

MOORHEAD AIRPORT COMMITTEE

Meeting Minutes Wednesday April 18, 2007 Moorhead Airport

Members Present: Dale Niemi, Konrad Olson, Randy Harms, and Swede Stelzer.

Members Absent: Steve Bono and the open position.

Others Present: Kal Skadberg, Airport Manager; Brian Martin, MFS; Peter Doll, Manager of Development Services; Kristie Leshovsky, Community Services Planner; Jackie Engel, Office Specialist; Bill Forbes, Private Hangar Owner

1. Call to Order

Chair Harms called the meeting to order at 4:09.

2. Agenda Amendments

Doll asked that the following items be placed under "Old Business": Capital Improvement Plan, Zoning Board, Environmental Impact Statement and Contracts.

3. Meeting Minutes

There were no minutes presented to the committee.

4. Citizens Addressing Committee

No citizens came forward

5. Report of Airport Manager

Fuel Sales: Skadberg informed the committee that the fuel sales were up by 246 gallons over last year.

He reported the fuel sales as follows:

	March 07
100LL	2,893
Jet A	112

Miscellaneous: Skadberg stated that he was concerned about the plans for the building for the pay loader. He stated that some nights it froze up and had to be put in a heater hanger in order to get it started.

6. Old Business

A. Hangar Moisture Problems

Information was passed out to the board regarding the study that was done on the soil in 2004.

Doll stated that he wanted the board to read the information from the study and bring it back to the May meeting for discussion. Doll added that the budget process gets underway in June so he would like to have some recommendations for the budget on what the committee would like to see done with the moisture/floor problems.

Doll stated that recommendations will be brought to a consultant and budgeting will be done accordingly. Doll stated that this project will be paid for by 100% local dollars.

B. Capital Improvement Plan (CIP)

Doll stated that the CIP has been finalized. They will start design of the snow removal equipment storage building now and in July 2007 should have the funding for that. Doll stated that they are planning a 40' x 80' building.

C. Zoning Board

Doll stated that they have been given the ok to reconvene the zoning board. Doll stated that proper zoning will improve the grant funding opportunities.

D. Environmental Impact Statement

Doll stated that some red flags have been thrown because it seems that the airport is taking too much farm land. Doll stated that agencies still have time to respond. The amount of farmland concern raised will likely go away once the agency raising the concern realizes that there is no shortage of agricultural land in the Moorhead area.

E. Contracts

Doll stated that the FBO contracts have been given out to the contractors. Doll added that both parties have responded and they are working at getting them finished. Doll stated that he would like to see the primary done at the same time as the secondary because they are related.

Stelzer stated his concern that it has taken so long to get the contract in place. Stelzer added that he would like to see Moorhead Flight Support's contract extended.

Doll stated that it is his understanding that the secondary FBO contract is in verbal agreement but has to be written up.

Olson asked again about getting Niemi Aviation some kind of waiver so that they can get what they need going to operate. Doll stated that he feels that it is days away from being complete, so do not need to look into any interim solutions.

Niemi asked if Doll had a guess as to when the land lease agreements would be complete. Doll asked if Niemi was interested in a commercial lease or a residential lot, because those are two totally different items. Niemi said that he would like to see the City over look that they are on a noncommercial lot. Doll stated his concern with something happening on a City owned lot. Doll stated there are certain minimum operating standards that they should operate by. Niemi stated that he felt that the City should be more flexible with their operating procedures.

7. New Business

A. South Facing Hangar Application

A draft application was handed out to the committee for renting a south facing hangar. Since the south facing hangars are the most desirable, an application was created so if people meet certain criteria, they will go on a list for receiving the next open hangar.

The committee discussed areas of the application that needed some tweaking. Stelzer felt that the gasoline allocation didn't have enough

weight on it. After some discussion by the board, there were a couple of areas that suggested changes were made.

Martin stated that he would like to see another t-hangar building built soon because they have 6 people on a waiting list for the next available.

8. Adjournment

The meeting was adjourned at 5:14 p.m.