

**CITY OF MOORHEAD
PARK ADVISORY BOARD
Meeting Minutes
Tuesday, June 17, 2008
Hjemkomst Center**

1. CALL TO ORDER/ROLL CALL

Pursuant to due call and notice thereof, a regular meeting of the Moorhead Park Advisory Board was held at the Hjemkomst Center, Moorhead, Minnesota, on the 17th day of June 2008.

Members Present: Randy Bach, Mary Charlton, Lila Hazemann, Greg Lemke, Ron Schneider

Members Absent: Heidi Durand

Others Present: Larry Anderson, Parks and Forestry Division Manager; Holly Heitkamp, Recreation Division Manager

Visitors Present: Mark Hintermeyer, City Council Member; Larry Carlson, 1912 55th Avenue North, Moorhead; Trent Gerads, Boy Scouts, 301 7th Street, Fargo, ND; Bob Backman, Riverkeepers; Lynne Isaacson, 1326 2nd Street North, Fargo, ND.

2. RECOGNITIONS/PRESENTATIONS/INTRODUCTIONS

None

3. MINUTES – May 20, 2008

Lemke moved to approve the May 20, 2008 minutes, seconded by Bach. Motion carried by unanimous vote.

4. CITIZENS TO BE HEARD

All citizens present were speaking on an agenda item.

5. AGENDA AMENDMENTS

None

6. REPORTS

None

7. ACTION REQUESTED

a. Approve Master Plan for MB Johnson Park

A public meeting was held in regards to the preferred master plan for MB Johnson Park. Citizens were heard in regards to design and park use. Current users were concerned that with this plan there would be increased use of this park and they can no longer use this as an off leash dog park. Anderson informed these citizens that letting their dogs off leach was an illegal activity and enforcement would be stepped up whether there was additional use or not.

There continued to be discussion about placement issues of the amenities in the park. SRF was going to make the following changes; move the warming house to the north of the parking lot, and the skating rink and sledding hill will sit just east to southeast of the warming house.

Also discussed were the Phase 1 improvements that will hopefully be constructed this fall. The estimates for the amenities desired in this phase were higher than the approved funds. The engineering division was looking for alternate funding sources to pay for the utility work totaling \$125,000. There is also a possibility that the bids would come in lower than expected. A determination of what will be built will be decided once the bids are secured.

The Master Plan and Phase I Improvements were approved with the changes noted. Motion was made by Greg Lemke and second by Mary Charlton. The motion passed with unanimous approval. This plan will now be sent on to the Moorhead City Council for approval.

b. Approve 2009 Participant Fees

PAB reviewed the list of suggested increases to user fees and after much discussion determined that the best course of action was to raise all fees 3% across the board. A motion was made by Schneider and second by Bach. The motion passed with unanimous approval.

c. Approve 2009 Capital Improvement List

At the April 15th PAB meeting, members received a list of park amenities/capital improvements assembled by City staff, that are needed throughout the Moorhead Park System. At the May meeting, a tour of the Moorhead Parks was taken to determine the immediate needs in an effort to prioritize the list. Members were asked to submit their top ten priority items to Heitkamp or Anderson. Discussed at the June meeting was the priority list and what was viewed to be the immediate needs. A motion was made by Bach and seconded by Lemke that the capital improvement list be submitted to City Manager and Council with the most important item being maintenance of existing facilities and parks and the priority list considered for the remaining items and projects. The motion passed with unanimous approval.

d. July PAB Meeting

Due to a light agenda and vacation of members it was decided to cancel the July Meeting. The next meeting will be August 19, 2008.

8. UPDATES

Moorhead Youth Hockey Request: President of MYHA Board Brad Borgen meet with members and it was decided that they would not be pursuing the skate park area for the outdoor ice rink. They will be looking at the north side of the property to place this rink. There is a possibility that they will need this area for overflow parking.

9. ADJOURNMENT

Chair Schneider adjourned the meeting

Respectfully submitted by:

Holly Heitkamp
Recreation Manager
Moorhead Parks and Recreation