
- Close down polling place following voting
- Determine results after polls close
- Certify the polling place results

Required Qualifications to be and Election Judge:

To be an election judge you must meet all of the following qualifications:

- You must be eligible to vote in MN
- You must be able to read, write, and speak English
- You cannot be a spouse, parent, child, or sibling of any election judge serving in the same precinct at the same time
- You cannot be a candidate or the spouse, parent, child, or sibling of any candidate on the ballot in that precinct

Student Eligibility:

- College students at least 18-years-old may serve as election judges

Desired Qualifications:

- Ability to communicate clearly with voters
- Comfortable with assisting and serving a diverse population
- Ability to remain impartial and not exert influence over voters
- Physical and emotional stamina
- Attention to detail
- General math skills
- Fluency in a second language