

# City Of Moorhead

500 Center Avenue

Moorhead, MN 56560

Phone: 218-299-5390 Fax: 218-299-5399

Request for permit to work within City Property/Right-of-way

**1. Location** \_\_\_\_\_  
(Must supply valid physical address to be processed)

**2. Nature of Work** \_\_\_\_\_  
(Indicate below all items to be affected/disturbed and include information on drawing or plan of work to be done)

- |   |  |
|---|--|
| <input type="checkbox"/> Street Surface     | <input type="checkbox"/> Approach                                |
| <input type="checkbox"/> Boulevard          | <input type="checkbox"/> Traffic Control Devices                 |
| <input type="checkbox"/> Sidewalk/Bike Path | <input type="checkbox"/> Public Utility (sewer, water, electric) |
| <input type="checkbox"/> Curb & Gutter      | <input type="checkbox"/> Private Utility (Gas, Cable, Phone)     |

**3. Method of Installation (attach detailed description/sketch of intended work)**

- |                                    |                 |                         |
|------------------------------------|-----------------|-------------------------|
| <input type="checkbox"/> Boring    | # Feet _____    | Bore Pits _____         |
| <input type="checkbox"/> Trenching | # Feet _____    |                         |
| <input type="checkbox"/> Hole Only | Size Feet _____ | Street _____ Blvd _____ |

**4. Work to start date** \_\_\_\_\_ **Completion date** \_\_\_\_\_

**5. Will lane closure or traffic detouring be necessary? \_\_\_\_\_ Notification must be given 3 days prior to closure to alert city works and transportation. Upon approval closure may be implemented.**

**Application information (Please Print):**

Name \_\_\_\_\_ Phone \_\_\_\_\_  
Email \_\_\_\_\_ Fax \_\_\_\_\_  
Address \_\_\_\_\_

**Local Representative performing work (Please Print):**

Name \_\_\_\_\_ Phone \_\_\_\_\_  
Email \_\_\_\_\_ Fax \_\_\_\_\_  
Address \_\_\_\_\_  
Emergency after hours contact (24hrs) \_\_\_\_\_

**Party or Organization work being performed for (Please Print):**

Name \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_

Applicant shall contact the City of Moorhead for all required inspections and upon completion of work.

The permittee(s) agree to hold the City harmless from any and all damages claimed by reason of negligence, incompetence or mission on part of such person, firm or corporation in the performance of their work, the same to include, but not limited to careless guarding of excavation made by them failure to restore all public properties to as good a condition as they were before such work was done or for and damages growing out of negligence or carelessness of such listed person firm or corporation. The permittee(s) agree to warranty the work in accordance with city code.

Signed \_\_\_\_\_ Date \_\_\_\_\_