

Moorhead Parks and Recreation

August 4, 2020

COVID-19 Preparedness Plan for Moorhead Parks and Recreation

Moorhead Parks and Recreation (MPR) is committed to providing a safe and healthy environment for all. To ensure we have safe and healthy facilities and programs, MPR has developed the following COVID-19 Preparedness Plan in response to the COVID-19 pandemic. Managers and staff are all responsible for implementing this plan.

MPR's COVID-19 Preparedness Plan follows the industry guidance developed by the State of Minnesota, which is based upon Centers for Disease Control and Prevention (CDC) and Minnesota Department of Health (MDH) guidelines for COVID-19, Minnesota Occupational Safety and Health Administration (MNOSHA) statutes, rules and standards, and Minnesota's relevant and current executive orders.

Ensure sick participants and workers stay home:

MPR provided training to all staff members about the sources of exposure to the virus, the hazards associated with that exposure, and appropriate protocols in place to reduce the likelihood of exposure.

The following policies and procedures are being implemented to assess participant and workers' health status prior to entering facilities and programs and for staff members to report when they are sick or experiencing symptoms: MPR will require youth and staff to stay home if they are feeling sick or if they have a sick family member in their home. Anyone who becomes sick or arrives sick will be sent home immediately. Covid-19 symptoms to look for include; a fever of 100.4 degrees F or higher, new onset of cough or shortness of breath.

Social distancing – Masks:

The plans and curriculum for the Park Program during the summer of 2020 have been adapted to allow for 6 feet between all staff and children. Parks staff will do whatever is possible to limit their close exposure to participants but we do anticipate that while working with children, there will be times when closer proximity will be necessary i.e., (providing first aid, assisting with the gripping of a golf club or baseball bat, etc.)

Youth who are five years old or younger will **not** be required to wear a mask; however, parents are welcome to send one with their child(ren). Masks are required to be worn by all other youth and staff, while inside. When providing first aid (inside or outside), a mask and gloves must be worn by staff or volunteers. Masks can be store bought or homemade.

Hygiene / source controls:

MPR shall reinforce personal hygiene habits with staff and youth participants.

- Wash hands with soap and water for at least 20 seconds, throughout the day.
- Reminded to cough or sneeze into elbow.
- Reminded to avoid touching their own eyes, nose, or mouth with unwashed hands.

- When soap and running water are unavailable, an alcohol-based hand rub with at least 60% alcohol will be used. There will be sanitizer in each equipment bag at baseball, and available in each Neighborhood Recreation Center.
- Each child is encouraged to bring their own refillable water bottle. There will be no water fountains available.

Cleaning and disinfection protocol:

MPR shall intensify cleaning, and disinfecting in accordance with CDC recommendations. All staff will follow a sanitizing schedule and checklist filled in after each task is complete. Staff will wear a mask and gloves while sanitizing.

- Bathrooms will remain open and available for use. They will be sanitized upon participant arrival and again midway through the neighborhood recreation center programs.
- Frequently touched objects and surfaces will be cleaned with a soap and water solution before sanitizing. This includes tables and chairs, door handles, bathrooms, equipment, and supplies.
- MPR will ensure adequate cleaning supplies are available including hand sanitizer, soap, paper towels, toilet paper, and approved cleaning, sanitizing, and disinfecting agents.
- MPR will ensure staff understand the cleaning procedures in place and how to use the supplies as per the label instructions.

Confirmed Case:

If there is a confirmed positive case of COVID-19 from a participant or staff, that program will be closed to allow time to conduct contact tracing and for a thorough sanitization of the facility. Additional information, including reopening of the program, will be sent to those affected.

If a participant has a confirmed positive case of COVID-19, they must be excluded from the program for 14 days after the onset of the symptoms. If a participant has been in close contact with a confirmed positive case, they must be excluded from the program for 14 days from the date of close contact. If a participant is living with a confirmed positive case, they must be excluded from the program for 14 days after that person ends home isolation. If there is a unique situation that doesn't fit any of these guidelines, the program supervisor will determine the length of exclusion.

Program Capacity and Miscellaneous Details:

The maximum number of participants per group is dependent upon the size of the location for the activity, with a maximum number of 15 per group for indoor activities, and up to 25 people per group for outdoor activities. Maximum participation counts are to include coaches, care givers, volunteers and parks staff.

Equipment / Supplies / Snacks:

- MPR will refrain from using shared equipment as much as possible.
- If supplies or equipment does need to be shared, they will be sanitized by staff between each group.
- Sports equipment will be sanitized at the end of each practice. Team sports will be assigned the same equipment bag for the duration of the program.

- MPR will not be providing any food or snack at programs. If your child needs a snack during program hours, we ask that they don't share with other children and they wash their hands before and after eating.

Athletic Program Requirements:

- No team huddles. Teams must follow social distancing guidelines.
- Pre-game coin flip, 1 coach per team with an official, all following social distancing guidelines. No hand shake.
- No touching or handshakes at the end of practices/game play. A tip of the hat to promote sportsmanship is appropriate.
- Spectators are allowed but expected to follow social distancing guidelines. No bleachers will be available to use. Bring a lawn chair or a blanket.
- Teams will be allowed to have 3-5 individuals in the dugout/benches at any given time (depending on the size of the area). A balance of players behind the fence or standing behind the area should be arranged with social distancing maintained at all times.
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- All are encouraged to wash their hands after each game and use hand sanitizer.

Communications and Training Practices and Protocol:

The MPR COVID-19 Preparedness Plan was communicated to all staff members, and necessary training was provided. Additional communication and training will be ongoing. Training will be provided to all staff members who did not receive the initial training and prior to initial assignment or reassignment.

Instructions will be communicated to all staff members, including employees, temporary workers, staffing and labor-pools, independent contractors, subcontractors, vendors, and outside technicians about protections and protocols, including: 1) social distancing protocols and practices; 2) practices for hygiene and respiratory etiquette; and 3) requirements regarding the use of masks, face-coverings and/or face-shields by staff members. All staff members will also be advised not to enter the workplace if they are experiencing symptoms or have contracted COVID-19.

Managers and supervisors are expected to monitor that the guidelines are being followed. All cleaning checklists and documentation of procedures will be monitored regularly by the Program Supervisors to ensure that the plan is being carried out effectively. This COVID-19 Preparedness Plan has been approved by MPR management, and will be updated as necessary.

If you feel these guidelines do not provide a safe environment for your child, then a full refund will be provided by contacting Moorhead Parks and Recreation office two business days before the first class.