



MOORHEAD CITY CODE

Title 2: BUSINESS AND LICENSE REGULATIONS

Chapter 6: SERVICE BUSINESSES

Article A: TAXICABS/LIMOUSINES

2-6A-1: LICENSE REQUIRED, APPLICATION:

- A. License Required: No person shall operate a taxicab business or limousine service without a license therefor.
- B. Application: Any person who desires to operate a taxicab business or limousine service may make application in writing to the city clerk, which application shall specify:
 - 1. The name and address of the person. If other than an individual applicant, shall state the names and addresses of other individuals owning an interest in such business, and if a corporation shall give the names and addresses of the officers and directors thereof.
 - 2. The name and ownership of the vehicle for which the license is desired, including the name of the manufacturer, the motor and serial number, the body type, the year when made and the number of passengers such vehicle will accommodate.
- C. Expiration: All licenses issued by the city of Moorhead, unless sooner revoked by the city of Moorhead, will expire on December 31 of each year. All licenses that are allowed to expire will be subject to cancellation within five (5) days after expiration. If the licensee applies for a renewal following the expiration of a license, a late fee, as established by resolution of the city council, shall be applied. (Ord. 2013-14, 8-12-2013)

2-6A-2: LICENSE FEES:

If the application is granted, the applicant shall pay to the city clerk the sum as established by the city's fee schedule as a license fee. Any license issued under the provisions of this article shall be for a term in accordance with section [2-1-6](#) of this title. No license shall be transferred unless application is made to and approved by the city clerk. (Ord. 2013-14, 8-12-2013)

2-6A-3: INSURANCE REQUIRED:

Before a taxicab license is issued by the clerk, and at all times effective during such licensed period, the licensee shall have and maintain public liability and bodily injury insurance in the amount of one hundred thousand dollars (\$100,000.00) for any one person and three hundred thousand dollars (\$300,000.00) for two (2) or more persons injured in any one accident, as well as fifty thousand dollars (\$50,000.00) property damage insurance. Such insurance shall cover all passengers carried by the insured licensee and shall be for public taxicab purposes. All such policies shall contain a clause providing for ten (10) days' written notice to the city clerk before cancellation, and a memorandum of such insurance shall be furnished to the city before a license is issued. (Ord. 2013-14, 8-12-2013)

2-6A-4: VEHICLE RESTRICTIONS:

- A. Number Of Vehicles: The city clerk, in granting a taxicab/limousine license, shall have the power to limit the number of vehicles to be operated under any such license; and, in his/her discretion from time to time, to increase or decrease the number of vehicles which any licensee may be permitted to operate. No person shall be granted more than one license for the operation of a taxicab business.
- B. Condition Of Vehicles: Every holder of a license under this article shall keep such vehicles in good serviceable condition so that each vehicle may be safely operated at all times without endangering the safety or property of the passengers carried or other persons. The licensee shall from time to time have the vehicles inspected by a competent and experienced mechanic and shall produce a record of such inspection to authorized city personnel during regular business hours. The license for the operation of any vehicle not kept in a safe and serviceable condition may, upon ten (10) days' mailed notice, in the discretion of the council, be revoked. (Ord. 2013-14, 8-12-2013)

2-6A-5: TAXICAB RATES:

Each applicant for a taxicab license shall file with the city clerk, before a taxicab license is issued or renewed, a schedule of proposed rates to be charged by the applicant during the license period for which the application is made. The schedule of proposed rates, or a compromise schedule thereof, shall be approved by the city clerk before granting the license. Such schedule shall be posted in a conspicuous place in the taxicab in full view of passengers riding therein. Nothing in this section shall prevent a taxicab licensee from petitioning the city clerk for a review of such rates during the license period, and the city clerk may likewise consider such petition and make new rates effective at any time. No taxicab licensee shall charge rates varying from those approved by the city clerk. (Ord. 2013-14, 8-12-2013)

2-6A-6: TAXICAB STANDS:

Licensed taxicabs/limousines may stand while waiting for employment at such places as the council may from time to time specify. (Ord. 2013-14, 8-12-2013)

2-6A-7: LOST ARTICLES:

