



## **First steps in flood clean up**

**Step 1: Keep a “flood file.”** In order to maximize benefits, you should keep a record of damages and expenses (receipts and photos).

### **Step 2: Damage Assessment.**

**Call for an Initial Damage Inspection: 218-299-5424 Monday – Friday 8 am – 4:30 pm [Moorhead Building Codes]** If you have had any flood or waste water in your home, your first step is to call this number to schedule a **free inspection** that will assess damage and make sure your home is safe. This assessment is also important to learn whether utilities can be reconnected. If a Presidential Disaster Declaration is approved, you will be instructed to register with FEMA and a FEMA inspector will also contact you.

**Water and Electric Utility Reconnection: 218-299-5400 Monday – Friday 8 am – 4:30 pm; after hours call 218-299-5418 [Moorhead Public Service].** MPS will arrange to connect your water and electric utilities free of charge when they have been deemed safe. In some instances, a water test or electrical inspection will be needed. Call for details.

**Natural Gas Utility Reconnection: 800-895-4999 [Xcel Energy]** Xcel will reconnect natural gas to customers when the lines have been deemed safe. Get the damage inspection first to expedite this process.

### **Step 3: Recovery resources.**

- **File an insurance claim.** Even if federal aid is approved, you will be required to seek reimbursement from any private insurance or flood insurance policies you may have first. Please contact your insurance company right away to get this process underway.
- **Register with FEMA [Online](#),** or call 1-800-621-3362 or visit the Disaster Recovery Center at 1110 14<sup>th</sup> Street South, Moorhead (open 9 am to 7 pm Monday – Saturday).
- **Repairing/rebuilding your home.** Whether you are doing repair work yourself or hiring someone to help, you may need a permit from the City of Moorhead. When you get your free damage inspection, the building inspector can provide information about permits.