

**CITY OF MOORHEAD  
PARK ADVISORY BOARD  
Meeting Minutes  
Tuesday, November 20, 2007  
Hjemkomst Center, Elm Room, 4:00 pm**

**1. CALL TO ORDER/ROLL CALL**

Pursuant to due call and notice thereof, a regular meeting of the Moorhead Park Advisory Board was held at the Hjemkomst Center, Moorhead, Minnesota on the 20<sup>th</sup> day of November 2007.

**Members Present:** Ron Schneider, Diane Wray Williams, Randy Bach, Mary Charlton, Lila Hazemann

**Members Absent:** Heidi Durand

**Others Present:** Holly Heitkamp, Recreation Division Manager; Karen Stremick, Office Specialist

**Visitors Present:** None

**2. RECOGNITIONS/PRESENTATIONS/INTRODUCTIONS**

**3. MINUTES – October 16, 2007**

Charlton moved to approve the October 16, 2007 minutes, seconded by Bach. Motion carried by unanimous vote.

**4. CITIZENS TO BE HEARD**

A petition was given to Schneider from the residents in the Knapp Park area requesting an ice rink. It was signed by 48 residents, some adults and some children. The information will be forwarded to Larry Anderson.

**5. AGENDA AMENDMENTS**

Due to time constraints resulting from the Tree Lighting Ceremony, the Holiday Lights Parade and Larry Anderson's absence, Agenda Items 7a, 7b, and 7d will be tabled until the next meeting.

**6. REPORTS**

**a. M B Johnson – Planning Firm Recommendation**

The PAB discussed the three bid proposals that were received for preparing a master plan for MB Johnson Park. Bids were received by SRF Consulting Group, Inc for \$16,908, Hoisington Koegler Group, Inc for \$34,350 and Bonestroo for \$34,000 to \$37,000. The PAB discussed the various costs associated with each bid and the involvement SRF Consulting Group, Inc has had with MB Johnson as a result of their work on the Regional Park Framework Plan.

Bach motioned to accept the bid proposal from SRF Consulting Group, Inc to prepare a master plan for the development of MB Johnson Park, seconded by Wray Williams. All votes were in favor, the motion carried.

**b. Log Cabin Folk Art Building - Relocation**

Discussion continued regarding the future of the Log Cabin. Due to the structural condition of the Log Cabin it will remain closed until a decision is made. The PAB would like to relocate the Log Cabin and maintain its historical significance; however, did not know if funds could be made available for this project.

Wray Williams motioned to proceed with removing the Log Cabin from its current location at 314 4<sup>th</sup> Street South, Moorhead, Minnesota, seconded by Bach. All votes were in favor, the motion carried.

Charlton motioned to make the preservation of the Log Cabin the main priority when looking for alternative uses, seconded by Hazemann. All votes were in favor, the motion carried.

**7. UPDATES**

**a. Matson Field Renovations**

Item tabled until next meeting

**b. Centennial Athletic Complex Improvements**

Item tabled until next meeting

**c. Golf Course Survey Results**

The PAB was provided with the questions and results of the year end golf survey. There was no discussion.

**d. Improvements Identified for Neighborhood Parks**

As requested by the PAB, they were provided with a five year plan for capital improvement projects that needed funding within the Moorhead Park System. The projects ranged from bike path and bridge repair and replacement to park planning and park structures.

**9. ADJOURNMENT**

Chair Schneider adjourned the meeting

Respectfully submitted by:

Karen Stremick  
Office Specialist  
Moorhead Parks and Recreation