Whenever any package, money, articles of baggage or goods of any description are left in or on any licensed vehicle for the conveyance of passengers, or when any package or article is left in the custody of the driver of any such vehicle, such driver shall, upon the discovery of such package or article, deliver it at the police station into the hands of the officer in charge of the station, unless the package or article shall be sooner delivered to the owner or to the order of such owner. (Ord. 2013-14, 8-12-2013)

2-6A-8: TAXICAB/LIMOUSINE DRIVERS:

- A. License Required, Fees: No person shall drive, operate, use or cause to be used upon the streets of the city a taxicab or limousine unless the person driving the vehicle is properly licensed in accordance with Minnesota law.
- B. Hours Of Drivers: No driver shall be permitted to drive any vehicle carrying passengers for more than twelve (12) hours in any one 24-hour period.

- C. Driver Standards: Every taxicab operator must, on a yearly basis, verify that each taxicab driver in their employ meets the following standards:
1. Is a citizen of the United States or an alien admitted for permanent residence, or who has otherwise obtained work authorization from the U.S. citizenship and immigration services;
 2. Is the holder of a valid driver's license authorizing operation of the licensed vehicle;
 3. Is able to read and speak the English language sufficiently to converse with the general public, to understand highway traffic signs and signals in the English language, to respond to official inquiries, and to make entries on reports and records;
 4. Is eighteen (18) years of age or over;
 5. Has obtained and provided a doctor's certificate, effective for three (3) years, indicating the applicant is free from any infirmity, physical or mental, which would render the applicant unfit for the safe operation of the licensed vehicle;
 6. Has a driving record, at least for the past three (3) years, clear of:
 - a. A license cancellation under Minnesota statutes section 171.14, a revocation under Minnesota statutes sections 169A.52 and 171.17, or a suspension under Minnesota statutes section 171.18;
 - b. A conviction for operating a motor vehicle without insurance under Minnesota statutes section 169.797;
 - c. A conviction for driving a motor vehicle without a valid license for the class of vehicle driven under Minnesota statutes section 171.02;
 - d. A conviction for driving under the influence of alcohol or a controlled substance under Minnesota statutes section 169A.20, or an ordinance that conforms to that section; and
 - e. A conviction for alcohol related driving by a commercial vehicle driver under Minnesota statutes section 169A.20, subdivision 1, clause (6); and
 7. Has a criminal record clear of any conviction:
 - a. As a habitual offender for driving under the influence of alcohol or a controlled substance under Minnesota statutes section 169A.24 or 169A.25; and
 - b. Of a crime or anticipatory crime against persons, or a crime or anticipatory crime. The following offenses are crimes against persons and are listed with the section, subdivision, or chapter number showing where the offense is found in Minnesota statutes, as they may be amended from time to time:
 - (1) Attempts, 609.17;
 - (2) Conspiracy, 609.175;
 - (3) Murder in the first degree, 609.185;

- (4) Murder in the second degree, 609.19;
- (5) Murder in the third degree, 609.195;
- (6) Manslaughter in the first degree, 609.20;
- (7) Manslaughter in the second degree, 609.205;
- (8) Criminal vehicular homicide and injury, 609.21;
- (9) Assault in the first degree, 609.221;
- (10) Assault in the second degree, 609.222;
- (11) Assault in the third degree, 609.223;
- (12) Assault in the fourth degree, 609.2231;
- (13) Great bodily harm caused by distribution of drugs, 609.228;
- (14) Use of drugs to injure or facilitate crime, 609.235;
- (15) Simple robbery, 609.24;
- (16) Aggravated robbery, 609.245;
- (17) Kidnapping, 609.25;
- (18) False imprisonment, 609.255;
- (19) Abduction, 609.265;
- (20) Criminal sexual conduct in the first degree, 609.342;
- (21) Criminal sexual conduct in the second degree, 609.343;
- (22) Criminal sexual conduct in the third degree, 609.344;
- (23) Criminal sexual conduct in the fourth degree, 609.345;
- (24) Solicitation of children to engage in sexual conduct, 609.352;
- (25) Fleeing a peace officer in a motor vehicle, 609.487;
- (26) Misusing credit card to secure services, 609.545;
- (27) Burglary, 609.582, subdivision 1; or
- (28) Prohibited drugs; felony convictions, chapter 152.

