



Request for Quotes

For

Demolition and Disposal of 1522 4 Ave N

April 24, 2024

SECTION 1 – ADMINISTRATIVE INFORMATION

1.1 INTRODUCTION

This Request for Quotes is for demolition and disposal of the structure located at 1522 4 Ave N in Moorhead, MN.

This Request for Quotes (“RFQ”) does not commit the City of Moorhead to enter into any agreement, to pay any expenses incurred in preparation of any response to this RFQ, or to procure or contract for any supplies, goods, or services. The City of Moorhead reserves the right, without liability to the City of Moorhead, to cancel this RFQ and to reject any proposal that does not comply with this RFQ or applicable administrative rules, and to reject all responses received because of this RFQ upon a finding that it is in the public interest to do so.

1.2 SCOPE OF WORK

The City of Moorhead is requesting proposals from professional demolition contractors capable of efficiently dismantling, razing, and disposing of all structural (including footings and foundations), mechanical (including sewer and water to 5’ outside building footprint), electrical, and exterior components of the building. Work also includes regrading and leveling the building site at the conclusion of demotion operations. Suggested actions for the building demolition include:

- Removal and disposal of all mechanical and electrical equipment and components.
- Demolition, removal, and disposal of all components of the structure, including the footings and foundation.
- Water main will be shut off and sewer main will need to be capped.
- Backfilling and compacting the excavation area in/around the foundation and basement with debris free clay fill.
- Ensure no damage to current trees unless approved. Regrading, place 4” topsoil, grading the site to drain, and stabilize.

Pricing includes labor, materials, and equipment necessary to complete the scope of the project subject and is based on the following qualifications except if otherwise agreed in writing.

1. Work to be completed in a single mobilization unless otherwise agreed upon.
2. Contractor will make every reasonable accommodation to minimize dust from operations consistent with MPCA rules.
3. Quotation is valid for 30 days.
4. Permitting and inspection work will be coordinated and paid for by the contractor.

1.3 INSURANCE, PROFESSIONAL REGISTRATION REQUIREMENTS

Due upon signing an agreement:

- General Liability – \$1M/\$2M
- Auto Insurance – \$1M/\$2M
- Worker’s Compensation
- Professional Liability – \$1M/\$2M
- The contractor providing professional services shall be currently licensed to practice in the State of Minnesota and shall comply with all necessary licensure requirements.

Proposer shall include in its proposal all insurance costs required to complete project.

1.4 INTENDED SCHEDULE

Advertisement of Request for Proposals April 24, 2024
Questions Due May 1, 2024
Proposals Due May 8, 2024 @ noon

Project Milestones

Notice to Proceed Anticipated May 10, 2024
Completion No later than June 15, 2024

1.5 QUESTIONS

Prospective Proposers must submit questions or requests for clarification or change via email to neighborhood.services@moorheadmn.gov. Questions and requests for clarification or change received by the date specified in Section 1.4 will be answered via on the City website at www.cityofmoorhead.com/departments/planning-and-neighborhood-services/neighborhood-services Any changes to the RFQ resulting from such questions will be made only via addenda to the RFQ. Responses from Owner not contained in an official addendum to the solicitation will not be binding on Owner. The final addenda, if any, will be released no later than the date specified in Section 1.4. Proposers are encouraged to check on the status of all addenda prior to submission of their proposal.

1.6 ADDENDA

This solicitation will only be modified by documents issued as addenda by Owner. No other direction or comments received by Proposers, written or oral, will serve to change the solicitation document.

1.7 INCURRED COSTS

The City of Moorhead is not liable for any costs incurred by the design team in the preparation of their proposals. **No billable work can proceed prior to negotiation and execution of Agreement and the Consultant’s receipt of a Notice to Proceed.**

1.8 PUBLIC RECORDS

The City of Moorhead will keep this RFQ and each proposal received in response to it, together with all documents pertaining to the award of any contract, as part of the file or record that is open to public inspection.

1.9 PROPOSAL SUBMISSION

To be considered for selection, Proposals must be in the Form outlined in Exhibit A and arrive via email by May 8, 2024 by NOON.

Emailed to:

neighborhood.services@moorheadmn.gov

1.10 NON-RESPONSIVE PROPOSALS

Proposals that are incomplete, conditioned, or qualified, are not in conformity with the law, contain a statement by the Proposer reserving the right to accept or reject an award, or include any other irregularity shall be rejected as non-responsive if the irregularity is material and may be rejected as non-responsive if the irregularity is not material.

1.11 PROPOSAL VALIDITY PERIOD

If an Agreement is to be awarded, it shall be made within 30 calendar days after the proposal submission deadline. Proposal shall be considered valid during this period.

1.12 TERMS FOR PROPOSING

By submitting a proposal, the Proposer certifies conformance to the applicable federal, state and local laws, acts, executive orders, statutes, administrative rules, regulations, ordinance and related court rulings concerning Affirmative Action toward Equal Employment Opportunities. All information and reports required by the Federal or Minnesota State or local Governments, having responsibility for the enforcement of the foregoing, shall be supplied to the Owner upon request for purposes of investigation to ascertain compliance with the foregoing.

1.13 CURRENT SITE CONDITIONS

The current state of the property has miscellaneous items scattered around the rear yard near the detached garage and along the west side of the primary structure that is to be demolished. **These items are not included in the hazardous building declaration and do not need to be removed at this time.**

Any debris that is an obstruction may be moved out of the way to conduct any necessary work. See Exhibit B.

Exhibit A: QUOTATION FORM

Company Name: _____

Address: _____

Company Contact: _____ Phone: _____

Email: _____ Website: _____

Federal EIN: _____

Years in business as building demolition contractor: _____

Quote for performing services described in this RFQ: \$ _____

By submitting this quote, Responding Party certifies the following:

- This quote is signed by an authorized representative of the firm.
- Responding Party can obtain insurance certificates as required within ten (10) calendar days after notice of award.
- The cost and availability of all equipment, materials, and supplies associated with performing the services described herein have been determined and included in the proposed cost.
- All labor costs, direct and indirect, have been determined and included in the proposed cost.
- Responding Party has read and understands the conditions set forth in this RFQ and agrees to them with no exceptions. If exceptions exist, they must be listed on a separate numbered sheet.

Therefore, in compliance with this Request for Quotes, and subject to all conditions herein, the undersigned offers and agrees, to perform the services in accordance with the specifications and conditions in this RFQ at the prices quoted, if this quote is accepted within thirty (30) calendar days from the date of the opening.

Responding Party Printed Name

Responding Party Signature

Date

Exhibit B: SITE CONDITIONS

