

**CITY OF MOORHEAD  
PARK ADVISORY BOARD  
Meeting Minutes  
Tuesday, August 14, 2007  
Hjemkomst Center, 2:00 pm**

**1. CALL TO ORDER/ROLL CALL**

Pursuant to due call and notice thereof, a regular meeting of the Moorhead Park Advisory Board was held at the Hjemkomst Center, Moorhead, Minnesota, on the 14<sup>th</sup> day of August 2007.

**Members Present:** Ron Schneider, Heidi Durand, Diane Wray Williams, Lila Hazemann, Mary Charlton

**Members Absent:** Randy Bach

**Others Present:** Holly Heitkamp, Recreation Division Manager; Larry Anderson, Parks/Forestry Division Manager; Karen Stremick, Office Specialist

**Visitors Present:** Greg Salvevold; Del Jordahl and Rich Wiemken, R.L. Engebretson Architects; Mark Hintermeyer, City Council Member; Greg Salvevold, Joe Baker, and Jeff Miller, Field of Dreams Committee; Cindy Gray, SRF Consulting; Justin Kristan, FM Metro COG

**2. RECOGNITIONS/PRESENTATIONS/INTRODUCTIONS**

It was announced that Heidi Durand gave birth to a baby boy, Colin Durand.

**3. MINUTES – June 19, 2007**

Charlton moved to approve the June 19, 2007 minutes, seconded by Hazemann. Motion carried by unanimous vote.

**4. CITIZENS TO BE HEARD**

None

**5. AGENDA AMENDMENTS**

None

**6. REPORTS**

**a. Matson Field**

Representatives from the Field of Dreams Committee, a citizens group interested in Moorhead baseball, and R.L. Engebretson Architects presented information on the proposed improvements to Matson Memorial Field. The project will consist of three phases. Phase I would include demolition of the existing dugouts and grandstand and the construction of the new dugouts, improved drainage system, retaining wall and netting. Phase II would include the construction of the upper and lower level areas, including seating areas, ramps and the concession expansion. Phase III would include the roof and plaza area.

Improvements were last done at Matson Memorial Field in 1989 and the facility is in need of updating. The total cost of the proposed project is \$1.8 million. Moorhead Baseball is requesting \$150,000 in financial support from the City for Phase I of the project, with a projected completion date of December 2007. Additional funding would come from sponsorships, naming rights, seat sales, grants and donations.

Durand motioned for the Park Advisory Board to support the plans submitted by the "Field of Dreams Committee" for Phase I at Matson Memorial Field, seconded by Hazemann. All votes were in favor, the motion carried.

Wray Williams motioned for the Park Advisory Board to suggest financial support from the City in the amount of \$150,000 for Phase 1 of the Matson Memorial Field improvements, seconded by Charlton. All votes were in favor, the motion carried.

**b. Regional Park Framework Plan**

Cindy Gray was present to submit the final copy of the Regional Park Framework Plan. The report focuses on the regional and sub-regional parks; however, neighborhood parks are not listed. The report bases priority for improvement based on safety, image, and community elements. Approximate costs are listed on high priority items.

The PAB was in agreement that along with community input, this document will be an extremely helpful guideline in planning future park development.

Charlton motioned to accept the Regional Framework Plan for use as a tool in future park development, seconded by Durand. All votes were in favor, the motion carried.

**7. UPDATES**

**a. 2008 User Fee Changes**

It was announced the City Manager recommended additional fee increases in golf for 2008 that were not part of what was approved by the PAB. The operating budget for golf did not balance with the suggested increase; therefore an additional dollar per round will be forwarded to City Council for approval. The PAB supported a \$.50 increase on rounds of golf.

**b. 2008 Capital Improvement Recommendations**

The PAB was given copies of the Capital Improvement recommendations from the City Manager that will be submitted to City Council for approval.

**c. Centennial Athletic Complex/Sports Center**

Park Advisory Board received an update on improvements to the Centennial Athletic Complex and the Moorhead Sports Center. It was decided to have the September 18, 2007 Park Advisory Board meeting at the Moorhead Sports Center and include a tour of that facility.

**d. Southside Regional Park**

The Minnesota Commissioner of Finance, Tom Hanson stopped in Moorhead on Monday August 13, 2007 to review Capital Construction Project requests that have been submitted. The City, through the Minnesota Amateur Sports Commission, is requesting \$4 million of funding assistance for the Southside Regional Park. This would expand the Soccer Complex into the Northwest Minnesota Regional Athletic Complex.

Paul Finstad from the YMCA has requested that they address the Park Advisory Board with an update on their work towards a Moorhead location next to the Southside Regional Park.

**8. FOR YOUR INFORMATION**

- The Executive Director of the Heritage Hjemkomst Interpretive Center, Dean Sather resigned to take another position. Maureen Kelly –

Jonason V.P of the Board of Directors is currently managing day – day operations while they search for a replacement.

- Playgrounds in the following neighborhood parks are in the process of being replaced: Hansmann, 5-9, Ridgewood, and Riverview Estates Parks.
- Village Green Golf Professional, Russ Nelson was recently inducted into the North Dakota Golf Hall of Fame.
- The back nine holes of Village Green Golf Course will be closing for the season September 4<sup>th</sup>. This closure will allow work crews from Moorhead Public Service to install a water line through the course, to service the water needs of the residents in south Moorhead. Maintenance crews will take this opportunity to rework the sand bunkers and aerate the greens, tee boxes and fairways twice.
- Construction has begun on the renovations to the Ice House behind the Comstock Historical House. This property is owned by the Minnesota Historical Society (MHS) who has hired YHR Partners out of Moorhead to manage this project for them. The City of Moorhead has a contract with MHS to manage day to day operations for them at the Comstock House but we are not managing the renovation project.

## 9. ADJOURNMENT

Chair Schneider adjourned the meeting

Respectfully submitted by:

Karen Stremick  
Office Specialist  
Moorhead Parks and Recreation