

Please review this list to ensure that you have provided the required information. If you have any questions about completing this information, please contact Lieutenant Brad Penas at [brad.penas@moorheadpolice.com](mailto:brad.penas@moorheadpolice.com) or at 218-299-5128.

Release forms are required for every:

- High School you attended
- All post secondary schools (colleges, universities, technical colleges,)
- All law enforcement academies or formal training institutions
- All internships
- Your current employer(s)
- Each past employer
- Each professional license, permit, or certificate you have held
- Each occupational license, permit or certificate you have held
- For each driver's license you have ever held (each state)
- For each time you have been the subject of a pre-employment law enforcement background investigation
- Any law enforcement agency where your application for employment has been rejected
- Any law enforcement agency where you withdrew from further consideration for employment
- Each checking, savings or money market accounts
- The MN Department of Public safety's Data Practices release form
- A DD214 and GSA180 form for any military service

Have all transcripts sent directly from any high schools or colleges you attended to the address provided in the background investigation packet.

Send a photocopy to the department of any peace officer license(s) you hold or your certificate indicating that you are eligible to be licensed in Minnesota