



JOB DESCRIPTION

JOB TITLE:	Firefighter		
DEPARTMENT:	Fire	DIVISION:	
REPORTS TO:	Fire Captain		
SUPERVISES:	None		
FLSA STATUS:	Non-Exempt	EFFECTIVE DATE:	1/1/2018

POSITION SUMMARY

Under moderate direction, this protective service position performs basic work responding to emergency fire and medical related situations and hazardous material incidents, providing entry, suppression and rescue services, maintaining equipment and facilities, and related work as required. This position exercises no supervisory responsibilities.

ESSENTIAL FUNCTIONS: *The essential functions of the position include, but are not limited to the following major duties performed. Duties are listed from most to least important.*

- Responds to emergencies including fire suppression, emergency medical services, HAZMAT incidents, auto extrication, odor investigation, technical rescue, etc.
- Maintains fire apparatus and equipment; cleans fire station and maintains grounds.
- Assists in performing fire inspections for multi-unit rental housing and performs code enforcement activities.
- Coordinates prevention activities; conducts station tours for the public; presents community demonstrations and events.
- Performs other duties as requested.
- Attendance at off-site courses/trainings/seminars may be required.

Access to Not Public Data: This position may encounter not public data in the course of these duties. Any access to not public data should be strictly limited to accessing the data that are necessary to perform the duties. While data are being accessed, this position should take reasonable measures to ensure the not public data are not accessed by individuals without a work reason. Once the work reason to access the data is reasonably finished, this position must properly store the not public data.

MINIMUM REQUIREMENTS: *To perform this position successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the formal education, experience and training required.*

Education and Experience

- High School Diploma/GED; Associates/Technical degree in fire technology, or related field preferred

Training, Certificates, and Licenses

- Licensed Firefighter, State of Minnesota within one year of hire
- National Registry of EMT Certification
- State of Minnesota EMT Certification within one year of hire

- MN Firefighter 2 (or IFSAC Certifications or Pro Board)
- NFPA 472 Compliant HAZMAT Technician Training within one year of hire
- NIMS 700, 800, 100, 200 within one year of hire
- Fire Equipment Operator within one year of hire
- MN Fire Instructor 1 Certification within three years of hire
- Valid driver's license

KNOWLEDGE, SKILLS, and ABILITIES

General knowledge of firefighting techniques, procedures, equipment and methods; general knowledge of the street system, major buildings and physical layout of the City; general knowledge of fire prevention and pre-planning strategies and techniques; general knowledge of emergency medical techniques and procedures; general knowledge of technical firefighting principles and techniques, principles of hydraulics as applied to fire suppression; ability to understand and follow oral and written instructions; ability to establish and maintain effective working relationships with associates and the general public.

PHYSICAL REQUIREMENTS and WORKING CONDITIONS

This work requires the regular exertion of up to 25 pounds of force, frequent exertion of up to 100 pounds of force and occasional exertion of over 100 pounds of force; work regularly requires speaking or hearing and using hands to finger, handle or feel, frequently requires reaching with hands and arms, tasting or smelling, pushing or pulling and lifting and occasionally requires standing, walking, sitting, climbing or balancing, stooping, kneeling, crouching or crawling and repetitive motions; work requires close vision, distance vision, ability to adjust focus, depth perception, color perception, night vision and peripheral vision; vocal communication is required for expressing or exchanging ideas by means of the spoken word and conveying detailed or important instructions to others accurately, loudly or quickly; hearing is required to perceive information at normal spoken word levels and to receive detailed information through oral communications and/or to make fine distinctions in sound; work requires preparing and analyzing written or computer data, visual inspection involving small defects and/or small parts, using of measuring devices, assembly or fabrication of parts within arms length, operating machines, operating motor vehicles or equipment and observing general surroundings and activities; work occasionally requires wet, humid conditions (non-weather), working near moving mechanical parts, working in high, precarious places, exposure to fumes or airborne particles, exposure to toxic or caustic chemicals, exposure to outdoor weather conditions, exposure to extreme cold (non-weather), exposure to extreme heat (non-weather), exposure to the risk of electrical shock, working with explosives, exposure to vibration, wearing a self contained breathing apparatus and exposure to bloodborne pathogens and may be required to wear specialized personal protective equipment; work is generally in a moderately noisy location (e.g. business office, light traffic).

NOTICE

The above statements are intended to describe the general nature and level of work being performed by individuals employed in this job. They are not intended to be an exhaustive list of all duties and qualifications required of personnel in this job. The employer may and reserves the right to change the job description and establish, modify or eliminate job duties and responsibilities and jobs at its discretion with or without notice.

REVIEW/APPROVALS

I acknowledge reviewing this job description.

Employee

Date

I acknowledge reviewing and approving this job description.

Director

Date