

MOORHEAD AIRPORT COMMITTEE

**Meeting Minutes
Wednesday April 12, 2006
Moorhead Airport**

Members Present: Konrad Olson, Randy Harms, Dale Niemi Steve Bono and Beth Grosen

Members Absent: Nancy Hanson and Swede Stelzer

Staff Present: Jackie Engel, Office Specialist and Peter Doll

Others Present: Tom Foster, SEH; Jason Nordby, Airport Manager; and Brian Martin, Moorhead Flight Support.

1. Call to Order

Chair Harms called the meeting to order at 4:10.

2. Agenda Amendments

Introduction of new member: Beth Grosen introduced the newest member of the committee, Steve Bono. He is an air traffic controller at Fargo's Hector Airport.

Grosen informed the members that this would be her last meeting. She will be leaving the City after 20 years to work as a Senior Projects Coordinator in Economic Development for the City of Minneapolis.

3. Meeting Minutes

There were no minutes distributed at the meeting.

4. Report of Airport Manager

Aircraft Rental:

	Company Owned <u>Planes</u>	Non-Company Owned <u>Planes</u>	<u>Pilot Services</u>
March	48.3 hrs	3.6 hrs	51.3 hrs

Fuel Sales: Nordby stated that fuel sales are increasing over 2005.

	<u>March 06</u>
100LL Fuel	2,462.7
Jet A Fuel	296.0

Maintenance: Nordby stated that they have 4 concurrent annuals this month. Each annual pays them \$600 and up Nordby added.

Miscellaneous: Nordby stated that the beacon went down and he had to replace the motor. Also Nordby added that two motors are needed for hangar doors.

Nordby announced to the committee that he has resigned as the Airport Manager. This will be his last month with Moorhead Flight Support.

5. Old Business

There was no "Old Business" on the agenda.

6. New Business

A. Update on Projects

Tom Foster from Short Elliot Hendrickson, Inc (SEH) came to the meeting to tell the committee about the progress of the projects that are currently in process.

Cross-wind Runway: Foster told the committee that SEH has contracted with the City for rezoning of the airport. Foster added that SEH did a study on the cross-wind runway and what would be a better alignment of it. After trying four different layouts, it was decided that the cross-wind runway would be best placed due north and south. Foster stated that the current runway is 4,300 feet long with the capability to be made 5,000 feet in length in the future.

A/D Building: Foster stated that SEH is in the process of creating a plan for a new Arrival/Departure building. Foster showed the committee a draft of the layout. Foster stated that the City's local funds are limited to \$100,000, which would mean about a \$400,000 building. Foster added that the building needs to be a public building in order for it to be fundable by the FAA.

Taxiway for Private Hangars: Foster showed the proposed design of the taxiway for the second row of private hangars.

Foster stated that 90% of the cost is fundable by the FAA, which means that \$17,000 will be funded by the City and \$160,000 will be funded by the FAA.

Grosen stated that there has been some concern about drainage. Foster stated that the ditch will follow grade of taxiway toward the west. Martin talked about the possibility of adding drain tile.

Olson asked if there is a provision for future storm sewer. Grosen stated that storm sewer will eventually be installed, but not in the near future.

Olson asked what will happen to the current A/D space. Grosen stated that the plan is to lease the space for an aviation type business.

Martin stated that he would like SEH to explore the possibility of having an FBO hangar attached to the A/D building. Martin also asked about getting a larger fuel tank. Foster explained that quotes should be obtained and then add it to the project with the funding request.

7. Adjournment

The meeting adjourned at 5:00 pm.

Respectfully Submitted,

Jackie Engel
Office Specialist