A city of Moorhead taxicab driver record form shall be used to document the drivers'

records. All taxicab driver record forms shall be kept by the operator for a minimum of five (5) years and shall be available for review by the city of Moorhead immediately upon request. (Ord. 2013-14, 8-12-2013)

2-6A-9: DENIAL, SUSPENSION OR REVOCATION OF LICENSE:

The council may deny, suspend or revoke any license to operate a taxicab business or limousine service as defined in this article in accordance with the provisions of subsection [2-1-10B](#) of this title. (Ord. 2013-14, 8-12-2013)

2-6A-10: SMOKING:

In accordance with the Minnesota clean indoor air act¹, as it may be amended from time to time, smoking of tobacco products is prohibited inside any taxicab. (Ord. 2013-14, 8-12-2013)

2-6A-11: TAXICAB DRIVER IMPAIRMENT:

No driver shall be permitted to operate a taxicab while under the influence of alcohol or any mood altering drug (prescription or nonprescription). No driver shall possess any controlled substance or alcoholic beverage while operating a taxicab. (Ord. 2013-14, 8-12-2013)

2-6A-12: CERTIFICATE OF INSPECTION:

No taxicab vehicle license shall be issued until the applicant files with the city clerk certification that each vehicle licensed has been inspected by a certified mechanic and has passed said inspection. An automotive service excellence (ASE) certificate of inspection must be completed on a yearly basis and submitted to the city clerk with the taxicab vehicle license renewal. (Ord. 2013-14, 8-12-2013)

2-6A-13: OCCUPANTS ALLOWED IN VEHICLE:

No person operating a taxicab shall allow a greater number of passengers to occupy or be transported in the vehicle than the number of legal seated/belted positions within said vehicle. (Ord. 2013-14, 8-12-2013)

2-6A-14: RIGHT TO APPEAL:

Any person aggrieved by a decision of the city clerk, pursuant to this article, may appeal the decision of the city clerk to the city council by filing a written appeal with the city clerk within thirty (30) days of an adverse decision. (Ord. 2013-14, 8-12-2013)

2-6A-15: PENALTY:

Any person violating any provisions of this article shall, upon conviction, be penalized in accordance with the provisions of section [1-4-2](#) of this code. (Ord. 2013-14, 8-12-2013)



City of Moorhead
500 Center Avenue, PO Box 779
Moorhead, MN 56560-0799
Phone: 218.299.5304
Fax: 218.299.5306
cityclerk@ci.moorhead.mn.us

Guidelines for TAXICABS / LIMOUSINES

Moorhead City Code, 2-6A

OVERVIEW

This license is required for any businesses operating a taxicab or limousine service.

Vehicle Restrictions:

- Number of Vehicles: The number of vehicles operating under this license may be limited.
- Condition of Vehicles: Vehicles must be kept in good, serviceable condition.

Other Requirements

- Posting Rates: Licensees must post the charges for the carrying of passengers in some conspicuous place in the inside of every taxicab or limousine.
- Lost Articles: The driver must, upon the discovery of any package, article, baggage or good, deliver it to law enforcement, unless the item can be sooner delivered to the owner.
- Hours of Drivers: No driver is permitted to drive any passengers for more than 12 hours in any one 24-hour period.

REQUIREMENTS

- Completion of **Taxicab/Limousine License Application** form.
- Completion of **Certificate of Compliance: MN Workers' Compensation Law** form.
- Completion of **Tax Identification** form.
- **Certificate of Liability Insurance** Before a taxicab license is issued by the Clerk, and at all times effective during such licensed period, the licensee shall have and maintain public liability and bodily injury insurance in the amount of \$100,000.00 for any one person and \$300,000.00 for two or more persons injured in any one accident, as well as \$50,000.00 property damage insurance. Such insurance shall cover all passengers carried by the insured licensee and shall be for public taxicab purposes. All such policies shall contain a clause providing for ten days' written notice to the City Clerk before cancellation, and a memorandum of such insurance shall be furnished to the City before a license is issued.

- **Background Check** forms must be filled out by all owners, partners, managers, and drivers. Make copies of the Consent to Perform Criminal History/Driver's License Background Check Tennessee Warning forms as needed.

