



Application Received: _____
Fee Received: _____
Staff Initials: _____

APPLICATION FOR ZONING AMENDMENT

APPLICANT INFORMATION

Name(s): _____

Mailing Address: _____

Telephone: _____ Fax: _____

E-mail Address: _____

PROPERTY OWNER INFORMATION (if different from above)

Name(s): _____

Mailing Address: _____

Telephone: _____ Fax: _____

E-mail Address: _____

REQUEST IS FOR: (check one or both)

_____ REZONING from _____ (existing zone) to _____ (requested zone)

_____ TEXT AMENDMENT of _____ (Section, chapter title and number)

PURPOSE OF ZONING AMENDMENT: _____

PROPERTY INFORMATION (For rezoning only; does not apply to text amendments.)

Describe Location: _____

Parcel Number(s): _____

Legal Description (attach if lengthy): _____

Applicant Signature(s) _____ Print Name _____ Date _____

Property Owner Signature(s) _____ Print Name _____ Date _____

Property Owner Signature(s) _____ Print Name _____ Date _____

SUBMIT APPLICATION AND SUBMISSION REQUIREMENTS TO:

Planning Department, 500 Center Avenue, Fourth Floor, PO Box 779, Moorhead, MN 56561-0779.

APPLICATION DEADLINE: A completed application with all submission requirements **must be received by 12:00 noon on the Tuesday two weeks prior to the scheduled Planning Commission meeting.**

APPLICATION SUBMISSION REQUIREMENTS: The following must accompany this application:

_____ Proof of Title to the property or written authorization from owner(s) if applicant is not the owner (for rezoning only)

_____ Application fee of \$300 is payable to the City of Moorhead.

If the applicant is requesting both a rezoning and a text amendment, the application fee is \$600 for both.

CRITERIA FOR CONSIDERATION: Section 10-1-3-A of the Moorhead Zoning Ordinance provides a process for amending the City Zoning Ordinance that requires the Planning Commission and Council to consider the following factors. **Please provide any information you want the reviewers to know about the proposed amendment.** The Planning Commission has the authority to request additional information as needed.

1. The proposed action is consistent with the specific policies and provisions of the official City Comprehensive Plan;
2. The proposed use is or will be compatible with present and future land uses of the area;
3. The proposed use conforms to all performance standards contained herein (i.e., parking, loading, noise, etc.);
4. The proposed use will not have an adverse effect upon the area in which it is proposed;
5. The proposed use will not depreciate the property value of the area in which it is proposed;
6. Traffic generation by the proposed use is within the capabilities of streets serving the property;
7. The proposed use can be accommodated with existing or future public services and facilities including parks, streets, and utilities, and will not overburden the City's service capacity.

Questions? Contact the City of Moorhead Planning Department at 218.299.5370.