

**CITY OF MOORHEAD
PARK ADVISORY BOARD
Meeting Minutes
Tuesday, May 15, 2007
Hjemkomst Center, Elm Room**

1. CALL TO ORDER/ROLL CALL

Pursuant to due call and notice thereof, a regular meeting of the Moorhead Park Advisory Board was held at the Hjemkomst Center, Moorhead, Minnesota, on the 15th day of May 2007.

Members Present: Ron Schneider, Heidi Durand, Diane Wray Williams, Randy Bach

Members Absent: Mary Charlton, Lila Hazemann

Others Present: Holly Heitkamp, Recreation Division Manager; Larry Anderson, Parks/Forestry Division Manager; Karen Stremick, Office Specialist

Visitors Present: Harry Fillafer, Horseshoe Club, Mark Hintermeyer, City Council Member

2. RECOGNITIONS/PRESENTATIONS/INTRODUCTIONS

The PAB was introduced to Randy Bach. Bach has replaced Gloria O'Donnell on the PAB.

3. MINUTES – January 16, 2007

Wray Williams moved to approve the April 17, 2007 minutes, seconded by Durand. Motion carried by unanimous vote.

4. CITIZENS TO BE HEARD

None

5. AGENDA AMENDMENTS

The following items were added to the agenda:

- 6(a1) Horseshoe Update
- 6(d) Sports Center Update
- 6(e) Youthworks Update
- 6(f) Southside Dog Park
- 6(g) Hands Across the Sea

6. **REPORTS**

a1. **Horseshoe Update**

Harry Fillafer, representing the Horseshoe Club, appeared before the PAB to discuss the construction of a shelter for the horseshoe pits. This has been requested by the Horseshoe Club for many years. Cleary Building Systems has estimated the cost of the shelter to be approximately \$95,000.

Wray-Williams motioned for the Park Advisory Board to support the building of shelter for the horseshoe pits and to look for funding in Unallocated Council Discretionary Funds from 2007 or Capital Improvement Funds in 2008, seconded by Durand. All votes were in favor, the motion carried.

a2. **Procedures Review for Special Events and Hjemkomst Center**

The PAB reviewed the proposed procedures for Special Events and the Hjemkomst Center.

Durand motioned to accept the proposed procedures for Special Events and the Hjemkomst Center, seconded by Bach. All votes were in favor, the motion carried.

b. **User Fees**

The proposed Parks and Recreation Fees for 2008 were reviewed by the PAB. The suggested fees are based on a comparison of fees in the surrounding areas.

Future suggestions included:

- Charging by the diamond at Centennial Field
- Ice rental at the Moorhead Sport Center to be the same amount for Prime and Non-Prime Ice to everyone.

Discussion was raised concerning the payment split for youth camps. The youth camp coaches are contract employees with the City of Moorhead. The current contract payment is a 70/30 split of the registration revenue between the coach and the City. The coaches have requested the split be changed.

Bach motioned to accept the proposed 2008 fees and submit to City Council for approval, seconded by Wray-Williams. All votes were in favor, the motion carried.

c. Capital Improvement Recommendations

Staff reviewed the Capital Improvement proposals for 2008. Larger improvements included various improvements and additions to local parks and facilities. PAB supported the proposed Capital Improvement requests as long as it coincided with the Park Master Plan still being developed.

\$650,000 worth of improvements at Matson Field are being suggested by members of the Legion Baseball Association, with the bulk of the funds coming from private donations. Some suggested improvements could include new grandstands, locker rooms, bathrooms, concessions, netting and dugouts. This group may be contacting the City for assistance either financially or in kind.

Wray-Williams motioned to accept the proposed 2008 Capital Improvement Fees and submit to City Council for approval, seconded by Durand. All votes were in favor, the motion carried.

d. Sports Center Update

It was announced that the construction at the Moorhead Sports Center is ahead of schedule. The approved contingency for the project was \$140,400 and recommended change orders to date are \$67,634. If the budget for this project continues to stay on track, it is possible that the Construction Manager may suggest that a new main entrance be added to the project. This decision will be based on the availability of funds and cost of the additional work.

e. Youthworks Update

Due to the variety of languages spoken within the community we will now be having the rules for the pool and park programs translated into a variety of languages. The hope is that this will help alleviate problems that we are having with communication and expectations.

The Youthworks program will remain at the Romkey Neighborhood Recreation Center and special events will be coordinated with Centro Cultural.

f. Southside Dog Park

Citizens have requested a dog park on the south side of Moorhead. Discussion was held that this would go on our very long list of requests.

g. Hands Across the Sea

The "Hands Across the Sea" reception will be held on June 20, 2007. This celebration will include a burial of two time capsules. A new capsule and a time capsule from 1986 that was unearthed during the Hjemkomst Center renovations. This ceremony will acknowledge the contributions to the roof project by the FMCVB and the match grant from the State of Minnesota. It will also acknowledge the completion of the Mosaic Wall.

h. Disc Golf

Heitkamp announced there have been complaints received regarding the Disc Golf Course at Woodlawn Park. Neighbors have made complaints regarding some of the behaviors of the people playing disc golf. The Police Department was notified and will provide additional enforcement.

7. UPDATES

a. 100 Acre Park Update/Regional Soccer Complex

It was announced that the design to the 100 Acre Park Complex was revised and additional land added to the southeast corner of the park to allow for additional soccer fields. These additional fields would qualify the park as a Northwest Regional Soccer Complex with the Minnesota Amateur Sports Commission. The re-design make this complex eligible for State of Minnesota Grants. The north side of the park would remain basically unchanged. Staff will submit their grant application before the Amateur Sports Commission on May 29, 2007.

b. Centennial Park Improvements Being Bid

Anderson announced that the asphalt work at Centennial Fields has gone to bid. He also announced that the land adjoining Centennial Park, on the south side, had been obtained by the City for future expansion of this facility.

c. Dates and Times of Summer PAB Meetings

The PAB discussed changing the meeting time of the PAB Meetings during the summer months. It was decided that during the months of June, July and August that the meeting time will change from 4:00 pm to 2:00 pm. The date of the meeting will remain the third Tuesday of the month.

8. FOR YOUR INFORMATION

a. Hjemkomst Center Back in Full Swing / Trollwood Unveiling a Vision

Articles published in the Fargo Forum were included in the PAB packet

b. Summer Activities

A listing of upcoming summer activities was distributed to the PAB.

c. June PAB Meeting

The June PAB Meeting will consist of a bus tour of the Moorhead Parks. The tour will begin at the Hjemkomst Center, on June 19, 2007 at 2:00.

9. ADJOURNMENT

Chair Schneider adjourned the meeting

Respectfully submitted by:

Karen Stremick
Office Specialist
Moorhead Parks and Recreation