FEE

Taxicab/Limousine Driver \$125.00 (No Cap)
 Taxicab/Limousine Service – First Vehicle \$50.00
 Taxicab/Limousine Service – Add'l Vehicles \$15.00 (Cap - \$200.00)

Payment Calculation:

Type	Qty	\$	Total
Taxicab/Limousine Drivers		\$125.00 each (No Cap)	
Taxicab/Limousine Service – First Vehicle	1	\$50.00	\$50.00
Taxicab/Limousine Service – Add'l Vehicles		\$15.00 each (Cap \$200.00)	
Total Owed to the City of Moorhead			\$

LICENSE PERIOD

All City licenses expire December 31 and must be renewed by January 1 of each year.

SUBMIT APPLICATIONS TO

City of Moorhead
 Attn: City Clerk
 500 Center Avenue, PO Box 779
 Moorhead, MN 56560-0799

QUESTIONS

Phone: 218-299-5304
 Email: city.clerk@ci.moorhead.mn.us



TAXICAB/LIMOUSINE LICENSE APPLICATION

BUSINESS INFORMATION

Business Name _____

Business Address _____
Street

_____ *City* _____ *State* _____ *Zip*

Phone _____ *Day* _____ *Eve*

Email _____

OWNER INFORMATION

Please list below all persons who own an interest in this business. If corporation, please list all officers. Use additional sheets if necessary.

Name _____
First Middle Last

Address _____
Street

_____ *City* _____ *State* _____ *Zip*

Name _____
First Middle Last

Address _____
Street

_____ *City* _____ *State* _____ *Zip*

Name _____
First Middle Last

Address _____
Street

_____ *City* _____ *State* _____ *Zip*



TAXICAB/LIMOUSINE LICENSE APPLICATION

VEHICLE INFORMATION

Complete the following information for all vehicles to operate under the license. Please use additional sheets if necessary.

Unit _____
_____ *Make* _____ *Model* _____

_____ *Year* _____ *Serial #* _____

_____ *License #* _____ *Cab Capacity* _____

Unit _____
_____ *Make* _____ *Model* _____

_____ *Year* _____ *Serial #* _____

_____ *License #* _____ *Cab Capacity* _____

Unit _____
_____ *Make* _____ *Model* _____

_____ *Year* _____ *Serial #* _____

_____ *License #* _____ *Cab Capacity* _____

Unit _____
_____ *Make* _____ *Model* _____

_____ *Year* _____ *Serial #* _____

_____ *License #* _____ *Cab Capacity* _____



TAXICAB/LIMOUSINE LICENSE APPLICATION

DRIVER INFORMATION – The “Consent to Perform Criminal History/Driver’s License Background Check Tennessee Warning” form must be filled out by each driver. *Please use additional sheets if necessary.*

Name _____
First Middle Last

Address _____
Street

_____ *City State Zip*

Name _____
First Middle Last

Address _____
Street

_____ *City State Zip*

Name _____
First Middle Last

Address _____
Street

_____ *City State Zip*

Name _____
First Middle Last

Address _____
Street

_____ *City State Zip*

Name _____
First Middle Last

Address _____
Street

_____ *City State Zip*



**CONSENT TO PERFORM CRIMINAL HISTORY/
DRIVER'S LICENSE BACKGROUND CHECK
TENNESSEN WARNING**

Print Full Name (First) (Full Middle) (Last)

Print Maiden / Previous Name(s) and/or Aliases

Residing at (Address) (City) (State) (Zip Code)

Driver's License No. / State Phone Number

Cell Phone Number E-Mail

Date of Birth Place of Birth

I do hereby authorize the Moorhead Police Department to disclose criminal history, driver's license, and local records check information to the Moorhead City Manager, City Clerk, and City Council all collected as a result of the background investigation completed for the purpose of evaluating the license application. I understand that failure to provide this release will result in a denial of my application.

I understand that my records are subject to the State Data Practices Act and become public documents unless otherwise provided for by state or federal law. I also understand that I may revoke this consent at any time except to the extent that action has been taken in reliance on it and that in any event, the consent expires automatically as described below.

This authorization is valid for six (6) months from the date indicated below.

Signature of above individual authorizing release

Date:

Subscribed and sworn before me this

day of , 20.

(Notary Public)

My commission expires

All owners, partners, and managers are to complete a copy of this form.

Certificate of Compliance

Minnesota Workers' Compensation Law

PRINT IN INK or TYPE.

Minnesota Statutes, Section 176.182 requires every state and local licensing agency to withhold the issuance or renewal of a license or permit to operate a business or engage in any activity in Minnesota until the applicant presents acceptable evidence of compliance with the workers' compensation insurance coverage requirement of Minnesota Statutes, Chapter 176. The required workers' compensation insurance information is the name of the insurance company, the policy number, and the dates of coverage, or the permit to self-insure. If the required information is not provided or is falsely stated, it shall result in a \$2,000 penalty assessed against the applicant by the commissioner of the Department of Labor and Industry.

A valid workers' compensation policy must be kept in effect at all times by employers as required by law.

BUSINESS NAME (Individual name only if no company name used)	LICENSE OR PERMIT NO (if applicable)
--	--------------------------------------

DBA (doing business as name) (if applicable)

BUSINESS ADDRESS (PO Box must include street address)	CITY	STATE	ZIP CODE
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YOUR LICENSE OR CERTIFICATE WILL NOT BE ISSUED WITHOUT THE FOLLOWING INFORMATION. You must complete number 1, 2 or 3 below.

NUMBER 1 COMPLETE THIS PORTION IF YOU ARE INSURED:

INSURANCE COMPANY NAME (not the insurance agent)

WORKERS' COMPENSATION INSURANCE POLICY NO.	EFFECTIVE DATE	EXPIRATION DATE
--	----------------	-----------------

NUMBER 2 COMPLETE THIS PORTION IF SELF-INSURED:

I have attached a copy of the permit to self-insure.

NUMBER 3 COMPLETE THIS PORTION IF EXEMPT:

I am not required to have workers' compensation insurance coverage because:

I have no employees.

I have employees but they are not covered by the workers' compensation law. (See Minn. Stat. § 176.041 for a list of excluded employees.) Explain why your employees are not covered: _____

Other: _____

ALL APPLICANTS COMPLETE THIS PORTION:

I certify that the information provided on this form is accurate and complete. If I am signing on behalf of a business, I certify that I am authorized to sign on behalf of the business.

APPLICANT SIGNATURE (mandatory)	TITLE	DATE
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NOTE: If your Workers' Compensation policy is cancelled within the license or permit period, you must notify the agency who issued the license or permit by resubmitting this form.

This material can be made available in different forms, such as large print, Braille or on a tape. To request, call 1-800-342-5354 (DIAL-DLI) Voice or TDD (651) 297-4198.

TAX IDENTIFICATION FORM

LICENSE APPLICANT:

Pursuant to *Minnesota Statute 270C.72 Tax Clearance: Issuance of Licenses, the licensing authority is required to provide to the Minnesota Commissioner of Revenue your Minnesota business tax identification number and the Social Security number of each license applicant.

Under the Minnesota Government Data Practices Act and the Federal Privacy Act of 1974, we are required to advise you of the following regarding the use of this information:

1. This information may be used to deny the issuance, renewal or transfer of your license in the event you owe the Minnesota Department of Revenue delinquent taxes, penalties or interest:
2. Upon receiving this information, the licensing authority will supply it only to the Minnesota Department of Revenue. However, under the Federal Exchange of Information Agreement the Department of Revenue may supply this information to the Internal Revenue Service:
3. Failure to supply this information may jeopardize or delay the processing of your licensing issuance or renewal application.

Please supply the following information and return along with your application to the agency issuing the license. DO NOT RETURN TO THE DEPARTMENT OF REVENUE.

Name of Applicant _____

Type of Business _____

Minnesota Tax Identification # _____

Federal Tax Identification # _____

Social Security # (if MN & Federal Tax ID are not provided)* _____

If a Minnesota Tax Identification Number is not required, please explain below.

Signed by _____ Date _____

Print Name of Person Signing: _____

***2008 Minnesota Statutes
270C.72 TAX CLEARANCE; ISSUANCE OF LICENSES.**

Subd. 4. Licensing authority; duties.

All licensing authorities must require the applicant to provide the applicant's Social Security number and Minnesota business identification number on all license applications. Upon request of the commissioner, the licensing authority must provide the commissioner with a list of all applicants, including the name, address, business name and address, Social Security number, and business identification number of each applicant. The commissioner may request from a licensing authority a list of the applicants no more than once each calendar year.

History: 2005 c 151 art 1 s 87